

Smt. Chandibai Himathmal Mansukhani College

Principal: Dr. Manju Lalwani Pathak

POLICY FOR FIELD PROJECTS / COMMUNITY BASED PROJECTS

The Context:

- In the present context as the classroom Teaching-learning process is more focused on the Teaching it leaves little scope for the Learner to learn by engaging actively. With the paradigm shift in focus to Teaching – Learning as a composite process, there is need to involve the learners in “**Active Learning**”, where in learners are active participants in the Teaching Learning process, and not passive listeners, thereby improving Learning outcomes.
- The vision of the Institution is to create well developed and productive citizens of the future, with subject based skill sets and Leadership qualities
- Field Projects/community based projects are apposite for engaging the learners more actively by providing them opportunities to use theoretical knowledge to resolve on-the- ground issues in real time and develop various leadership skills .

PROCESS:

- Department may design and propose Field Projects, solo or in association with other Departments or GO/NGO's
- The project should be undertaken in and beneficial to the local community or nearby community / areas
- The projects may be of the following types:
 - I. Action Oriented Survey based
 - II. Action Oriented Analysis based
 - III. Activity based
- Students are to be enrolled by the department for the project
- The project should cater to the following:
 - I. Creation of knowledge
 - II. Dissemination of Information
 - III. Benefit/services to local community
- To be processed as per SOP

SOP

Application and Conduct of Field Projects

APPLICATION: (IN ONLINE MODE)

1. Application in **prescribed format** to be prepared by the Department. (format attached)

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(MAHARASHTRA)

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2. Application to be forwarded to IQAC for verification (Conformation of Objectives and Spirit of the Program to NAAC guidelines)
3. IQAC to revert to the Department, with suggestions if any and recommendation.
4. Head of the Department to forward application to Vice Principal.
5. Vice Principal to forward to Principal with due recommendation.
6. Principal to give final Approval or send back for reconsideration , with CC to IQAC if program is approved , as deemed fit .

Execution by the project organizing committee of the department:

1. Department through project organizing committee of the department to enroll students for the project
2. NOC from Parents / Guardians to be taken for Off -Campus activities
3. Publication of findings, if done, to bear the name of the College.
4. Feedback from participant students to be collected with respect to outcome of the project in terms of
 - I. Experience gained
 - II. Knowledge gained
 - III. Take away from the experience
5. Feedback from participating community (if any) to be collected
6. Certificates to be provided to participating students , duly approved and signed by Principal .

CLOSURE:

1. On completion detailed project report to be submitted to College , for forwarding to competent authority, or further processing as deemed fit.
2. Report, photographs, List of Participants, Feedback to be submitted to IQAC on the mail id iqacchmcollege@gmail.com

