

Smt. Chandibai Himathmal Mansukhani College, Ulhasnagar – 3

AQAR 2014-15

**The Annual Quality Assurance Report (AQAR)
2014-15**

Part – A

1. Details of the Institution

1.1	Name of the Institution	Smt. Chandibai Himathmal Mansukhani College
1.2	Address Line 1	P. B. No. 17, Opp. Railway Station,
	Address Line 2	Smt. Chandibai Himathmal Mansukhani Road,
	City/Town	Ulhasnagar
	State	Maharashtra
	Pin Code	421 003
	Institution e-mail address	principal.chmc@gmail.com
	Contact No.	0251 – 2734940
	Name of the Head of the Institution	Dr. Padma Deshmukh
	Tel. No. with STD Code	0251 – 2734940
	Mobile	09221026911
	Name of the IQAC Co-ordinator	Mrs. Indira Nair
	Mobile	09422491592
	IQAC e-mail address	chmiqac@gmail.com
1.3	NAAC Track ID (For ex. MHCogn 18879)	Not Applicable
1.4	NAAC Executive Committee No. & Date	EC/57/RAR/49 dated 30th November, 2011
1.5	Website address	www.chm.edu
	Web-link of the AQAR:	<u>http://www.chm.edu/CHM-AQAR-2014-2015.pdf</u>

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1.6 Accreditation Details:

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ++	79.5	March 2003	Five years
2	2 nd Cycle	B	2.84	2011	Up to Nov 29, 2016
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC : **25th May 2003**

1.8 AQAR for the year : **2014-2015**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. **AQAR - 2011-2012** (27/09/2012)
- ii. **AQAR-2012-2013** (24/12/2013)
- iii. **AQAR-2013-2014** (03/03/2015)

1.10 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input checked="" type="checkbox"/>	Deemed	<input checked="" type="checkbox"/>	Private	<input checked="" type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Constituent College	Yes	<input checked="" type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input checked="" type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	<input checked="" type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input checked="" type="checkbox"/>	Women	<input checked="" type="checkbox"/>		
	Urban	<input checked="" type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input checked="" type="checkbox"/>		
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self Financing			<input checked="" type="checkbox"/>	Totally Self-Financing	<input checked="" type="checkbox"/>		

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1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input checked="" type="checkbox"/>	PEI	<input checked="" type="checkbox"/>
TEI	<input checked="" type="checkbox"/>	Engineering	<input checked="" type="checkbox"/>	Health Science	<input checked="" type="checkbox"/>	Management	<input checked="" type="checkbox"/>		
Others (Specify)		<input type="text" value="NIL"/>							

1.12 Name of the Affiliating University =**University of Mumbai**

1.13 Special status conferred by Central/ State Government -- UGC / CSIR / DST / DBT / ICMR etc.

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>		
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other (<i>Specify</i>)	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="12"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="18"/>
2.10 No. of IQAC meetings held	<input type="text" value="12"/>

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2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Students: Alumni: Others:

2.12 Has IQAC received any funding from UGC during the year?

Yes: No

If yes, mention the amount= **Rs. 3,00,000/- during XII plan period**

2.13 Seminars and Conferences (only quality related)

i. No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institutional Level

ii. **Themes:**

- Enhancing research skills
- Increasing awareness of application of 3-D
- Interpersonal skill

2.14 Significant Activities and contributions made by IQAC

- Proposed and conducted Spanish, BEC, Calligraphy Certificate courses.
- Proposed and set up GIS laboratory.
- Establishment of Nodal centre for General Semantics and certificate course in collaboration with Balvantrai Parekh Centre.
- Vision and Mission revisiting in process.
- To conduct ecological awareness programmes in the campus.
- Organisation of workshops on various topics like: enhancing research temper among teachers, increasing application of 3-D printing and development of interpersonal skill among students, teachers and non-teaching staff.
- Organisation of national and international conferences and seminars

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2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Proposed to start Spanish, BEC and Calligraphy courses.	Certificate course of BEC, Spanish and Calligraphy was started in the month of January 2015 and March 2015.
Proposed to Establish GIS laboratory	GIS laboratory was set up in March 2015
To create ecological awareness programmes in the campus	Practice of no plastic week and no vehicle day and conducted energy audit, tree audit and water audit, and calculation of carbon foot print.
Proposed to conduct workshop on development of scientific temper	Conducted workshop on search engine and applications of 3-D printing in July and August 2014.
Proposed to conduct workshop on interpersonal skill	Conducted three workshops on interpersonal skills for teachers, students and non-teaching staff in the month of January 2015.
Organization of National and International conferences/ seminars/ symposia	Two international conferences were organized in the month of December 2014 and January 2015. One national symposium was organized in the month December 2014 and one national seminar in the month of January 2015.

Academic Calendar of the year attached as Annexure.- I

2.16 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken-

- Management approved the AQAR for submission to NAAC Office.
- Management suggested to provide training in various soft skills to make students ready to face competitive world should be the priority area for the next academic year.
- Management is in the process of approving vision and mission statements.
- Management has sanctioned the maintenance of infrastructure and technical up-gradation of C. H.M. campus.

Criterion – I Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	05	00	00	00
PG	03	00	03	00
UG	09	00	06	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	05	03	05	05
Others	00	00	00	00
Total	22	03	11	05

Interdisciplinary	05	03	05	02
Innovative	03	03	Nil	02

1.2 (i) Flexibility of the Curriculum: CBSGS/Core/Elective option / Open options

- Core and Elective Options are available at BA with Mathematics, S.Y.B.A., B.Sc. (Core group), T.Y.B.M.M., T.Y.B.M.S., T.Y.B.Com., T.Y. B.Sc. (IT)

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	12
Trimester	Nil
Annual	1

1.3 Feedback from stakeholders* (On all aspects)

Feedback from stakeholders* (On all aspects)	Alumni <input checked="" type="checkbox"/>	Parents <input checked="" type="checkbox"/>	Employers <input checked="" type="checkbox"/>	Students <input checked="" type="checkbox"/>
Mode of feedback:	Online <input checked="" type="checkbox"/>	Manual <input checked="" type="checkbox"/>	Co-operating schools (for PEI) <input checked="" type="checkbox"/>	

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The syllabi have been revised by the board of studies in respective courses to make it competitive and more employable.

1.5 Any new Department/Centre introduced during the year. If yes, give details. Nil

Criterion – II

Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
146	71	49	--	26

2.2 No. of permanent faculty with Ph.D.: 45

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
17	11	--	--	--	--	--	--	17	11

2.4 No. of Guest and Visiting faculty and Temporary faculty

- Visiting: **43** (unaided) and Temporary CHB: (Aided): **33**
- Guests and invited Speakers: **57**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	58	60	02
Presented papers	44	46	02
Resource Persons	--	01	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Curriculum based study visits
2. Effective and innovative use of teaching aids such as Newspaper clippings and Reading followed by discussion, Screening of videos, documentaries, and films followed by discussion, Grammar Cards.
3. Networking with professional, Gov/ Semi Gov organization
4. Innovative and Enhanced use of ICT
5. Regular assessment by weekly tests
6. To develop Research potential among Biology students at undergraduate level - CUBE
7. Library orientation
8. Students Seminar
9. Role play / Skits

2.7 Total No. of actual teaching days during this academic year: 180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution

1. Regular Assessment of students performance by conducting tests / Assignments
2. MCQ based internal examinations

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- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop: **10**
- 2.10 Average percentage of attendance of students:**70.05**
- 2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	745	0.26	33.02	58.58	2.95	93
B.A	117	0.8	31.62	24.78	13.67	70.07
B.Sc.	233	13.30	30.04	18.45	8.58	70.39
Self-financing courses	495	3.03	37.98	37.98	1.82	80.81
M.Com	31	12.90	38.70	38.70	3.22	93.54
M.A.	18	00	38.89	55.56	5.56	100
M.Sc.	19	26.23	36.82	21.05	5.26	89.47

- 2.12 **How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

1. Introduction of Academic Planner
2. Preparation of Academic Calendar
3. Academic Schedule of Syllabus completion by faculty and Head of the Department and submission of report at the end of each term, wherein it is monitored through Academic Monitoring and Excellence Committee

- 2.13 **Initiatives undertaken towards faculty development**

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	09
UGC – Faculty Improvement Program	03
HRD programmes	01
Orientation programmes	02
Faculty exchange program	Nil
Staff training conducted by the university	11
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	70
Others	14

- 2.14 **Details of Administrative and Technical staff**

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	77	26	02	27
Technical Staff	52	12	Nil	02

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 1) Research Corner with study resources is developed in the Library for the benefit of faculty pursuing research.
- 2) Information Board is arranged in the Library to provide Research information.
- 3) Encouraging organization and participation of students in Research based competitions- Avishkar, Srujan, Trishul.
- 4) Encouraging research temper among students by conducting field survey through questionnaire method.
- 5) Organizing training workshops in Research areas.
- 6) Coordinating Research promotion activities through PGRD Committee.
- 7) International Economic Convention- Research based competition.
- 8) Financial Assistance for attending and for presenting Research paper in Conferences/ Seminars/ workshops.
- 9) Encouraging faculty to avail FDP facility of UGC for doing Ph.D.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	02	01	--
Outlay in Rs. Lakhs	--	25,71800	11,55, 000	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	13	08	08	13
Outlay in Rs. Lakhs	3,05,000	2,04,000	2,04,000	3,05,000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	42	03	Nil
Non-Peer Review Journals	Nil	04	Nil
e-Journals	07	04	Nil
Conference proceedings	11	11	Nil

3.5 Details on Impact factor of publications:

Range: **0.168 to 4.224** Average: **2.053** h-index: Nil Nos. in SCOPUS: Nil

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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Number	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	02	2012-15	UGC	25,71,800	--
Minor Projects	--	--	--	--	--
Interdisciplinary Projects	--	--	--	--	--
Industry sponsored	--	--	--	--	--
Projects sponsored by the University/ College	08	2014-15	University	2,04,000	1,63,200
Students research projects (<i>other than compulsory by the University</i>)		--	--	--	--
Any other(Specify)	01	--	MPCB	1,62,0000	2,467,500 (Annual Grant + Pending Grant)
Total	11	--	--	4,395,800	2,630,700

3.7 No. of books published

i) With ISBN No Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy: Rs. 1,62,000/-

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	02	03	--	--	--
Sponsoring agencies	UGC, College	UGC, College	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons: 16

3.13 No. of collaborations:

International National Any other

3.14 No. of linkages created during this year: 03

3.15 Total budget for research for current year in lakhs:

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year: 01

Type of Patent		Number
National	Applied	01
	Granted	01
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
07	03	04	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides 15

and students registered under them 44

3.19 No. of Ph.D. awarded by faculty from the Institution: Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level

127

 State level

Nil

National level

Nil

 International level

Nil

3.22 No. of students participated in NCC events:

University level

Nil

 State level

11

National level

04

 International level

Nil

3.23 No. of Awards won in NSS:

University level

14

 State level

Nil

National level

Nil

 International level

Nil

3.24 No. of Awards won in NCC:

University level

Nil

 State level

01

National level

01

 International level

Nil

3.25 No. of Extension activities organized

University forum

Nil

 College forum

62

NCC

03

 NSS

07

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Blood donation drive
2. Medical Check-up Camps
3. Adoption of rural area for extension activities by NSS Units of the college
4. Organizing a week of “Joy of Giving”
5. Water Portability Analysis project
6. Adoption of school
7. Human Rights Week Programme

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Criterion – IV

Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16	--	--	--
Class rooms	47	--	--	--
Laboratories	23	01	College	Rs. 52,640
Seminar Halls	3	--	--	--
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

1. Tally program is in use for office accounting
2. Admission process is fully computerized
3. Software is in use for pre and post examination process
4. OPAC is installed in Library
5. E-Granthalaya is in use in Library
6. E-Suvidha in Office

4.3 Library services:

		Existing 2013-2014		Newly added 2014-2015		Total	
		No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Total Books		81269	2,78,51,868	1827	6,67,536	83096	2,85,19,404
Text Books		76913	2,40,41,337	1260	4,67,275	78173	4,67,275
Reference Books		4356	38,10,531	720	2,00,261	5020	2,00,261
e-Books	33	Members of N-List Paid Rs. 10,000/ as member		Nil	Nil	Members of N-List Paid Rs. 10,000/ as member	
Journals		61	1,25,290	11	8700	72	1,33,990
e-Journals	26	Paid Rs. 10,000/ as member of N-list		Nil	Nil	Members of N-list paid Rs. 10,000/ as member	
Digital Database		Paid Rs. 10,000/ as member of N-list		Members of N-list paid Rs. 10,000/ as member		--	
CD & Video		75	27,246	Nil	Nil	75	27,246
Others (specify) Magazines Newspaper				Magazine: 72 Newspaper: 28 Bound Volumes: 119	52874 40594 --		

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4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	277	06	16	01	01	21 04-net	213 05-net	43 07-net
Added	--	--	--	--	--	--	--	--
Total	277	--	--	--	--	21	213	43

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1. Office Automation is introduced.
2. Training to office staff is arranged for newly purchased admission software.
3. Enhanced existing software of seating arrangement for conduct of examination.

4.6 Amount spent on maintenance in lakhs:

i. ICT	93177/-
ii. Campus Infrastructure and facilities	379112/-
iii. Equipment's	201751/-
iv. Others	51264/-
Total :	7,25,304/-

Criterion – V

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Arranged for display of Information Boards for students support services
2. Coordinated with Carrier Progression and Training Committee and Departments and Associations for conduct of various programs
3. Conduct of Training Workshop for Skill Developments among the students
4. Arranged for providing information about students support services in College Prospectus
5. Arranged for providing information about students support services on College Website
6. Helped in planning and conduct of various awareness programs by UGC sponsored centres
7. Arranged for display of students related information through installation of LCD screen
8. Displaying Flex banners intimating the process of admission, examination and various other events

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5.2 Efforts made by the institution for tracking the progression

1. Periodical meetings and review assessment of departments and committees.
2. Periodical submission of IQAC report on task accomplishment of departments and committees.
3. Performance appraisal of teachers is monitored.
4. Learner’s feedback is for the enhancement of teacher’s performance.
5. Participation record of various events.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5797	214	38	04

(b) No. of students outside the state: 26

(c) No. of international students: 01

Men	No	%	Women	No	%
	2328	38.77		3692	61.61

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4834	474	63	410	07	5788	4826	448	67	500	03	5845

Demand ratio **5.03** Dropout % **0.743**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Career guidance through Career Progression Team
2. Olympiad training organized
3. CA training organized
4. Interview preparation and personality development organized
5. Lecture on guidance for competitive examinations.

No. of students beneficiaries **129**

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	01

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5.6 Details of student counselling and career guidance

1. Career Progression Team is fully functional
2. Counselling Cell is operational
3. Counselling services to students on academic and personal issues
4. Career guidance is arranged through experts from corporate sectors and other fields
5. Career corner in the library is established
6. Information on various Career Options subject wise is compiled and displayed
7. Organization of placement drives with the participation of leading MNC's (Infotech, Zensar, TCS, Moneyplex, Tech Mahindra, L & T)
8. Workshop on 3D Printing
9. Seminar on 'Importance of Global Accountancy, Finance, Banking in Growing Economy'
10. Seminar on 'Higher Education in the US'
11. Workshop on 'Resume Writing'

No. of students benefitted **1412**

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Tech Mahindra	15	03	Nil
L&T Infotech	145	48	Nil
Moneyplex Securities	92	75	54
TCS	Nil	Nil	08
Zensar Placement Drive	Nil	Nil	01
Infosys	Nil	Nil	05
IGate	Nil	Nil	04
Syntel	Nil	Nil	02
Wipro	Nil	Nil	01
Total	252	126	75

5.8 Details of gender sensitization programmes

- ❑ Survey on status of women in society
- ❑ Organised interactive forum on “Working Women and Health Issues”
- ❑ Seminar on “Legal Provisions for Domestic Violence and Harassment of Women”
- ❑ Display of Vishaka Guidelines
- ❑ Field action project on “Occupational Health Hazards in women from unorganised sector.
- ❑ Tableau depicting decade wise gradation of ‘Women Status in India’ during ‘ChandiDaud’ held on 29th July 2015.
- ❑ “Human Rights & Women ” talk by Dr. Daisy Sunil
- ❑ Seminar on “Women and Career- changes occurred and desired”
- ❑ Seminar on “Women Entrepreneurship-A journey from kitchen to corporate”
- ❑ “Parivartan”-Write ups on Women and Career
- ❑ “Jagruti”-Interactive Forum on Gender Equality

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University level **69** National level **05** International level **08**

No. of students participated in cultural events

State/University level **61** National level **Nil** International level **Nil**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports:

State/University level **34** National level **Nil** International level **Nil**

Cultural

State/University level **4** National level **Nil** International level **Nil**

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	91	39,800/-
Financial support from government	360	26,16,479
Financial support from other sources	08	75,436
Number of students who received International/ National recognitions	01	--

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5.11 Student organised / initiatives

	State/ University level	National level	International level
Fairs	Nil	Nil	Nil
Exhibition	03	Nil	Nil

5.12 No. of social initiatives undertaken by the students: 12

5.13 Major grievances of students (if any) redressed:

Complaint Received	Complaint Redressed
02	02

Criterion – VI

Governance, Leadership and /management

6.1 State the Vision and Mission of the institution

Vision of the Institution:

To build a diverse community based on the foundation of curiosity, courage, sensitiveness and intelligence whose members would work collaboratively for positive transformation in the world through courageous leadership

Mission of the Institution:

Mission of CHM College is to cultivate excellence in teaching and learning, impart high quality education for the holistic development of students, ignite their minds for life-long learning and strengthen their creative and critical faculties to successfully meet the pressures of time and turn out to be responsible citizens.

6.2 Does the Institution has a management Information System

Management Information System introduced and is in use in the areas of-

1. Admission process
2. Examination process
3. Library services
4. Tally program for office accounting
5. Maintaining attendance of the students

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Faculty are encouraged, guided and provided with support in the form of duty leave

- a) to associate with Board of Studies activities and the process of curriculum development and revision
- b) to conduct training workshop on revised syllabus at the institutional level
- c) to develop course material
- d) to develop need based certificate courses like Spanish, BEC, General Semantic and Travel & Tourism
- e) Motivating faculty to avail FDP for Ph.D.

6.3.2 Teaching and Learning

1. Subject based field visits
2. Screening of films and documentaries
3. Preparation of Academic calendar
4. Research based assignments
5. Wall paper activity by students of literature
6. Working of Google group
7. Arranging guest lectures
8. Use of ICT
9. Reading sessions
10. Participation of teachers in the faculty development programs to ensure improvement in the teachers quality
11. Use of Social networking sites
12. Maintaining Blog by the teachers
13. Role play by students
14. Remedial lectures
15. Journal club
16. Student presentation on assigned topics
17. Quiz
18. Remedial Lecture
19. Students orientation
20. Guest lectures
21. Library visits
22. Field survey
23. Group discussion
24. Distribution of worksheets

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6.3.3 Examination and Evaluation

1. Online test
2. Surprise test
3. Weekly test
4. Open book test
5. Research based assignment
6. Preliminary exam for practice
7. Photocopies of answer book provided to students on demand
8. Revaluation and rechecking facilities
9. Additional Examination conducted for students on medical ground and students representing college for various co-curricular activities (NSS, NCC, Sports, Cultural)

6.3.4 Research and Development

1. Research Corner in the Library for faculty
2. Information Board to provide Research information
3. Encouraging organization and participation of students in research based competitions- Avishkar, Srujan, Trishul
4. Research Journal
5. Organizing training workshops in research areas
6. Coordinating Research promotion activities through PGRD Committee
7. Promoting Research based assignments to the students
8. Organisation of National and International Conferences and Seminars
9. International Economic Convention
10. Provision of FDP facility to faculty
11. Organization of Research project presentation by the faculty to encourage research
12. Financial Assistance for attending and for presenting Research paper in Conference/ Seminar/ workshops

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Need based up gradation
2. Procurement of new international titles
3. Increasing accessibility of the students to library resources
4. Free access in certain sections
5. Annual Maintenance contract
6. Strengthening of NRC
7. Engineer appointed by the management

6.3.6 Human Resource Management

1. Department meetings
2. Walk in channel of communication is followed
3. Welfare measures for teaching and non-teaching staff
4. Training programs
5. Incentives
6. Recruitment only on merit

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6.3.7 Faculty and Staff recruitment

University norms are strictly followed

6.3.8 Industry Interaction / Collaboration

1. To support teaching and learning Industrial visits are organised
2. PG students coordinate with industry for their research projects
3. To assist placement / internships

6.3.9 Admission of Students

University norms are strictly followed

6.4 Welfare schemes for

Teaching	Loan through Patpedhi and PF, Voluntary contribution as and when required raised by staff,
Non-Teaching	Uniform, Washing Allowance, Festival Advance, Fee concession to the ward of staff, Loan through Patpedhi and PF
Students	Group Insurance, Fee concession, Payment of fee in instalments, Free medical check up

6.5 Total corpus fund generated: **Rs. 5, 44,922/-**

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Academic Audit Committee
Administrative	No	--	Yes- Accounting audit	By appointed CA

6.8 Does the University/ Autonomous College declare results within 30 days?

Not Applicable

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

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6.11 Activities and support from the Alumni Association

1. Lectures on Career Guidance
2. Financial Assistance in the form of donation
3. Amount contributed by the alumni for the year 2014-2015 is Rs. 81101
4. Donation of Books and kinds
5. Assistance in organisation of Extension activities
6. Assistance in organisation of guest lectures
7. Training students in extracurricular programmes and competition

6.12 Activities and support from the Parent – Teacher Association

Twelve Parent Teachers Meetings were conducted

Suggestions given in the PTA meetings

1. More security for girl students
2. Efforts should be made for placement.
3. Conduct of field and industrial visits
4. Mentoring for students

The suggestions were taken into account and the parents supported these activities by allowing their ward to remain the college more than the stipulated time of regular lecture hours.

6.13 Development programmes for support staff: Training on Interpersonal skill

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Tree plantation
2. Tree audit
3. Energy audit
4. Rain water harvesting
5. Vermicomposting
6. Solid waste management
7. Anti-plastic drive
8. Encouraging paperless communication
9. No-vehicle day
10. SwacchataAbhiyan
11. Awareness of carbon foot printing

Criterion – VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution.

- ❑ Adoption of IDF-Balgurukul
- ❑ Introduction of Certificate Courses in Spanish, BEC and General Symantec and Calligraphy
- ❑ No plastic week
- ❑ No vehicle day

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7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ▶ Certificate course of BEC, Spanish and Calligraphy started in the month of January 2015 and March 2015.
- ▶ GIS laboratory was set up in March 2015
- ▶ Practice of no plastic week, no vehicle day, energy audit, tree audit, water audit and calculation of carbon foot print.
- ▶ Conducted workshop on search engine and applications of 3-D printing in July and August 2014.
- ▶ Conducted three workshops on interpersonal skills for teachers, students and non-teaching staff in the month of January 2015.
- ▶ Two international conferences were organized in the month of December 2014 and January 2015.
- ▶ One national symposia was organized in the month of December 2014
- ▶ One national seminar in the month of January 2015.

7.3 Give two Best Practices of the institution

- i. Innovative Practices with a Golden Touch: Academic Endeavors of Golden Jubilee Year
- ii. Parampara

7.4 Contribution to environmental awareness / protection

- ☑ Tree plantation
- ☑ Celebration of World environment day
- ☑ Water audit
- ☑ Analysis of portability of drinking water
- ☑ Energy audit
- ☑ Vermicomposting
- ☑ Tree audit No plastic week
- ☑ No vehicle day
- ☑ Awareness of carbon foot printing
- ☑ SwachhataAbhiyaan
- ☑ Environment education module
- ☑ Construction of check dams in Bandhara river-bed
- ☑ Plastic free zone
- ☑ Awareness program on “Misbelief and Myths about snakes”
- ☑ Ecological Awareness Poster Competition
- ☑ Construction of compost pits to discard kitchen waste
- ☑ Organised an informative talk for rag-pickers on importance of segregation of waste materials and bio-gas plant installations

7.5 Whether environmental audit was conducted? Yes No

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**7.6 Any other relevant information the institution wishes to add.
(For example SWOC Analysis)**

SWOC Analysis of the college 2014-2015	
<p>Strengths:</p> <ul style="list-style-type: none"> ▶ Activities and Programs of the college are in tune with the Vision and Mission of the college ▶ Cordial relationship among all stake holders of the college is maintained ▶ Fully qualified, Research Oriented faculty ▶ Student- centered participatory Teaching-Learning process ▶ Integrated Teaching and Research ▶ Supportive Career and Placement Cell and availability professionally trained in-house counsellor ▶ Impressive Academic Performance of the students ▶ Pioneer in offering all major Professional courses started by the University of Mumbai ▶ Participation of large number of faculty members in the process of Curriculum development through Board of Studies, University of Mumbai ▶ Wide range of Extension, Co-Curricular and Extra-Curricular activities to support Teaching Learning Process ▶ Optimum utilization of resources available ▶ Availability of greater human resources 	<p>Weakness:</p> <ul style="list-style-type: none"> ▶ Limitation of implementing value added courses due to poor economic background of students. ▶ Need for more ICT enabled classrooms ▶ Limited communication skills of students due to vernacular medium ▶ Enhancement of courses with limited space ▶ Difficulty of faculty in giving personal attention to students due to high enrolment
<p>Opportunities:</p> <ul style="list-style-type: none"> ▶ Geographical Advantage ▶ Scope for developing more recognised research centre and research guides ▶ Augmenting collaboration with industry ▶ Developing consultancy service ▶ Scope for obtaining patents ▶ Consolidating tie ups of student faculty exchange programme with Indian & foreign university ▶ Up-gradation of playground facilities ▶ Extending tie up with NGOs 	<p>Threats:</p> <ul style="list-style-type: none"> ▶ Enhancing quality of academically weak students ▶ Increased political meddling with college administration

8. Plans of institution for next year

- ❑ Augmenting existing infrastructure
- ❑ Conducting International / National level Seminar/ Conference/ symposia on quality improvement strategies in the institutions of Higher Education
- ❑ Innovative environment protection initiatives
- ❑ Up-gradation of conference room
- ❑ Complete automation of exam related work
- ❑ Complete automation of admission process

Name: Indira Nair

Name: Dr. Padma Deshmukh

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

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Annexure – I

College Academic Calendar 2014-2015

First Term	From 9 th June 2014 to 17 th October 2014
Second Term	From 10 th November 2014 to 30 th April 2015
Diwali Vacation	From 18 th October 2014 to 9 th November 2014
Winter Break	From 26 th December 2014 to 1 st January 2015
<i>Degree College FY and SY Examinations (Tentative)</i>	
First and Third Semester Examination	1 st week of October 2014
Second and Fourth Semester Exam	2 nd week of March 2015
<i>Major Co-curricular Activities</i>	
Inauguration of Associations	July / August 2014
Sports Week	15 th to 21 st December 2014
Science and Arts Exhibition	22 nd to 24 th December 2014
ChandiUtsav	22 nd to 24 rd December 2014
Human rights Week	6 th -12 th December,2014
College Foundation Day- BhajanPrabhat	2 nd January 2015
College Annual Day	27 th January 2015
Valedictory Functions of Associations	March 2015

Annexure – II

Two Best practices of the Institution:

1. Innovative Practices with a Golden Touch: Academic Endeavors of Golden Jubilee Year

Aspiration:

The College employs a learner-centered methodology of teaching to extricate the unexplored potential of the students with value addition, skill orientation, participatory and interactive program in the curriculum thereby preparing the learners for job markets at home and abroad and satiating their aspirations as budding professionals.

The Framework:

The College being a nodal educational centre offering academic programs in multiple disciplines, it becomes imperative to conceptualize a learner- centered framework which caters to developing both professional skills alongside the procurement of academic qualifications. Accordingly, one of the criteria of such a design of innovative practices of the institution consistently has been Teaching-Learning. This practice is inclusive of study visits, screenings of documentaries and curriculum based films, lectures by eminent scholars, distribution of study material comprising of worksheets, questionnaires, university model answers, role play, skits, presentation and recitation of texts or subjects from syllabus, research based assignments, ICT based teachings through electronic media and social networking sites like Whatsapp, Facebook and e-mails. In addition to the above, the framework also establishes a connect between the curriculum and the society by way of outreach programs like health camps, celebration of World Environment Day, rallies and such awareness programs organized by students of the Institution.

The Mode of Implementation:

This Teaching-Learning schematic of the Institution encompasses a model on the lines of procedures like innovative methods, interactive sessions, participatory activities and ICT enabled teaching. Accordingly, the college engaged in a wide range of academic endeavors with a difference in the Golden Jubilee Academic Year 2014-15. The college encouraged its teaching faculty from the Arts, Science, and Commerce streams to establish academic societies that could indulge in productive teaching - learning programs. Thus, VigyanJagran, a student centric initiative launched jointly by the Science Faculty to educate, nurture and create enthusiasm about science in the students, the National/International Conferences and Guest Lectures organized by various departments and the Gandian Studies Centre, and allied Certificate Courses of international holding introduced by the Nodal

Centre of the college and department of English respectively, as well as the activities of the Alumni Committees, fulfilled the requirement of an innovative academic plan in the Golden Jubilee Year of the college with a difference.

- **Innovative Methods:**

The contributions of Vigyan Jagran in the form of ‘Water Audit Program’, ‘Tree Audit Program’ and ‘Air Hygiene Monitoring’ and Experimental Learning of Physics through workshops allowed for a pragmatic and participatory approach to the curriculum. In addition, it inculcated an inquisitive attitude to the discipline of Science at the individual level, thereby conforming to the purpose of such an initiative. Further, Guest Lectures on ‘Career Guidance and Opportunities’, and ‘Professional Ethics’ organized by the Alumni Committees of various departments provided comparative insights on the erstwhile and extant job market pertaining to various academic disciplines and gave preparatory inputs for both teachers and students in shaping the academic and professional trajectory of the students. In addition, the Certificate Course in “Creative and Critical Thinking: A General Semantics Approach” of the Nodal Centre for General Semantics, and two International Certificate Courses - Institute of Hispania’s *Spanish Language Course*, and Cambridge University Press’ *Business English Certificate Course* - launched by the Department of English, were maiden enterprises undertaken as a part of the Golden Jubilee Year academic program of the college. As intended, the certificate courses became windows to the international environment of academics; encouraging the students to build a global career. Other crucial endeavours including conferences like International Economic Conference on “Internal & International Migration: Issues and Challenges”, National Conference on “Literary Ouvre of Gulzar”, International Conference on Sindhi Literature, International Conference on Chemistry, National Conference on Microbiology, were organized to expose the students to the extreme and supreme limits of academic pursuits. Such academic platforms also intended to evoke an objective and research oriented aptitude in the students. In totality, such programs enabled a practical experience of the various theoretical discourses within and beyond the confines of the classroom enriching the students with **interpersonal skills and broadening their horizons**.

- **Interactive Sessions:**

The academic endeavours of the Golden Jubilee Year also focused on ensuring students’ learning through activities like poster making, newspaper collage assignments, quizzes, skits, exhibition, ICT based presentations – all of which enhanced a voluntary and creative learning process for the students stimulating their **intellectual skills**. These activities conducted during the Science Exhibition by the Science Association, the Quiz Segment of International Conference on Sindhi Literature, Alumni Meet and Students’ Centred Farewell Ceremony of

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the English Department, Gandhi Jayanti Celebrations and Human Rights Week Celebrations arranged by the Gandhian Studies Centre, enabled the student audience to share and receive knowledge in a semi-formal environment which in itself proved to be fruitful method of learning-teaching.

• **Participatory Activities:**

Participatory Activities of the Golden Jubilee Year academic plan comprised of activities pertaining to environmental causes organized by the students in association with the Governmental and Non-Governmental, and / or Municipal bodies like ‘No Plastic Week’ and ‘No Vehicle Day’. Further, the students were recruited to schedule the participation of the college in the inter collegiate level competitions like Dhruv and Avishkar, and also support the inter-disciplinary National Level Seminars as a part of organizing committee. Active participation from the students on such formal occasions was ensured to augment their **organizational skills** as individuals and professionals. It also helped to develop a certain level of dynamism in the personality of the students.

- **ICT enabled teaching** involves the inclusion of audio sessions in the routine curriculum. Also, workshops on interview skills and career guidance, guest-lectures by eminent speakers for research methodology course-work and the kind, conducted with the aid of electronic equipments were part of the framework of Teaching – Learning. This practice aimed at polishing the **soft skills** of the students and encouraging the method of independent learning with audio-visual equipments. In this direction, the college facilitated Workshops and Curriculum Orientation Program to reduce the pressure of academics on students.

Evidences of Success:

The Teaching –Learning scheme focusing on the above discussed four fronts has been enriching at the Institutional level. It is particularly so, in familiarizing the students with the recent changes in the academic and professional front. The academic results, teacher- faculty representation in the Board of Studies and Syllabus Committee of the University of Mumbai, research projects completed, number of registered research students with the Research Centre of the college and the innumerable extra-curricular as well co-curricular achievements of the students, as well as the feedback from students for this mode of teaching evidence the fruition of the “Learner-Centric Model”.

Resources Accessed:

- ❑ Research Centres and Laboratories
- ❑ Reference books in the departments and library for students’ accession
- ❑ N-Liston Inflibnet in the college Library
- ❑ Conference Hall for seminars and workshops
- ❑ Audio-Visual Room and Media Room for students’ centered activities
- ❑ Auditorium for theatre activities
- ❑ Departmental Laptops, speakers and LCD Projectors for ICT enabled teaching

2. Parampara

Goal:

The college recognizes the need to provide different skill sets to learners with different aspirations and professional orientations. The Parampara program was initiated with the express idea of providing a Teaching – Learning and Skill development module for learners oriented towards a career in performing Arts.

Context:

The media boom has opened several employment avenues for learners inclined towards the performing arts - especially Theatre and Music. But there is need to impart specific skill sets in order to further hone the natural talent of the learners, to make them ready for the Entertainment Industry. The Academic Curriculum does not provide the flexibility required for development of such programs and, there is no provision for appointment of Regular Full- Time trainers for imparting such skills.

The Parampara program was initiated with the aim of imparting skills in performing arts, through a process of mentoring by Alumni and senior students, who are part of the Industry.

Mode of Implementation:

The College has a well-established network of alumni who have excelled in their field of Performing Arts. The Alumni and senior students mentor the young learners through regular workshops and Training sessions. Members of the Cultural Committee of the college function as facilitators for the entire program.

Workshops are held for:

1. **Marathi and Hindi Literature:** Reading and analyzing of great works of literature. Discussion sessions, where the language, social context, characters are analyzed and debated upon.
2. **Training in Voice modulation and Dialogue delivery:** Practical training sessions are conducted for voice modulation and effective dialogue delivery.
3. **Scripting:** Learners are encouraged to develop scripts for short skits of 5 minute duration. The ideas for the script are then developed into full length skits and performed during University Youth Festivals.
4. **Direction:** Different genres of theatre and direction styles are studied.
5. **Set designing and Costumes:** Learners are trained in the art of set – designing. All the Sets used for various shows are indigenously designed and prepared on the campus.
6. **Make –up:** Training sessions for make –up application.
7. **Music and Sound Editing:** Training sessions for recording and editing of music.
8. **Music:** Training in Non- Classical Sugam Sangeet, guitar and western –percussion instruments.
9. **Public Speaking**

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The learners are also encouraged to engage training sessions in Sharda Vidya Mandir, A primary school adopted by the college.

The college funds the participation of the learners in various competitions at the University, District and State levels. Infrastructure for the activity is provided by the college.

The learners are provided credits for the efforts and time dedicated by them, as part of internal assessment.

Outcome :

The Parampara program has strengthened the Cultural Activities contingent of the college. Several learners and alumni, who were part of the program, are established names in the Marathi Theatre scene and also on Television. Some of the current learners are practicing musicians and singers.

Two of our students, Mr. Gaurav Malankar, and Mr. Shrikant Bhagat were recipients of the Natya Samrat Award instituted by Zee Marathi. Mr. Shrikant Bhagat is also a popular name in Marathi theatre. The college has an excellent tradition of achievement in Cultural activities and all the award winning performances in the field of theatre and Music have been choreographed / Directed by the alumni of the program. The college has emerged as an institution of choice for learners aspiring for a career in theatre.

Resources:

1. Room dedicated for rehearsals
2. Musical instruments
3. Reference material / Books
4. CDs
5. Computer with software for recording and sound editing
6. Sound system