The Annual Quality Assurance Report (AQAR) of the IQAC
(2015-16)

Part – A

1. Details of the Institution

1.1	Name of the Institution	**SMT. CHANDIBAI HIMATHMAL MANSUKHANI COLLEGE**
1.2	Address Line 1	P. B. No. 17, Opp. Railway Station
	Address Line 2	Smt. Chandibai Himathmal Mansukhani Road
	City/Town	ULHASNAGAR
	State	MAHARASHTRA
	Pin Code	421 003
	Institution e-mail address	principal.chmc@gmail.com
	Contact Nos.	0251 – 2731869
	Name of the Head of the Institution	Dr. MANJU LALWANI PATHAK
	Tel. No. with STD Code	0251 – 2733319
	Mobile	08806957754

Name of the IQAC Co-ordinator	Dr. BELA NABAR

Mobile	9322760417

IQAC e-mail address	chmciqac@gmail.com

1.3 NAAC Track ID
(For ex. MHCOGN 18879)

Not Applicable

1.4 NAAC Executive Committee No. & Date

EC/57/RAR/49 dated 30th November, 2011

1.5 Website address:

www.chm.edu

Web-link of the AQAR:

http://www.chm.edu/CHM-AQAR-2015-2016.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B^{++}	79.5	March 2003	Five years
2	2nd Cycle	B	2.84	2011	Upto 29th Nov 2016
3	3rd Cycle	--	--	--	**--**
4	4th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC: DD/MM/YYYY

25/05/2003

1.8 AQAR for the year *(for example 2010-11)*

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i. AQAR : **2011-12 (27/09/2012)**

    ii. AQAR : **2012-13 (24/12/2013)**

    iii. AQAR : **2013-14 (03/03/2015)**

    iv. AQAR : **2014-15 (06/12/2015)**

1.10 Institutional Status

University   State [✔] Central [✘] Deemed [✘] Private [✘]

Affiliated College   Yes [✔] No [✘]

Constituent College   Yes [✘] No [✔]

Autonomous college of UGC   Yes [✘] No [✔]

Regulatory Agency approved Institution   Yes [✘] No [✔]
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [✔] Men [✘] Women [✘]

                  Urban [✔] Rural [✘] Tribal [✘]

Financial Status   Grant-in-aid [✔]   UGC 2(f) [✔]   UGC 12B [✔]

        Grant-in-aid + Self Financing [✔] Totally Self-financing [✘]

1.11 Type of Faculty/Programme

Arts [✔] Science [✔] Commerce [✔] Law [✘]   PEI (Phys Edu) [✘]

TEI (Edu) [✘] Engineering [✘] Health Science [✘] Management [✘]

      Others (Specify) [NIL]

1.12   Name of the Affiliating University *(for the Colleges)* | University of Mumbai |

1.13   Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | -- |

University with Potential for Excellence | -- | UGC-CPE | -- |

DST Star Scheme | -- | UGC-CE | -- |

UGC-Special Assistance Programme | -- | DST-FIST | -- |

UGC-Innovative PG Programmes | -- | Any other *(Specify)* | -- |

UGC-COP Programmes | -- |

2. IQAC Composition and Activities

2.1   No. of Teachers | 16 |

2.2   No. of Administrative/Technical staff | 01 |

2.3   No. of students | 01 |

2.4   No. of Management representatives | 01 |

2.5   No. of Alumni | 01 |

2. 6   No. of any other stakeholder and community representatives | 01 |

2.7   No. of Employers/ Industrialists | 01 |

2.8   No. of other External Experts | -- |

2.9   Total No. of members | 22 |

2.10   No. of IQAC meetings held | 09 |

2.11   No. of meetings with various stakeholders: No. | 13 | Faculty | 02 |

Non-Teaching Staff | 01 | Student | -- | Alumni | 05 | Others | 05 |

2.12   Has IQAC received any funding from UGC during the year?

Yes | ✘ | No | ✔ |

If yes, mention the amount | -- |

2.13   Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 04 | International | -- | National | 01 | State | -- | Institution Level | 03 |

(ii) **Themes:**

1. Interdisciplinary deliberations
2. Skill Development for teachers
3. Financial education and investment awareness among teachers
4. Software training to Examination and Admission Committee Members

2.14   Significant Activities and contributions made by IQAC

- Teachers have been provided with log books to record their curricular and co-curricular activities.
- IQAC in association with English and Geography departments organized a National conference on "Spatial Imagination".
- IQAC and Department of Political science in collaboration with TISS organized a workshop on "Experiential Learning" for teachers.
- Financial Education & Investor Awareness Program for teaching staff is conducted in collaboration with the Department of Accountancy.
- Proposed ecological awareness programmes
- The Post Graduate Research Association (PGRA) is formed to organize programmes for the Postgraduate and Doctorate students.
- The IQAC has taken initiative in formation of Research Project Approval Committee for approval of the research projects sent to the funding agencies.
- The IQAC and PGRD prepared a booklet of "Standard Formats" required for submission of research proposals and made available to the HSNC board for distribution to other colleges of the board.
- The IQAC members are instrumental in scrutinizing the CAS applications of 12 staff members.
- With the guidance of IQAC, applications for 04 Minor Research Projects were sent to University of Mumbai and 03 to UGC.
- Proposed and conducted an 'Examination Orientation Session' for the newly appointed teachers through Examination Committee.
- Proposed and conducted software training programme for the examination committee members.
- Career guidance sessions for post graduate students of arts, commerce and science faculty were carried out.
- Conducted orientation programme for the newly appointed non-teaching staff members.

2.15   Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards Quality Enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Proposed to organize national conferences	National Conference on 'Spatial Imagination'
Proposed to organize workshop for teachers	Workshop organized for teachers on 'Experiential learning'
Review of teachers Log Book	Log Book revised
Proposed to conduct orientation programme for teachers	Conducted orientation programme for newly appointed teachers on examination modalities
Proposed to conduct a coaching for competitive Examination	Conducted NET Examination coaching for Post Graduate students
Proposed to conduct research activities for post graduate students	Following actions are undertaken to promote research: ▪ Formation of Post Graduate Research Association. ▪ Formation of Research Project Approval Committee ▪ Preparation of booklet giving standard formats for research proposals ▪ Career guidance for post graduate students

Academic Calendar of the year attached as Annexure.- I

2.15   Whether the AQAR was placed in statutory body   Yes ✓   No ✗

Management ✓   Syndicate ✗   Any other body ✗

Provide the details of the action taken

> ▪ Management approved the AQAR for submission to NAAC.
> ▪ Management has sanctioned the up-gradation of infrastructure of C. H.M. College. The following are the details of action taken:
>   ❯ Creation of new Seminar Hall
>   ❯ Renovation of Auditorium
>   ❯ Renovation of Common Rooms and Toilets
>   ❯ Plastering of Building
>   ❯ Up-gradation of Laboratory facilities

Part – B

Criterion – I

1. Curricular Aspects

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	05	-	-	-
PG	03	-	03	-
UG	09	-	06	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	04	-	-	-
Others	-	01	-	01
Total	21	01	09	01
Interdisciplinary	03	-	03	02
Innovative	-	-	-	-

1.2   (i)   Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

⚬ **Core and Elective Options are available at BA with Mathematics, S.Y.B.A., B.Sc. (Core group), T.Y.B.M.M., T.Y.B.M.S., T.Y.B.Com., T.Y. B.Sc. (IT)**

(ii)   Pattern of programmes:

Pattern	Number of programmes
Semester	13
Trimester	NIL
Annual	NIL

1.3   Feedback from stakeholders* *(On all aspects)*   Alumni ✓   Parents ✓   Employers ✓   Students ✓

Mode of feedback: Online ✗   Manual ✓   Co-operating schools (for PEI) ✗

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The revision of syllabi was undertaken by the board of studies of University of Mumbai in respective courses to make it competitive and more employable.

1.5   Any new Department/Centre introduced during the year. If yes, give details.   Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
137	96	44	--	--

2.2 No. of permanent faculty with Ph.D.: 44

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	16	--	--	--	--	--	--	--	16

2.4 No. of Guest and Visiting faculty and Temporary faculty

- Visiting: **83** and Temporary CHB: **37**
- Guests and invited Speakers: **49**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	16	58	03
Presented papers	13	48	02
Resource Persons	--	01	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Enhanced use of ICT for curriculum delivery

2. Screening of videos, documentaries and films, Grammar Reference Cards

3. News Paper clippings and reading followed by discussions, Role Play/ Skits, Poster making, Quiz competitions and Wallpapers

4. Group discussions and seminar

5. Making of short films & documentaries

6. Guest lectures

7. Use of open source softwares like Giogebra, Scilab in teaching Mathematics

8. Regular assessment by class tests

9. Curriculum based study visit- Field / Industrial visit

10. Student centric workshops for skill development

11. Networking with Professionals, Govt./ Semi Govt. Organization

12. Science based research project exhibitions

13. Inter collegiate co-curricular activities and fests

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

- A Credit Based Grading Semester System is followed as per the University Guidelines

- Semesters I to IV examinations at undergraduate level are conducted by the College

- Semesters V and VI examinations at undergraduate level and semesters I to IV examinations at postgraduate level are conducted by the University of Mumbai.

- Answer books for semesters V to VI at undergraduate level and semesters I to IV at postgraduate level have a bar code.

- Moderation is conducted as per university rules for all classes

- Revaluation facility is available to students.

- Photocopy of answer books are provided to students on request as per the university guidelines

- Regular Assessment of student's performance by conducting tests/ Assessments.

- MCQ based internal examinations for FY, SY and TY classes.

- Intensive coaching and Remedial measures are carried out

- Online Internal Tests for FY BSc. (Computer Science, Biotechnology) were held as per UOM.

- Ensures equal distribution of supervision duties

- Records are maintained regarding submission of question papers and assessment

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

No	Member of Board of studies	Syllabus committee member	Syllabus workshop attended	Resource Person
1	03	02	10	02

2.10   Average percentage of attendance of students   71.04%

2.11   Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Grades Obtained						
		O	A	B	C	D	E	F
TYBA	116	07	27	27	12	04	00	36
TYBCom	824	02	233	305	153	40	01	90
TYBSc	237	06	71	65	25	01	00	69
Self-financing courses	424	10	145	126	46	07	05	85
MA	36	00	08	16	05	00	00	06
MCom	29	02	07	12	03	00	00	05
MSc	26	00	11	08	01	00	00	06

2.12   How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Preparation of Academic Calendar

2. A log book which includes time table and teaching plan for the whole year is maintained by each faculty

3. IQAC ensures that departments send students and teachers for training and workshops.

4. IQAC ensures the collection of feedback from its stake holders

2.13   Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	02
UGC – Faculty Improvement Programme	03
HRD programmes	--
Orientation programmes	02
Faculty exchange programme	--
Staff training conducted by the university	03
Staff training conducted by other institutions	06
Summer / Winter schools, Workshops, etc.	05
Others	02

2.14   Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	82	06	12	--
Technical Staff	53	01	27	--

Criterion – III

3. Research, Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Formation of CHM Google Group
2. Guidance for teachers regarding research projects
3. Reference booklet of formats for project proposals
4. Formation of Post Graduate Research Association.
5. Ensures participation of students in research based competitions
6. Program on career prospects in research after post graduation
7. Organizing training workshops in research areas.
8. Coordinating research promotion activities through PGRD Committee.
9. Reimbursement of registration fees and travel expenses for attending or presenting research papers in conferences/ seminars/ workshops.
10. Facilitates the faculties to avail FDP facility of UGC for doing Ph.D.

3.2   Details regarding major projects

	Completed	**Ongoing**	**Sanctioned**	**Submitted**
Number	02	--	--	--
Outlay in Rs. Lakhs	₹ 25.694 lakhs	--	--	--

3.3   Details regarding minor projects

	Completed	**Ongoing**	**Sanctioned**	**Submitted**
Number	04	04	04	04
Outlay in Rs. Lakhs	--	--	₹ 1.01 lakhs	--

3.4   Details on research publications

	International	**National**	**Others**
Peer Review Journals	14	--	--
Non-Peer Review Journals	--	--	01
e-Journals	08	--	--
Conference proceedings	20	07	--

3.5   Details on Impact factor of publications:

Range | 2.1632 - 5.97 | Average | 4.07 | h-index | -- | Nos. in SCOPUS | -- |

3.6   Research funds sanctioned and received from various funding agencies, industry and other
        organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	2012-15	UGC	₹ 25,69,400/-	₹ 22,23,300/-
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	2015-16	University of Mumbai	₹ 1,01,000/-	₹ 1,01,000/-
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other (Specify)	2015-16	MPCB	₹ 16,20,000	₹ 16,20,000
Total	--	--	₹ 42,90,400	₹ 39,44,300

3.7   No. of books published i) With ISBN No. | 10 | Chapters in Edited Books | 05 |

                             ii) Without ISBN No. | -- |

3.8   No. of University Departments receiving funds from

                    UGC-SAP | -- | CAS | -- | DST-FIST | -- |

                    DPE | -- | DBT Scheme/funds | -- |

3.9   For colleges   Autonomy | -- | CPE | -- | DBT Star Scheme | -- |

                    INSPIRE | -- | CE | -- | Any Other (specify) | -- |

3.10   Revenue generated through consultancy   ₹ 92,880

3.11   No. of conferences organized by the Institution   :

Level	International	National	State	University	College
Number	--	02	--	--	--
Sponsoring agencies	--	UGC, National Council for Sindhi Language, Delhi	--	--	--

3.12   No. of faculty served as experts, chairpersons or resource persons   24

3.13   No. of collaborations: International   --   National   03   Any other   01

3.14   No. of linkages created during this year: 04

3.15 Total budget for research for current year in lakhs:

        From funding agency   ₹ 42.904 lakhs

      From Management of University/College   ₹ 0.975 lakhs

        Total   ₹ 43.879 lakhs

3.16   No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialized	Applied	--
	Granted	--

3.17   No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
02	--	01	--	--	01	--

3.18   No. of faculty from the Institution who are Ph. D. Guides   14

        and students registered under them   30

3.19   No. of Ph.D. awarded by faculty from the Institution | 03 |

3.20   No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | 02 | Any other | 02 |

3.21   No. of students Participated in NSS events:

University level | 52 | State level | 01 |

National level | -- | International level | -- |

3.22   No. of students participated in NCC events:

University level | 11 | State level | 18 |

National level | 05 | International level | -- |

3.23   No. of Awards won in NSS:

University level | 06 | State level | 01 |

National level | -- | International level | -- |

3.24   No. of Awards won in NCC:

University level | -- | State level | 01 |

National level | -- | International level | -- |

3.25   No. of Extension activities organized

University forum | -- | College forum | 66 |

NCC | 03 | NSS | 15 | Any other | -- |

3.26   Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1.   World Environment Day celebration with Tree Plantation and Poster Presentation
2.   International Yoga Day celebration
3.   Blood Donation Camp
4.   Civil Defence Training
5.   Gandhi Jayanti Program by undertaking "Swachata Abhiyan"
6.   Human Rights Week Programme
7.   Peace rally on Meatless Day
8.   Shahid Diwas was observed
9.   Intercollegiate gender sensitisation programme "Crossing the Thresholds" for students
10.   Gender Sensitisation Programme "Women's Health" for women staff and students on the eve of Womens Day
11.   Celebration of Constitution Day
12.   Celebration of Marathi Bhasha Divas, Hindi Bhasha Divas and Sindhiyat Divas
13.   Road Safety Awareness Programme
14.   Student Leadership Programme
15.   Voters Awareness Rally on the eve of National Voters Day
16.   Anti Drug Day
17.   Anti Smoking Campaign
18.   Gender Sensitisation Programme "Auratoon ja haq"
19.   Study Visits
20.   Talk on "Role of women in social movement in India"
21.   Celebration of 159th year of the university of Mumbai -"Vardhapan Divas"
22.   No Plastic Day and No Vehicle Day were observed

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16 Acres	--	--	
Class rooms	47	--	--	
Laboratories	23	--	--	
Seminar Halls	03	--	--	
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	11	02	College Funds	13
Value of the equipment purchased during the year (Rs. in Lakhs)	--	₹ 21.63 lakhs	College Funds	₹ 21.63 lakhs
Others	--	₹ 0.59 lakhs	College Funds	₹ 0.59 lakhs

4.2   Computerization of administration and library

1. Tally program is in use for office accounting
2. Computerized admission process
3. Software is in use for pre and post examination process
4. Use of E-Suvidha in Office
5. Use of E-Grandhalaya in Library

4.3 Library services:

	Existing 2014-2015		Newly added 2015-2016		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Total Books	83096	₹ 28519404	3921	₹ 745397.05	87017	₹ 29264801.05
Text Books	78237	₹ 24508612	3561	₹ 670704.05	81798	₹ 25179316.05
Reference Books	4859	₹ 4010792	360	₹ 74693	5219	₹ 4085485
e-Books	--		--	--	--	
Journals	11	8700	24	₹ 11201	35	19901
e-Journals	--		--	--	--	
Digital Database	--		--		--	
CD & Video	75	27246	--	--	75	₹ 27246
Book CD	50	Free CD	20	--	70	Free CD
CD with magazines & Administrative	225+18		--		243	
Others (specify)						
Newspaper	28	52416	38	₹ 67735	66	₹ 120151
Magazines	72	55118	75	₹ 52312	147	₹ 107430
Bound Volumes:	119	--	161	--	280	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
existing	277	06	16	01	01	21 04-net	213 05-net	43 07-net
added	13	--	01	--	--	--	--	01
Total	290	06	17	01	01	21 04-net	213 05-net	44 07-net

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

Purchase of Tally Package

4.6 Amount spent on maintenance in lakhs:

i) ICT   ₹ 0.48 lakhs   ii) Campus Infrastructure and facilities   ₹ 3.51 lakhs

iii) Equipments   ₹ 1.47 lakhs   iv) Others   ₹ 0.56 lakhs

Total :   ₹ 6.02 lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Display of Room Roster
- Enquiry Counter
- Through college prospectus, website, banners and notice boards students are made aware about various programs, events, examinations, admissions and courses.
- Displaying flex banners intimating the process of admission and examination
- Induction/Orientation Programme is organized for the new entrants of all the streams
- Helpdesk for admission through student's forum.
- Career fair

5.2 Efforts made by the institution for tracking the progression

- Periodical meetings & review assessments of departments and committees
- Result analysis is submitted to IQAC by each department
- The department organizes remedial coaching and intensive coaching as measures to enhance the student progress.
- Submission of Action taken report to IQAC of task accomplishment of departments and committee.
- Tests are the regular feature for the students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5785	236	30	--

(b) No. of students outside the state

25

(c) No. of international students

--

Men

No	%
2338	38.64

Women

No	%
3713	61.36

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
826	48	67	00	03	845	5100	465	58	425	03	6051

Demand Ratio | 1 : 3.65 | Dropout % | 4.7% |

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ∇ Career guidance through Career Progression Team
- ∇ Guidance lecture for NET & SET Examinations for PG students
- ∇ Training programmes for Mathematics students using SCILAB, PYTHON, GEOBRA, and ABC conjunction
- ∇ FINPLAN Program for students of commerce and self financing courses
- ∇ TCS Open Ignite Recruitment Program for Computer Science and IT students
- ∇ NGPE coaching for physics students
- ∇ Training students for Madhava Mathematics competition
- ∇ Training students for Micro Olympiad for under graduate students

No. of students beneficiaries | 314 |

5.5 No. of students qualified in these examinations

NET | 01 | SET/SLET | 03 | GATE | -- | CAT | -- |

IAS/IPS etc | -- | State PSC | -- | UPSC | -- | Others | 01 |

5.6 Details of student counseling and career guidance

- ❥ Resume Writing Workshops
- ❥ Courses in Finance by FINPLAN, Mumbai
- ❥ Guidance session on career opportunities by Department of Accountancy & ICA Institute of Computer Accountants
- ❥ Training on Group Discussion and Personal Interview by Time Institute, Mumbai
- ❥ Talk on Careers in Psychology
- ❥ Talk on research avenues after post graduation
- ❥ DLLE Career fair
- ❥ Workshop on Online Trading

No. of students benefitted | About 1800 students |

5.7 Details of campus placement

On campus(Pool Campus)			Off Campus
Number of Organizations Visited	**Number of Students Participated**	**Number of Students Placed**	**Number of Students Placed**
6	63	49	--

* *We encouraged our students to participate in Pool Campus Drive of companies such as TCS, Infosys , IGate, L&T InfoTech , Capgemini and Accenture.*

5.8 Details of gender sensitization programmes

- Talk on"Role of Women in Social Movements in India"
- Talk on "Women's Health"
- Poster competition on violence against woman
- Lecture on Gender Inequality
- Panel discussion on "Auratoon ja haq"
- Participation in Intercollegiate competition "Redefining Masculinity" conducted by NGO MAVA

5.9   Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level [128]   National level [13]   International level [--]

No. of students participated in cultural events

State/ University level [42]   National level [01]   International level [--]

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports:
State/ University level [47]   National level [--]   International level [--]

Cultural:
State/ University level [14]   National level [01]   International level [--]

5.10   Scholarships and Financial Support

	Number of Students	Amount (Rs)
Financial support from institution (SAF)	29	₹ 64,384
Financial support from government	595	₹ 5,003,817
Financial support from other sources	91	₹ 1,38,700
Number of students who received International/ National recognitions	--	--

5.11   Student organized / initiatives

Fairs   : State/ University level `--`   National level `--`   International level `--`

Exhibition: State/ University level `01`   National level `--`   International level `--`

5.12   No. of social initiatives undertaken by the students   `10`

5.13   Major grievances of students (if any) redressed: `01`

Criterion – VI

6. Governance, Leadership and Management

6.1   State the Vision and Mission of the institution

Vision of the Institution

To build a diverse community based on the foundation of curiosity, courage, sensitiveness and intelligence whose members would work collaboratively for positive transformation in the world through courageous leadership

Mission of the Institution

Mission of CHM College is to cultivate excellence in teaching and learning, impart high quality education for the holistic development of students, ignite their minds for life-long learning and strengthen their creative and critical faculties to successfully meet the pressures of time and turn out to be responsible citizens

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6.2   Does the Institution has a management Information System

- ∇   Management Information System is in use in the areas of-
  - ⊙   Admission process
  - ⊙   Examination process
- ∇   Tally System in the office
- ∇   CCTV cameras on campus.
- ∇   Public Address System in the corridors & class rooms

6.3   Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Many of our teachers are part of BOS/Syllabus Committee of various Universities
- Various methods such as certificate courses, industrial visits, guest lectures are adopted to enrich the curriculum.
- Teachers are deputed to attend syllabus related programmes and are granted duty leaves.

- Teachers attending the Syllabus related programmes, communicate the Curriculum Developments to other teachers in the Department
- Teachers develop and provide course material for the students
- Certificate courses like Spanish, BEC, General Semantic to develop the language, communication and thinking skills
- Facilitate faculty to avail FDP for pursing Ph.D. Programme
- Academic programmes are conducted through various forums

6.3.2 Teaching and Learning

1. The educational, industrial and field visits are held for the students
2. Screening of films and documentaries for the students
3. Research based assignments and presentation by students.
4. Wall paper activity by students
5. Use of Google groups and Social Networking Sites as communication channels
6. Arranging guest lectures by experts and alumni, in various subjects
7. Use of ICT for students from FY to PG
8. Participation of teachers in the faculty development programmes
9. Remedial lectures and subject related quiz competitions
10. Orientation sessions for new entrants about Library, Examination, College Forums, etc.
11. Guest lectures
12. Group discussions

6.3.3 Examination and Evaluation

1. Online test, class tests, assignments and preliminary examinations are regular features in the college
2. Ensures the smooth and fair conduct of exams
3. Processing of the results using computer software (SARAL) for declaration of results in stipulated time frame
4. Moderation and revaluation is done as per UOM norms
5. Unfair means committee handles cases of unfair means as per UOM guidelines

6.3.4 Research and Development

1. The college provides financial assistance to teachers for attending/presenting Research papers in Conferences/ Seminars/ workshops.
2. Organise guest lectures
3. Teachers are granted FDP facility to pursue their doctoral degree programme
4. Faculty members apply for minor and major research projects.
5. A UGC Sponsored National Conference was jointly organized by department of English and Geography.
6. National seminar "Sindhyat Ji Jhalak" by the Sindhi department in collaboration with National Council for Promotion of Sindhi Language, New Delhi.
7. A large number of faculty members presented research papers in National and International conferences/seminars.
8. Faculty published research Papers in reputed and Peer Reviewed journals
9. Coordinating research promotion activities through PGRD Committee
10. A booklet containing 'Standard Formats' of research proposals is prepared
11. Research Proposal Approval Committee for guiding teachers in research funding proposal submission.
12. UG students are encouraged to do research projects at department level.
13. Encourage students to organize and to participate in research based competitions
14. Regular participation of students in International Economic Convention organised by HSNC Board.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Use of e-Granthalaya software
- Open book access to students
- Regular weeding of books
- Departmental Libraries as extension of library facility
- Book bank facility for students
- Internet facility for teachers and students
- Photocopying facility for teachers
- College has 08 well equipped computer laboratories
- ICT enabled offices, Examination Department and IQAC
- Internet connections in offices, IQAC, Library ,CS/IT LABS and PG Departments

6.3.6 Human Resource Management

※ Distribution of administrative responsibilities through Principal, Vice Principals, Head of Departments and Chairpersons of various committees
※ Walk in channel of communication is followed
※ Compensatory leave to staff for working on holidays as per rule
※ Faculty members are encouraged to attend Orientation/Refresher programmes
※ Courses for career advancement
※ Induction program for newly recruited staff members
※ Welfare schemes for teaching and non-teaching staff
※ Monetary incentives to non-teaching staff for putting in extra hours of work

6.3.7 Faculty and Staff recruitment

- Non-teaching staff recruitment as per Govt. rules
- Faculty recruitment as per UOM and UGC guidelines

6.3.8 Industry Interaction / Collaboration

1. College has an MOU with MPCB. The college has 6 Sampling units and regular results of the monitoring is done by the students under the 'earn and learn' scheme and sent to MPCB.
2. College has an MOU with Balwant Parikh Research Centre, Baroda for organizing Course on General Semantics.
3. College has Business English Certificate course (BEC) in collaboration with Cambridge English Language Assessment–Part of the University of Cambridge
4. College has tie-up with Scientists from Haffkine Institute and University of Agricultural Sciences, Dharwad as Co-Investigators in the Major Research Project.
5. For job placements students were sent to TCS, Infosys, L&T InfoTech , IGate, Capgemini and Accenture.
6. Various departments conducted industrial visits

6.3.9 Admission of Students

- Admissions are granted as per Govt. and UOM norms
- Admission committees are made for each faculty
- Proper timetable for admission is made, displayed and followed

6.4 Welfare schemes for

Teaching	▪ Loan through Patpedhi and Provident Fund ▪ Payment of advance salary if needed ▪ Farewell party to retiring faculty
Non teaching	▪ Festival Advance ▪ Loan through Patpedhi and PF ▪ Farewell party to retiring staff
Students	▪ Group Insurance and Fee concession ▪ Student Aid Fund ▪ Earn While Learn Scheme ▪ Reading room with extended hours ▪ Relaxation in duration for payment of fees in instalments ▪ Geeta Israni Scholarship and monetary prizes to Rankers

6.5 Total corpus fund generated   ₹ 5 lakhs

6.6 Whether annual financial audit has been done   Yes ✔   No --

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	**Agency**	**Yes/No**	**Authority**
Academic	No	No	No	--
Administrative	Administrative	No	Yes, Accounting audit	By appointed CA

6.8 Does the University/ Autonomous College declare results within 30 days? **Not Applicable**

For UG Programmes   Yes --   No --

For PG Programmes   Yes --   No --

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- ♣ Assistance in organisation of guest lectures
- ♣ Training students in cultural programmes and competition
- ♣ Acted as resource persons for guest lectures and career guidance sessions

6.12 Activities and support from the Parent – Teacher Association

- Departments conduct meetings with parents every semester.
- The parents are updated about the students progress, attendance and future career prospects
- Suggestions given by the parents are considered and implemented as much as possible.
- Parents support their wards to participate in various college activities

6.13 Development programs for support staff

- ✗ Training provided related to Admission and Examination Software
- ✗ Orientation programme for the newly appointed staff members.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Tree Plantation Drive
2. Disposal of canteen waste by Vermicomposting.
3. Rain water harvesting
4. Energy conservation by the use of LED bulbs and tube lights.
5. Swachata Abhiyan

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

.

> ※ Admission and examination training to support staff
> ※ Experiential learning workshop for teaching skills of teachers.
> ※ Direct relay of Government Budget for teachers

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> ○ Workshop for teachers on Experiential learning was conducted
> ○ Revised Logbook was provided to the teachers
> ○ UGC sponsored national conference on Spatial Imagination was held.
> ○ Workshop for exam committee members on software skill development
> ○ Program on awareness of financial investment
> ○ Formation of Post graduate research association
> ○ Career guidance for post graduate students.
> ○ Research project approval committee and preparation of a booklet giving format of funding of research proposal
> ○ NET coaching for Post Graduate students
> ○ Certificate courses on Spanish language ,BEC, General Semantics ,Travel Tourism and Hindi were conducted
> ○ Intercollegeiate Programs viz., Dhruv, Srujan, Lakshya, Parliance and Avesh

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals) 1)*

1. Integrated Skill Development Platform (See Annexure- II)
2. Parampara of Cultural expressions (See Annexure- II)

7.4 Contribution to environmental awareness / protection

> **1)** Observation of - No plastic day
>
> **2)** Observation of- No vehicle day
>
> **3)** World environment day celebration with Tree plantation
>
> **4)** Analysis of potability of drinking water
>
> **5)** Energy audit suggestion under implementation
>
> **6)** Canteen waste disposal by vermin-composting
>
> **7)** Swachata Abhiyaan
>
> **8)** Peace rally on Meatless day

7.5 Whether environmental audit was conducted?   Yes | -- | No | ✓ |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC Analysis of the college 2015-2016

Strengths:

* Excellent support from the Management
* Integrated teaching and research
* Pioneer in offering vibrant self financing programmes
* Student centric and participatory teaching and learning
* Optimum utilization of infrastructure & resources
* Supportive staff

Weakness:

* Need for more ICT enabled classrooms
* Limited communication skills of vernacular students
* Space constraint

Opportunities:

* Enhancement of industrial and institutional collaborations
* Developing Consultancy services in the college
* Initiate faculty exchange programme with Indian and Foreign universities
* Geographical location advantage

Challenges:

* Changes in requirements of employment sector
* Limited participation of students who are involved in family business
* Enhancing the quality of academically weak students

Plans of institution for next year

1) Internal academic audit of Departments
2) Enhanced use of ICT
3) MOU with Organizations
4) Online admissions
5) Enhancement of soft skill training programme
6) Creation of seminar hall
7) More Industrial Collaborations
8) Organising Career fairs
9) Up-gradation of Examination Software
10) Orientation Programme on University Statues

Signature of the Coordinator, IQAC

Name: Dr.Bela Nabar

Signature of the Chairperson, IQAC

Name: Dr. Manju Lalwani Pathak

ANNEXURE –I

College Academic Calendar 2015-16	
First Term	From 8th June, 2015 to 21st October, 2015
Second Term	From 16th November, 2015 to 30th April, 2016
Diwali Vacation	22nd October, 2015 to 14th November, 2015
Winter Break	26th December, 2015 to 1st January, 2016
Degree College FY and SY Examinations (Tentative)	
First and Third Semester Examination	1st/2nd Week of October 2015
Second and Fourth Semester Exam	1st/2nd Week of March 2016
Major Co-curricular Activities	
Inauguration of Associations	July / August 2015
Sports Week	15th to 21st December 2015
Science and Arts Exhibition	22nd to 24th December 2015
ChandiUtsav	28th, 29th January 2016
Human rights Week	1st week of December
College Foundation Day- Bhajan Prabhat	2nd January , 2016
College Annual Day	27th January, 2016
Valedictory Functions of Associations	March 2016

ANNEXURE-II

BEST PRACTICE-I

Title of the Practice:

Integrated Skill Development Platform

Goal

The college offers courses in the streams of Arts, Science, Commerce and Professional categories. Despite of certain specific goals of syllabus and curriculum, the courses in each of these streams have certain common objectives to pursue and achieve. This entails the departments to organize their activities in coordination with others. It is equally important to direct the flow of financial assistance in such a manner as to fulfill the common objectives. In order to avoid duplication of programs, to effectively engage the available human resource and to maintain the financial discipline, the college brought the activities performed by the various departments under the associations exclusively catering to the requirements of each of the streams.

The Context

The challenges of employment sector necessitates the institution to nurture, develop and evolve the learners by organizing Co-curricular activities which help in the development of mind and personality and plays a vital role in shaping their life. These activities also enable to supplement and complement the curriculum and are an extension of the formal learning experience in an academic programme. Imparting oft skills such as, problem-solving, team building, organization, decision making, planning and execution, time management and leadership skills, communication , interpersonal skills and personality development to make the students globally competitive.

The college primarily caters to the need of neighboring population of partition settlers, marginalised sections and economically weaker sections. The number of students enrolled in various courses is higher than other institutions. In order to work towards an overall development of the students with such vulnerable backgrounds, the college strives to conduct various activities. The courses and programs offered by the college are highly in demand as well as high in number. Separate organization of various co-curricular activities requires that funds, manpower, and logistical support would be demanded by the departments for each activity which may have similar aims and objectives. Therefore bringing all the activities of similar in nature under the associations with similar objectives was needed.

The Practice

➡ The major goals before the Indian Higher Education are equity, access, quality and expansion. The institutions of higher learning strive to achieve those within the tangible constraints of finance and other resources. Proper direction of available resources should be the priority of the institution in order to cater the requirements of mass education.

➡ Every year the college forms three associations, namely Arts Forum, Commerce Association and Science Association, respectively to organise the various activities for students of Arts, Commerce and Science faculties respectively.

➡ Each student offers their financial contribution towards the association at the time of the admission. The fund is managed by the college under separate accounting heads, exclusively available to be utilised by the Association for organisation of various activities. On certain occasions the Association may provide the financial assistance to the programmes which are jointly organised by the Association with any other Department or Association.

➡ The executive committee of the Association is comprised of the Chairperson, Treasure and Committee Members, from among the teachers from the departments falling under the category of the respective Association. The Principal announces the composition of committee before the end of previous academic year. The prior constitution of committee ensures sufficient time to the committee to prepare the activity plan for the coming academic year.

➡ At the beginning of the academic year the committee begins its activities with the inauguration ceremony and at the end of the academic year it closes its activities with valedictory. Persons of eminent repute from the respective fields are invited to grace the occasion and deliver a speech.

➡ The Associations organise various extracurricular activities in order to develop debating skills of the students, the ability of decision making, the sense of belongingness, the habits of constructive competition, and the sense of belongingness.

➡ These activities create avenues to meet with various people thereby helps in socialization, self-identification and self-assessment.

➡ Under the Integrated Skill Development Platform the college conducts several inter and intra collegiate programs such as Dhruv, Srujan- an intercollegiate science exhibition programme , Lakshya- an intercollegiate event involving quiz, debate, poster, storytelling and gaming competition , Parlance- an event aimed to imbibe managerial skills among the students, Patheya- publication of Marathi articles and poems by the students , Avesh-

intercollegiate science and environment based skit competition and Bhatt memorial week-organised by Microbiology students involving skit, debate, poster competition.

Evidence of Success

Formation of Platform for integration of various activities of the departments under common roof resulted into following benefits.

- Streamlining of the decision making process in terms of command and supervisory role for the IQAC to play key role in providing necessary guidance and assistance.
- Financial discipline achieved by considerable reduction in the cost incurred on various programmes having repetitive character.
- Brought sense of responsibility and feeling of participation among the students who finance, coordinate and organise activities meant for them.
- Proper utilisation of human resource in the form of teaching and non-teaching staff became possible, resulting into redirecting it to other activities of teaching-learning, research and administration.
- Duplication and repetition of activities reduced to considerable extent.
- Students are given common platform to develop soft skills and engage with students of other colleges in meaning full way to imbibe the necessary social skills.

Problems Encountered and Resources Required

Please identify the problems encountered and resources (Financial, Human and other) required to implement the practice in about150words.

- Conference Hall for seminars and workshops
- Audio-Visual Room and Media Room for students centered activities
- Auditorium for theatre activities
- Departmental Laptops, speakers and LCD Projectors for ICT enabled teaching
- Due to Semester system students face time constraints to meaningfully participate in the events organised for them.

BEST PRACTICE-II

Title : Parampara of cultural expressions:

Goal:

There is an increasing pressure in the higher education system to equip students with transferable skills to enable them to play effective role in the employment sectors. The current scenario has several job opportunities in fields of visual media and performing arts. Thus the College recognizes the need to provide different skill sets to learners with different aspirations and professional orientations. The Parampara program is an application-oriented and skill-based program which identifies students and provides a Teaching – Learning and skill development module for learners oriented towards a career in performing Arts.

Parampara encourages the development of leadership, communication skills, activities in learning, and foster growth in human excellence and promotes formation of faith and values along with the transmission of knowledge and skill as integral dimensions of the learning process.

Context:

The field of education is currently undergoing a paradigm shift with the onus now being on the learner, which means students have to be motivated for taking initiative with the stimulated environment created by the curriculum and the way it is transacted and the academic ambience provided to them. Value addition is crucial to enhance employability because the global employment market today requires in prospective employees complex and varied skills and competencies.

The academic curriculum does not provide the flexibility required for development of such programs and, there is no provision for appointment of regular full- time trainers for imparting such skills. The Parampara program was initiated with the aim of imparting skills in performing arts, through a process of mentoring by Alumni and senior students, who are part of the Industry. The institution displays sensitivity to changing educational, social and market demands and is geared to promote an ambience of creativity and innovation. The institution thus strives to promote value-based education and social responsibilities.

Practice:

A cultural endeavour has to be purposeful and must lead to the ultimate goals and aspirations of the graduates with lots of aspirations for building a career for them to be financially independent and professionally competent.

The higher education institution caters to pursue the all round development of students to the full measure of their talents. To develop focused and in-depth skills and develop commitment to excellence through continuous reflection.

To enable students explore reality with open hearts and minds and inculcate the right values among them to form men and women of competence, conscience and compassionate commitment. The students should be motivated to inculcate the culture of self-discipline, and integrity.

The college has a well-established network of alumni who have excelled in their field of Performing Arts. The Alumni and senior students mentor the young learners through regular workshops and training sessions. Members of the cultural committee of the college function as facilitators for the entire program. Workshops are held for the following

Marathi and Hindi Literature: Reading and analyzing of great works of literature. Discussion sessions, where the language, social context, characters are analyzed and debated upon.

Training in Voice modulation and Dialogue delivery: Practical training sessions are conducted for voice modulation and effective dialogue delivery.

Scripting: Learners are encouraged to develop scripts for short skits of 5 minute duration. The ideas for the script are then developed into full length skits and performed during University Youth Festivals.

Direction: Different genres of theatre and direction styles are studied.

Set designing and Costumes: Learners are trained in the art of set – designing. All the Sets used for various shows are indigenously designed and prepared on the campus.

Make –up: Training sessions for make –up application.

Music and Sound Editing: Training sessions for recording and editing of music.

Music: Training in Non- Classical Sugam Sangeet, guitar and western – percussion instruments.

Public Speaking

The trained students are then directed for participation in various competitions in the university and other organizations .The students also participate and perform in our college during different events . The students are thus competent enough to face the challenges of the outside world in terms of internship and employment. The media boom has opened several employment avenues for learners inclined towards the performing arts - especially Theatre and Music. But there is need to impart specific skill sets in order to further hone the natural talent of the learners, to make them ready for the Entertainment Industry. Parampara acts as tools to develop models of collaborative, community or field-based activity to enable students to experience the learning in performing arts

Evidence of Success

The Parampara program has strengthened the cultural activities contingent of the college. Several learners and alumni, who are part of the program, are established names in the marathi theatre scene and also on television. Some of the current learners are practicing musicians and singers. One of our students, Mr. Abhijit Pawar is recipients of the Sanskruti Kala Darpan award. Mr. Abhijit Pawar, Ms. Purva Kaushik and Mr. Gaurav Malankar are popular names in marathi theatre and serials. The college has an excellent tradition of achievement in Cultural activities and many of the award winning performances in the field of theatre and Music have been choreographed / Directed by the alumni of the program. Students have received awards in youth festivals and the alumni are recognized faces on the television. The students have received fourteen awards at state level and one award at national level .The students have participated in song, skit, group songs, and instrumental music for the competitions. Thus the college has emerged as an institution of choice for learners aspiring for a career in theatre and performing arts.

Problems Encountered and Resources Required

- Resources required are room dedicated for rehearsals, Musical instruments , Reference material / Books , CDs , Computer with software for recording and sound editing , Sound system .
- Workshops for continuous up gradation and improvement for students.
- A separate financial head for the training programmes.
- Mobilizing professional help for placement of students.
- Adequate infrastructure support
- Concerted effort from the drivers of quality is essential for the effectiveness of the programme.
- The semester system leads to time restraints for students to participate in activities and competitions

Contact Details:

Name of the Principal   :   Dr. MANJU LALWANI PATHAK

Name of the Institution   :   **SMT. CHANDIBAI HIMATHMAL MANSUKHANI COLLEGE**

City   :   Ulhasnagar

Pin Code   :   321003

Accredited Status   :   B

Work Phone   :   0251-2731869

Website   :   www.chm.edu

E-mail   :   principal.chmc@gmail.com

Mobile   :   08806957754