

Smt. Chandibai Himathmal Mansukhani College, Ulhasnagar – 3

AQAR 2013 - 2014

The Annual Quality Assurance Report (AQAR) 2013-2014

Part – A

1. Details of the Institution

- | | | |
|-----|--|--|
| 1.1 | Name of the Institution | Smt. Chandibai Himathmal Mansukhani College |
| 1.2 | Address Line 1 | P. B. No. 17, Opp. Railway Station, |
| | Address Line 2 | Smt. Chandibai Himathmal Mansukhani Road, |
| | City/Town | Ulhasnagar |
| | State | Maharashtra |
| | Pin Code | 421 003 |
| | Institution e-mail address | <u>principal.chmc@gmail.com</u> |
| | Contact Nos | 0251 – 2734940 |
| | Name of the Head of the Institution | Dr. Padma Deshmukh |
| | Tel. No. with STD Code | 0251 – 2734940 |
| | Mobile | 0922 102 69 11 |
| | Name of the IQAC Co-ordinator | Mrs. Indira Nair |
| | Mobile | 0942 249 15 92 |
| | IQAC e-mail address | <u>chmiqac@gmail.com</u> |
| 1.3 | NAAC Track ID(For ex. MHCOGN 18879) | Not Applicable |
| 1.4 | NAAC Executive Committee No. & Date | EC/57/RAR/49 dated 30th November, 2011 |
| 1.5 | Website address | <u>www.chm.edu</u> |
| | Web-link of the AQAR: | http://www.chm.edu/CHM-AQAR-2013-2014.pdf |

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1.6 Accreditation Details:

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------------|-------------|-----------------------|---------------------------|
| 1 | 1 st Cycle | B ++ | 79.5 | March 2003 | Five years |
| 2 | 2 nd Cycle | B | 2.84 | 2011 | Up to Nov 29, 2016 |
| 3 | 3 rd Cycle | -- | -- | -- | -- |
| 4 | 4 th Cycle | -- | -- | -- | -- |

1.7 Date of Establishment of IQAC : **25/05/03**

1.8 **AQAR for the year** **2013-2014**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR - **2011-2012** (27/09/2012)

ii. AQAR- **2012-2013** (24/12/2013)

1.10 Institutional Status

| | | | | | | | | |
|---|-------------------------------|-------------------------------------|----------|-------------------------------------|------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| University | State | <input checked="" type="checkbox"/> | Central | <input checked="" type="checkbox"/> | Deemed | <input checked="" type="checkbox"/> | Private | <input checked="" type="checkbox"/> |
| Affiliated College | Yes | <input checked="" type="checkbox"/> | No | <input checked="" type="checkbox"/> | | | | |
| Constituent College | Yes | <input checked="" type="checkbox"/> | No | <input checked="" type="checkbox"/> | | | | |
| Autonomous college of UGC | Yes | <input checked="" type="checkbox"/> | No | <input checked="" type="checkbox"/> | | | | |
| Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) | | | Yes | <input checked="" type="checkbox"/> | No | <input checked="" type="checkbox"/> | | |
| Type of Institution | Co-education | <input checked="" type="checkbox"/> | Men | <input checked="" type="checkbox"/> | Women | <input checked="" type="checkbox"/> | | |
| | Urban | <input checked="" type="checkbox"/> | Rural | <input checked="" type="checkbox"/> | Tribal | <input checked="" type="checkbox"/> | | |
| Financial Status | Grant-in-aid | <input checked="" type="checkbox"/> | UGC 2(f) | <input checked="" type="checkbox"/> | UGC 12B | <input checked="" type="checkbox"/> | | |
| | Grant-in-aid + Self Financing | | | <input checked="" type="checkbox"/> | Totally Self-Financing | | <input checked="" type="checkbox"/> | |

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1.11 Type of Faculty/Programme

| | | | | | | | | | |
|------------------|-------------------------------------|-------------|-------------------------------------|----------------|-------------------------------------|------------|-------------------------------------|----------------|-------------------------------------|
| Arts | <input checked="" type="checkbox"/> | Science | <input checked="" type="checkbox"/> | Commerce | <input checked="" type="checkbox"/> | Law | <input checked="" type="checkbox"/> | PEI (Phys Edu) | <input checked="" type="checkbox"/> |
| TEI (Edu) | <input checked="" type="checkbox"/> | Engineering | <input checked="" type="checkbox"/> | Health Science | <input checked="" type="checkbox"/> | Management | <input checked="" type="checkbox"/> | | <input checked="" type="checkbox"/> |
| Others (Specify) | NIL | | | | | | | | |

1.12 Name of the Affiliating University(for the Colleges): **University of Mumbai**

1.13 Special status conferred by Central/ State Government -- UGC / CSIR / DST / DBT / ICMR etc.

Autonomy by State/Central Govt. / University --

University with Potential for Excellence border: 1px solid black; padding: 2px 10px;">-- UGC-CPE --

DST Star Scheme border: 1px solid black; padding: 2px 10px;">-- UGC-CE --

UGC-Special Assistance Programme border: 1px solid black; padding: 2px 10px;">-- DST-FIST --

UGC-Innovative PG programmes border: 1px solid black; padding: 2px 10px;">-- Any other (*Specify*)

Best College Award by the University of Mumbai for the Year 2013 – 2014

UGC-COP Programmes --

2. IQAC Composition and Activities

| | | |
|-----|--|----|
| 2.1 | No. of Teachers | 12 |
| 2.2 | No. of Administrative/Technical staff | 01 |
| 2.3 | No. of students | 01 |
| 2.4 | No. of Management representatives | 01 |
| 2.5 | No. of Alumni | 01 |
| 2.6 | No. of any other stakeholder and community representatives | 00 |
| 2.7 | No. of Employers/ Industrialists | 01 |
| 2.8 | No. of other External Experts | 01 |
| 2.9 | Total No. of members | 17 |

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- 2.10 No. of IQAC meetings held
- 2.11 **No. of meetings with various stakeholders:** No. Faculty
Non-Teaching Staff **Students** **Alumni** **Others**
- 2.12 Has IQAC received any funding from UGC during the year? Yes No
- If yes, mention the amount
- 2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
- Total Nos.** **International** **National** **State** **Institution Level**
- (ii) Themes-**
- 2.14 **Significant Activities and contributions made by IQAC**
- Proposal for reviving of M.Sc. (Biotechnology) course
 - Organisation of Two Guest lectures on the theme of Quality improvement and Role of IQAC for the faculty of CHM and cluster colleges
 - Introduction of Academic planner for teachers
 - Up gradation of Computer Science Lab by procuring 20 new computers of latest configuration
 - To enhance security and surveillance by installation of additional CCTV cameras in the campus
 - Submission of letter of intent and proposal for the Best College Award to the University of Mumbai
 - Interaction of international guest for nurturing talent through various activities conducted by International Program Committee
 - Proposed Establishment of Nodal Centre for General Semantics
 - Constitution of Action group “Vigyan Jagran” for generating awareness among the community on various contemporary issues.
 - Vision and Mission statement: Revisiting process initiated
 - Plan of action for celebration of Golden Jubilee year (2014-2015) finalised

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- 2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

| Plan of Action | Achievements |
|--|--|
| Revival of M.Sc.(Biotechnology) | Process initiated and presentation made before management for revival of M.Sc. (Biotechnology) and revived from the Academic Year 2014-2015. |
| Proposed Establishment of Nodal Centre for General Semantics | Nodal Centre is established and certificate courses introduced from 2014-2015. |
| Submission of letter of intent and proposal for the Best College Award to the University of Mumbai | College is awarded as the Best College in the Academic Year 2013 – 2014. |
| To enhance security and surveillance by installation of additional CCTV cameras in the campus | Additional CCTV cameras installed. |
| Proposed introduction of Academic planner for Teachers | Academic Planner prepared and introduced |
| Plan of action for celebration of Golden Jubilee year (2014-2015) finalised | Committee and events finalised |

Academic Calendar of the year attached as Annexure.- I

- 2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken-

- Management approved the AQAR for submission to NAAC Office.
- Management suggested that innovative application of ICT in Teaching Learning, providing training in various soft skills to make students ready to face competitive world, should be the priority area for the next academic year.
- Management approved Golden Jubilee celebration action plan with a sanction of Rs. 5 lac.

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Part – B

Criterion – I Curricular Aspects

1.1. Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | 05 | 00 | 00 | -- |
| PG | 03 | 00 | 0 | -- |
| UG | 09 | 00 | 06 | 02 |
| PG Diploma | 00 | 00 | 00 | -- |
| Advanced Diploma | 00 | 00 | 00 | -- |
| Diploma | 00 | 00 | 00 | -- |
| Certificate | 03 | 00 | 03 | 01 |
| Others | 00 | 00 | 00 | -- |
| Total | 20 | 00 | 11 | 03 |

| | | | | |
|-------------------|-----------|-----------|-----------|----|
| Interdisciplinary | 03 | 00 | 03 | -- |
| Innovative | 02 | 00 | 02 | -- |

1.2. (i) **Flexibility of the Curriculum: CBCS/Core/Elective option / Open options**

- Core and Elective Options are available at S.Y.B.A., F.Y.B.Sc. (Core group), S.Y.B.Sc. (Core group), T.Y.BMM, T.Y.BMS, T.Y.B.Com., T.Y.B.Sc.(IT)

(ii) **Pattern of programmes:**

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 12 |
| Trimester | NIL |
| Annual | 01 |

1.3. **Feedback from stakeholders*** Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4. **Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

Yes. The syllabi have been revised by the board of studies in respective courses to make it competitive and more employable.

1.5. **Any new Department/Centre introduced during the year. If yes, give details.**

At CHM College Nodal Centre of Balwantrao Parekh centre for General Semantic, University of Baroda is established

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Criterion – II

Teaching, Learning and Evaluation

2.1. Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 135 | 78 | 55 | -- | 02 |

2.2. No. of permanent faculty with Ph.D.: 39

2.3. No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|----|------------|----|--------|----|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| 78 | 28 | 55 | -- | -- | -- | 02 | -- | 135 | 28 |

2.4. No. of Guest and Visiting faculty and Temporary faculty

- Visiting: 70 (unaided) and Temporary CHB: **37 (Aided)**
- Guests and invited Speakers : **57**

2.5. Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------------------|---------------------|----------------|-------------|
| Attended Seminars/ Workshops | 31 | 62 | 10 |
| Presented papers | 23 | 32 | 06 |
| Resource Persons | 00 | 04 | 00 |

2.6. Innovative processes adopted by the institution in Teaching and Learning:

1. Curriculum based study visits.
2. Effective and innovative use or teaching aids such as Use of soil sample, Maps, Globe, posters and Atlas, News paper clippings and Reading followed by discussion, Screening of videos, documentaries, and films followed by discussion, Grammar Reference Cards.
3. Preparation and monitoring of Academic Calendar.
4. Networking with professional, Gov/ Semi Gov organization.
5. Innovative and Enhanced use of ICT (AView + Interactive Videos).
6. Regular assessment by weekly tests.
7. To develop Research potential among Biology students at undergraduate level – CUBE.
8. Library orientation.
9. Students Seminar.
10. Role play / Skits.

2.7. Total No. of actual teaching days during this academic year = 180 days

2.8. Examination/ Evaluation Reforms initiated by the Institution

1. Regular Assessment of students performance by conducting tests / Assignments
2. MCQ based internal examinations

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2.9. No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop = 10

2.10. Average percentage of attendance of students: 65.70%

2.11. Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|--------|--------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| B.Com | 803 | 0% | 28.89% | 62.64% | 0.50% | 92.03% |
| B.A | 136 | 0.74% | 12.50% | 45.56% | 0% | 58.80% |
| B.Sc | 212 | 2.36% | 32.07% | 30.67% | 0% | 65.10% |
| Self financing courses | 460 | 8.7% | 41.08% | 38.48% | 0% | 88.26% |
| M.Com | 25 | 0% | 44% | 28% | 0% | 72% |
| M.A. | 32 | 0% | 18.75% | 43.75% | 0% | 62.5% |
| M.Sc | 15 | 0% | 50% | 35% | 0% | 85% |

2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Introduction of Academic Planner
2. Preparation of Academic Calendar
3. Academic Schedule of Syllabus completion by faculty and Head of the Department and submission of report at the end of each term, wherein it is monitored through Academic Monitoring and Excellence committee(AMEC)

2.13. Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 17 |
| UGC – Faculty Improvement Program | NIL |
| HRD programmes | NIL |
| Orientation programmes | 14 |
| Faculty exchange program | NIL |
| Staff training conducted by the university | 05 |
| Staff training conducted by other institutions | 08 |
| Summer / Winter schools, Workshops, etc. | 66 |
| Others | 76 |

2.14. Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 120 | 12 | NIL | 01 |
| Technical Staff | 46 | 15 | NIL | -- |

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Criterion – III

Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Research Corner with study resources is developed in the Library for the benefit of faculty pursuing research.
2. Information Board is arranged in the Library to provide Research information.
3. Encouraging organization and participation of students in Research based competitions- Avishkar, Srujan, Trishul.
4. Organizing training workshops in Research areas.
5. Coordinating Research promotion activities through PGRD Committee.
6. Promoting Research based assignments among the students.
7. International Economic Convention- Research based competition .
8. Organization of Research project presentation by the faculty to encourage freshers.
9. Financial Assistance for attending and for presenting Research paper in Conf/ Seminar/ workshops.

3.2. Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|------------|------------------|------------|------------------|
| Number | NIL | 02 | NIL | 01 |
| Outlay in Rs. Lakhs | NIL | 25,71,800 | NIL | 18,00,000 |

3.3. Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------------|-----------------|-----------------|------------|
| Number | 15 | 13 | 13 | NIL |
| Outlay in Rs. Lakhs | 3,50,000 | 3,05,000 | 3,05,000 | NIL |

3.4. Details on research publications

| | International | National | Others |
|--------------------------|---------------|------------|------------|
| Peer Review Journals | 21 | 03 | NIL |
| Non-Peer Review Journals | NIL | 01 | NIL |
| e-Journals | 06 | 01 | NIL |
| Conference proceedings | 02 | NIL | NIL |

3.5. Details on Impact factor of publications:

Range **0.233 – 4.585** Average **1.26** h-index **--** Nos. in SCOPUS **--**

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3.6. Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant Sanctioned | Received |
|---|----------------------------|----------------------------|------------------------|------------------|
| Major projects | 02 (2012 - 2015) | UGC | 2571800 | Nil |
| Minor Projects | -- | -- | -- | -- |
| Interdisciplinary Projects | -- | -- | -- | -- |
| Industry sponsored | -- | -- | -- | -- |
| Projects sponsored by the University/ College | 13 | UOM | 3,05,000 | 2,80,000 |
| Students research projects (other than compulsory by the University) | NIL | NIL | NIL | NIL |
| Any other(Specify) | 01 | MPCB | 1,620,000 | 10,43,400 |
| Total | 16 | | 4,496,800 | 1,323,400 |

3.7. **No. of books published** i) With ISBN No Chapters in Edited Books
 ii) Without ISBN No.

3.8. **No. of University Departments receiving funds from**
 UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9. **For colleges** Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10. **Revenue generated through consultancy:** Rs. 1, 62000 (MPCB 10% of the total grant)

3.11. No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------------|-------|------------|---------|
| Number | -- | 01 | -- | -- | -- |
| Sponsoring agencies | -- | College | -- | -- | -- |

3.12. **No. of faculty served as experts, chairpersons or resource persons - 25**

3.13. **No. of collaborations:** International National Any other

3.14. **No. of linkages created during this year:**

3.15. Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
Total

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3.16. No. of patents received this year: Nil

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | 02 |
| | Granted | -- |
| International | Applied | -- |
| | Granted | -- |
| Commercialised | Applied | -- |
| | Granted | -- |

3.17. No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| NIL | NIL | NIL | NIL | NIL | NIL | NIL |

3.18. No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19. No. of Ph.D. awarded by faculty from the Institution: 01

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21. No. of students participated in NSS events:

University level State level

National level International level

3.22. No. of students participated in NCC events:

University level State level

National level International level

3.23. No. of Awards won in NSS:

University level State level

National level International level

3.24. No. of Awards won in NCC:

University level State level

National level International level

3.25. No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Blood donation drive
2. Medical Check-up Camps
3. Adoption of rural area for extension activities by NSS Units of the college
4. Organizing a week of "Joy of Giving"
5. Offering free consultancy services to the Department of Police, Ulhasnagar Police station
6. Water Portability Analysis project

Criterion – IV

Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|-----------|---------------|----------------|-------|
| Campus area | 16 acres | -- | -- | -- |
| Class rooms | 47 | -- | -- | -- |
| Laboratories | 23 | -- | -- | -- |
| Seminar Halls | 3 | -- | -- | -- |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | -- | -- | -- | -- |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 1,084,055 | -- | College fund | -- |
| Others | -- | -- | -- | -- |

4.2. **Computerization of administration and library**

1. Tally program is in use for office accounting
2. Admission process is fully computerized
3. Software is in use for pre and post examination process
4. OPAC is installed in Library
5. E Granthalaya is in use in Library
6. E Suvidha in Office

4.3. **Library services:**

| | Existing | | Newly added 2013-2014 | | Total | |
|-------------------------|---|-------------|-----------------------|----------|---|------------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 76969 | 2,34,75,545 | 1105 | 5,10,780 | 78074 | 2,39,86325 |
| Reference Books | 4300 | 35,90,500 | 595 | 2,75,039 | 4895 | 3,865,539 |
| e-Books | Member of N-List paid Rs 10,000 as member | | 33 | ---- | Member of N-List paid Rs 10,000 as member | |
| Journals | 61 | 1,25,290 | 21 | 6,050 | 82 | 1,31,340 |
| e-Journals | Member of N-List paid Rs 10,000 as member | | 61 | 00 | Member of N-List paid Rs 10,000 as member | |
| Digital Database | Member of N-List paid Rs 10,000 as member | | -- | -- | Member of N-List paid Rs 10,000 as member | |
| CD & Video | 75 | 27,246 | -- | -- | 75 | 27,246 |
| Others (specify) | | | | | | |
| Magazines | | | 72 | 52,874 | 72 | 52,874 |
| Newspaper | | | 28 | 40,594 | 28 | 40,594 |

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4.4. Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|-------------|-------------|--------------|
| Existing | 257 | 06 | 16 | 01 | 01 | 21 1-net | 194 | Computer -63 |
| Added | 20 | -- | -- | -- | -- | -- | 19 | 01 |
| Total | 277 | -- | -- | -- | -- | -- | 213 | 64 |

4.5. Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1. Office Automation is introduced
2. Training to office staff is arranged for newly purchased admission software / Tally

4.6. Amount spent on maintenance in lakhs :

| | |
|--|-----------------|
| i) ICT | 1,61,478 |
| ii) Campus Infrastructure and facilities | 22,76,40 |
| iii) Equipment's | 1,84,983 |
| iv) Others | 29,966 |
| Total : | 6,04,067 |

Criterion – V

Student Support and Progression

5.1. Contribution of IQAC in enhancing awareness about Student Support Services

1. Arranged for display of Information Boards for students support services
2. Formulation of SOP of each department
3. Strengthening of Counselling Cell
4. Coordinated with Career Progression and Training committee for conduct of various programs
5. Conduct of Training workshop for Skill developments among the students
6. Arranged for providing Information about students support services in College Prospectus
7. Arranged for providing Information about students support services on college website
8. Helped in planning and conduct of various awareness programs by UGC sponsored centres
9. Arranged for display of students related information through installation of LCD screen
10. Arranging Flex banner display during admission process and various events

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5.2. Efforts made by the institution for tracking the progression

1. Conduct of Periodical meeting by the departments and committees
2. Periodical Reporting to IQAC about planning and task completed by the Departments and Committees
3. Assessment format is maintained (Self Assessment by the faculty)
4. Feedback mechanism is used for performance appraisal and enhancement
5. Attendance record of various activities and events
6. MIS is being introduced in phased manner

5.3. a) Total Number of students

| | | | |
|------|-----|--------|--------|
| UG | PG | Ph. D. | Others |
| 5435 | 194 | 45 | -- |

(b) No. of students outside the state

09

(c) No. of international students

02

Men

| | |
|------|-------|
| No | % |
| 2243 | 39.15 |

Women

| | |
|------|-------|
| No | % |
| 3486 | 60.85 |

| Last Year | | | | | | This Year | | | | | |
|-----------|-----|----|-----|-----------------------|-------|-----------|-----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 4792 | 426 | 48 | 357 | 06 | 5629 | 4924 | 397 | 49 | 263 | Nil | 5633 |

Demand ratio

1:4.19

Dropout %

8.94%

5.4. Details of student support mechanism for coaching for competitive examinations (If any)

1. Coaching class for entry in to services- one of the merged scheme of the UGC
2. Career guidance through Career Progression Team
3. Olympiad training organized
4. CA training organized
5. Training workshop on CV making and Interview preparation organized

No. of students beneficiaries

116

5.5. No. of students qualified in these examinations

NET

04

SET/SLET

NIL

GATE

03

CAT

NIL

IAS/IPS etc

NIL

State PSC

NIL

UPSC

NIL

Others

02

5.6. Details of student counselling and career guidance

1. Career Progression Team is fully functional
2. Counselling cell is operational
3. Counselling services to students on academic and personal issues
4. Career guidance is also arranged through guest lectures
5. Career corner in the library is established
6. Information on various Career Options subject wise is compiled and displayed
7. Organization of placement drives with the participation of leading MNC's

No. of students benefitted

436

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5.7. Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|----------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| MPhasis BFL | 84 | 04 | NIL |
| AMCAT | 416 | 172 | NIL |
| WIPRO | 84 | 22 | 01 |
| L&T Infotech | 83 | 07 | 02 |
| TCS | 07 | -- | 07 |
| Syntel | 02 | -- | 02 |
| IGate | 04 | -- | 04 |
| Infosys | 07 | -- | 07 |
| Accenture | 02 | -- | 02 |
| Service | 03 | -- | 03 |
| Capgemini | 01 | -- | 01 |
| Easy Credit | 01 | -- | 01 |
| Tata Motors | 01 | -- | 01 |
| Gamblar Network | 01 | -- | 01 |
| Quosphere, Airoli | 01 | -- | 01 |
| Welingkar | 01 | -- | 01 |
| Bajaj Capital | 01 | -- | 01 |
| HareMap, Mumbai | 01 | -- | 01 |
| ICICI Prudential | 01 | -- | 01 |
| Crisil, Andheri | 06 | -- | 06 |
| NSC Global, Airoli | 02 | -- | 02 |
| Compucare, Pune | 01 | -- | 01 |
| Navjeevan Co.op Bank | 02 | -- | 02 |
| Axis Bank Ulhasnagar | 02 | -- | 02 |
| IDBI Bank Ulhasnagar | 02 | -- | 02 |
| Wadhwa Constructions, Ulhasnagar | 01 | -- | 01 |
| Apple Inc. | 02 | -- | 02 |
| HDFC Bank, Kanjurmarg | 01 | -- | 01 |
| Mohan Group, Kalyan | 01 | -- | 01 |
| Zenta | 01 | -- | 01 |
| Total | 722 | 205 | 58 |

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5.8. Details of gender sensitization programmes

1. Lecture on “Gender Equality” by Prof. Pradnya Kamble, Resource person of TISS.
2. WDC initiated interactive forum to discuss issues related to safety of female students in educational campuses.
3. Screening of short films on the social stigma related to sexual abuse of a woman in society and effective solution on intervening in the case of Domestic violence.
4. Human Rights rally “RAKSHA” highlighting women’s issues.
5. Display of VISHAKHA guidelines in college and putting up boxes for addressing the issues related to WDC.
6. Self Defence Training.
7. Survey of Status of Women in Society.
8. Poster Exhibition on help lines, consoling canthers and Laws on sexual harassment at work place.
9. “Safety Quotient”- an interactive session to bring clarity on gender discrimination and sexual harassment of women.
10. Gender Sensitisation Programme conducted during Human Rights Week Programme-Panel discussion for students.
11. Seminar on “Women Empowerment”.
12. Field action project on “Representation of gender in print media”.
13. Thematic compilation of reviews to release booklet “Insecurity in women-Quest for newer concerns”.
14. Workshop on “Research Methodology-Feminist Point of View”.
15. Research project on safety aspects for girl students.

5.9. Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports State/ University level National level International level

No. of students participated in cultural events

Cultural State/ University level National level International level

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5.10. Scholarships and Financial Support

| | Number of Students | Amount |
|--|--------------------|-----------|
| Financial support from institution | 95 | 1,08,044 |
| Financial support from government | 603 | 58,50,400 |
| Financial support from other sources | -- | -- |
| Number of students who received International/ National recognitions | -- | -- |

5.11. Student organised / initiatives

| | | | | | | |
|------------|-------------------------|----|----------------|-----|---------------------|-----|
| Fairs | State/ University level | 01 | National level | NIL | International level | NIL |
| Exhibition | State/ University level | 02 | National level | NIL | International level | NIL |

5.12. No. of social initiatives undertaken by the students: 13

5.13. Major grievances of students (if any) redressed:

| Complaints Received | Complaints Redressed |
|---------------------|----------------------|
| 24 | 24 |

Criterion – VI

Governance, Leadership and Management

6.1. State the Vision and Mission of the institution

Vision of the Institution:

To build a diverse community based on the foundation of curiosity, courage, sensitiveness and intelligence whose members would work collaboratively for positive transformation in the world through courageous leadership

Mission of the Institution:

Mission of CHM College is to cultivate excellence in teaching and learning, impart high quality education for the holistic development of students, ignite their minds for life-long learning and strengthen their creative and critical faculties to successfully meet the pressures of time and turn out to be responsible citizens.

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6.2. Does the Institution has a management Information System

Management Information System introduced and is in use in the areas of-

1. Admission process
2. Examination process
3. Library services
4. Tally program for office accounting
5. Maintaining Attendance of the students
6. Further automation is planned with a goal of paperless administration

6.3. Quality improvement strategies adopted by the institution for each of the following:

6.3.1. Curriculum Development

Faculty are encouraged, guided and provided with support in the form of duty leave

- a) to associate with Board of Studies activities and the process of curriculum development and revision
- b) to attend syllabus revision workshop
- c) to conduct training workshop on revised syllabus
- d) to develop course material

6.3.2. Teaching and Learning

1. Subject based field visits
2. Screening of films and documentaries
3. Preparation of Academic calendar
4. Making of transparencies with the participation of students
5. Research based assignments
6. Wall paper activity by students of literature
7. Working of Google group
8. Arranging guest lectures
9. Use of ICT
10. Reading session
11. Participation of teachers in the faculty development programs to ensure improvement in the teachers quality
12. Use of Social networking sites
13. Maintaining Blog by the teachers
14. Role play by students
15. Remedial lectures

6.3.3. Examination and Evaluation

1. Online test
2. Surprise test
3. Weekly test
4. Open book test
5. Research based assignment
6. Preliminary exam for practice
7. Photocopies of answer book
8. Revaluation and rechecking facilities
9. Additional Examination

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6.3.4. Research and Development

1. Research Corner in the Library for faculty
2. Information Board to provide Research information
3. Encouraging organization and participation of students in Research based competitions- Avishkar, Srujan, Trishul
4. Organizing training workshops in Research areas
5. Coordinating Research promotion activities through PGRD Committee
6. Promoting Research based assignments to the students
7. Internal Research Journal
8. International Economic Convention
9. Organization of Research project presentation by the faculty to encourage fresher's
10. Financial Assistance for attending and for presenting Research paper in Conference/ Seminar/ workshops

6.3.5. Library, ICT and physical infrastructure / instrumentation

1. Need based up gradation
2. Procurement of new international titles
3. Increasing accessibility of the students to library resources
4. Free access in certain sections
5. Annual Maintenance contract
6. Strengthening of NRC
7. Infrastructure Audit
8. Engineer appointed by the management

6.3.6. Human Resource Management

1. Department meetings
2. Formal channel of communication is established
3. Welfare measures for teaching and non-teaching staff
4. Training programs
5. Incentives
6. Recruitment only in merit

6.3.7. Faculty and Staff recruitment

University Norms are strictly followed

6.3.8. Industry Interaction / Collaboration

1. Need based
2. To support teaching learning
3. Research promotion
4. Generation of resources
5. To assist placement / internships

6.3.9. Admission of Students

University norms are strictly followed

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| | | |
|--------------------------|--------------|---|
| 6.4. Welfare schemes for | Teaching | Loan through Patpedhi and PF, Voluntary contribution as and when required raised by staff, |
| | Non-Teaching | Uniform, Washing Allowance, Festival Advance, Fee concession to the ward of staff, Loan through Patpedhi and PF |
| | Students | Group Insurance, Fee concession, Payment of fee in instalments, Free medical check up, |

6.5. Total corpus fund generated:

6.6. Whether annual financial audit has been done Yes No

6.7. Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|-----------------------------|--------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | -- | Yes | Academic Audit Committee |
| Administrative | No | -- | Yes- Accounting audit | By appointed CA |

6.8. Does the University/ Autonomous College declare results within 30 days?
Not Applicable

For UG Programmes Yes No

For PG Programmes Yes No

6.9. What efforts are made by the University/ Autonomous College for Examination Reforms? Not Applicable

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? Not applicable

6.11. Activities and support from the Alumni Association

- Lectures on Career guidance
- Financial Assistance in the form of donation
- Donation of Books
- Assistance in organisation of Extension activities
- Assistance in organisation of Guest lectures
- Donated Rs.2,58,500 for Golden Jubilee Year program
- Training students in extracurricular programmes and competition

6.12. 6.12 Activities and support from the Parent – Teacher Association

Twelve Parent Teachers Meetings were conducted

Suggestions given in the PTA meetings

- Conduct of workshop on personality development
- Conduct of field and industrial visits
- Mentoring programme for students
- Giving assignments and conducting tests

6.13. Development programmes for support staff:

- Computer Training

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6.14. Initiatives taken by the institution to make the campus eco-friendly

1. Tree plantation
2. Tree audit
3. Energy audit - NSS
4. Rain harvesting
5. Vermi-composting
6. Solid waste management
7. Anti plastic drive
8. Encouraging paperless communication

Criterion – VII

Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The introduction of Academic Calendar has helped the teacher in planning departmental teaching learning and other activities before the commencement of the Academic year
- Division and delegation of work in the department has become more effective and transparent

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Academic Calendar was prepared and brought in to effect from the beginning of the academic year
- Process was initiated for the installation of additional CCTV Cameras in the Campus to ensure greater discipline and safety
- Vermi-composting process was monitored and maintained.
- Rain water harvesting project was sustained
- Tree Audit project commenced
- Installation of LED TV at the entrance of College building main gate to display important notices and information to the students
- Energy Audit conducted by the NSS unit of the college

7.3. Give two Best Practices of the institution

- i) “Learners’ hub- a Paradigm Shift”
- ii) The Guru Shishya Parampara

7.4. Contribution to environmental awareness / protection

- Tree plantation programme organised by NSS on 1st Sept. 2013 in the adopted village area Kotwalwadi, Neral (E)
- Distribution of Tulsi plants to the staff and students
- The Tree audit is planned for the year 2014-2015.
- Vermi-composting and Rain Water Harvesting projects have been continued

7.5. Whether environmental audit was conducted? Yes No

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7.6. **Any other relevant information the institution wishes to add.
(For example SWOT Analysis)**


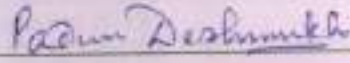
| SWOC Analysis of the college 2013-2014 | |
|---|--|
| <p>Strengths:</p> <ul style="list-style-type: none"> • Activities and Programs of the college are in tune with the Vision and Mission of the college • Cordial relationship among all stake holders of the college is maintained • Qualified, Research Oriented faculty • Student- centred participatory Teaching-Learning process • Integrated Teaching and Research • Supportive Career and Placement Cell and availability of professionally trained in-house counsellor • Impressive Academic Performance of the students • Consistency maintained in Sports and Cultural performance • Pioneer in offering all major Professional courses started by the University of Mumbai • Participation of large number of faculty members in the process of Curriculum development through Board of Studies, University of Mumbai • Wide range of Extension, Co-Curricular and Extra-Curricular activities to support Teaching Learning Process • Optimum utilization of resources available | <p>Weakness:</p> <ul style="list-style-type: none"> • Limitation of space • Limitation of implementing value added courses due to poor economic background of students. • CBSGS led to paucity of time for teachers to do research work. • Inadequate ICT enabled classroom. • Inability to upgrade laboratories due to resource crunch • Limited communication skills of students due to vernacular medium |
| <p>OPPORTUNITIES:</p> <ul style="list-style-type: none"> • Geographical Location Advantage • Scope for developing more recognised research centre and research guides • Enhancing collaboration with industry • Enhancing consultancy service • Scope for obtaining patents • Consolidating tie ups of student faculty exchange programme with Indian & foreign university • Upgradation of playground facilities | <p>Threats:</p> <ul style="list-style-type: none"> • Sustaining quality of academically weak students • Generation of additional resources for upgradation of infrastructure |

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8. Plans of institution for next year

- Augmenting existing infrastructure
- Conducting Administrative Audit of the college administrative services
- Conducting Academic Audit of the college with the help of External Agency
- Conducting International / National level Seminar/ Conference/ symposia on quality improvement strategies in the institutions of Higher Education
- Installation of Solar Lights in the campus
- Innovative environment protection initiatives

| | |
|---|--|
| Name: <u>Indira Nair</u> | Name: <u>Dr. Padma V. Deshmukh</u> |
|  |  |
| Signature of the Coordinator, IQAC | Signature of the Chairperson, IQAC |
| *** | |

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Annexure – I

College Academic Calendar 2013-2014

| | |
|---|--|
| First Term | From 10 th June 2013 to 31 st October 2013 |
| Second Term | From 25 th November 2013 to 30 th April 2014 |
| Diwali Vacation | From 1 st November 2013 to 24 th November 2013 |
| Winter Break | From 26 th December 2013 to 1 st January 2014 |
| <i>Degree College FY and SY Examinations (Tentative)</i> | |
| First and Third Semester Examination | 1 st week of October 2013 |
| Second and Fourth Semester Exam | 2 nd week of March 2014 |
| <i>Major Co-curricular Activities</i> | |
| Inauguration of Associations | July / August 2013 |
| Academic Achievers Day | 3 rd September 2013 |
| Sports Week | 15 th to 21 st December 2013 |
| Science and Arts Exhibition | 21 st to 24 th December 2013 |
| Chandi Utsav | 21 st to 23 rd December 2013 |
| College Foundation Day- Bhajan Prabhat | 2 nd January 2014 |
| College Annual Day | 2 nd February 2014 |
| Valedictory Functions of Associations | March 2014 |

Two Best practices of the Institution:

1) “Learners’ hub- a Paradigm Shift”

Aspiration:

- The College employs a learner-centered methodology of teaching to extricate the unexplored potential of the students with value addition, skill orientation, participatory and interactive program in the curriculum thereby preparing the learners for job markets at home and abroad and satiating their aspirations as budding professionals.

The Framework:

- The College being a nodal educational centre offering academic programs in multiple disciplines, it becomes imperative to conceptualize a learner- centered framework which caters to developing both professional skills alongside the procurement of academic qualifications. Accordingly, one of the criteria of such a design of innovative practices of the institution consistently has been Teaching- Learning. This practice is inclusive of study visits, screenings of documentaries and curriculum based films, lectures by eminent scholars, distribution of study material comprising of worksheets, questionnaires, university model answers, role play, skits, presentation and recitation of texts or subjects from syllabus, research based assignments, ICT based teachings through electronic media and social networking sites like Whatsapp, Face book, blog and e-mails. In addition to the above, the framework also establishes a connect between the curriculum and the society by way of outreach programs like health camps, rallies and street plays.

The Mode of Implementation:

This Teaching-Learning schematic of the Institution encompasses a model on the lines of procedures like innovative methods, interactive sessions, participatory activities and ICT enabled teaching.

- **Innovative Methods** comprise of collaborative initiatives with American Resource Centre for library visits to orient students to the American History and the accession of its resources for academic purposes. Further, field visits, museum visits, industrial visits, and theatre performances, surveys and group discussions enable a practical experience of the various theoretical discourses within and beyond the confines of the classroom enriching the students with **interpersonal skills**.
- **Interactive Sessions** focus on ensuring students’ learning through activities like poster making, newspaper collage assignments, quizzes, skits, exhibition, ICT based presentations – all of which enhances a voluntary and creative learning process for the students stimulating their **intellectual skills**.
- **Participatory Activities** are organized by the students in association with the Governmental and Non-Governmental, Municipal bodies. Further, participation in competitions at inter collegiate level (Dhruv & Avishkar) and programs at intra collegiate level (Study Abroad Orientation Program, Painting & Photograph Exhibition and Career Guidance Program by Arts Forum), events at the University,

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State and National level including inter-disciplinary academic seminars, conferences, expert lectures organized by WSC (Gender Sensitisation Program), GSC (Human Rights Week), as also ventures like the organization of diwali celebration at Shantivan- a home for old and leprosy patients by the Alumni of the college and Marathi Vangmay Mandal, to name a few , invite active participation from the students augmenting the **organizational skills** of the students.

- **ICT enabled teaching** involves the inclusion of audio sessions in the routine curriculum. Also, workshops on interview skills and career guidance, guest-lectures by eminent speakers for research methodology course-work and the kind, conducted with the aid of electronic equipments become part of the framework of Teaching – Learning polishing the **soft skills** of the students and encourage the method of independent learning with audio-visual equipments.

Evidences of Success:

The Teaching –Learning scheme focusing on the above discussed four fronts has been enriching at the Institutional level. It is particularly so, in familiarizing the students with the recent changes in the academic and professional front. The academic result, teacher-faculty representation in the Board of Studies and Syllabus Committee of the University of Mumbai, research projects completed, number of registered research students with the Research Centre of the college and the innumerable extra-curricular as well co-curricular achievements of the students, as well as the feedback from students for this mode of teaching evidence the fruition of the “Learner-Centric Model”.

Resources Accessed:

- Research Centres and Laboratories
- Reference books in the departments and library for students’ accession
- N-List on Inplibnet in the college Library
- Conference Hall for seminars and workshops
- Audio-Visual Room and Media Room for students’ centered activities
- Auditorium for theatre activities
- Departmental Laptops, speakers and LCD Projectors for ICT enabled teaching

1. The Guru Shishya Parampara

(Mentoring by students in the field of Performing Art)

Goal:

The Parampara program is aimed at skill development for learners who aspire to take alternate career paths, especially in the field of Performing Arts.

The goal of the program is to channelize the creative energies of learners and to help them realize and crystallize their unique talents, through mentoring by senior students and alumni.

Context:

The media boom has opened new avenues of employment for the uniquely talented learners. But to make the learners ready for the entertainment industry, a different set of skills need to be imparted, which are not part of the regular academic curriculum. Besides the inherent talent of the learners, they require a strong understanding of literature, of the performing arena, genres and styles and also excellent oratorical skills. Since the curriculum has no provision for appointment of Full Time trainers by the college for such skills, the Parampara program was initiated. It aims to impart skills among the learners through the process of mentoring by senior students and alumni. Program was conceived as program of the students by the students and for the students.

Mode of Implementation:

The college has a well established functional network of alumni who have excelled in their selected field of Performing Arts. The alumni and senior students mentor the budding talents by conducting regular workshops and training sessions. Faculty members of the cultural committee function as facilitators to co-ordinate the program.

Regular workshops are held for:

1. **Acting** – Training sessions are conducted to help the learners to overcome stage – fright. Reading of renowned plays is done followed by discussion sessions, where in the various aspects of the play are discussed and debated upon. Learners are trained in voice modulation and effective dialogue delivery.
2. **Direction**–Different styles of theatre are studied.
3. **Set Designing and Costume Designing** – Learners are taught the art of making sets. Material is provided by the institution. The sets are then utilized during competitions / shows.
4. **Public Speaking** – The art of voice modulations, body language, appropriate dressing etc. are taught in the sessions.
5. **Western music.**

The college funds the presentation and participation of students in various activities of Performing Art at competitions at various levels, thereby, providing exposure to the learners.

The program helps in the development of the learners into able trainers, leaders and administrators as they are in charge of conducting the sessions and managing the program. It also imparts presentation, debating and analytical skills to the learners, through interactive sessions.

Outcome:

The Parampara program has resulted in several of our learners gaining foothold in the entertainment industry. Quite a good number of our alumni have featured in very popular shows on television as actors and musicians. Some of the current students are professional actors on the Marathi theatre scene in Mumbai. A group of students launched a music video on their own without any professional assistance from outside.

The college has an excellent record in Cultural activities and all the award winning One Act Plays , skits, mimes, group songs and folk orchestra were directed / choreographed by the students and alumni of this program. Today, the institution has emerged as a college of choice for learners who wish to take up a career in theatre.

Resources :

1. Room dedicated to Cultural Activities and performance rehearsals
2. Musical instruments
3. Subject based reading / reference material
4. CDs of plays and films
5. Computer with necessary software for sound editing