



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	SMT. CHANDIBAI HIMATHMAL MANSUKHANI COLLEGE OF ARTS, SCIENCE AND COMMERCE
• Name of the Head of the institution	DR. MANJU LALWANI PATHAK
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02512734940
• Mobile no	8806957754
• Registered e-mail	principal.chmc@gmail.com
• Alternate e-mail	ms.manju1968@rediffmail.com
• Address	P. B. No. 17, Opp. Railway Station, Smt. Chandibai Himathmal Mansukhani Road,
• City/Town	Ulhasnagar
• State/UT	Maharashtra
• Pin Code	421003
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid																		
• Name of the Affiliating University	University of Mumbai																		
• Name of the IQAC Coordinator	Dr. Neena Anand																		
• Phone No.	9324793900																		
• Alternate phone No.	02512734940																		
• Mobile	8806957754																		
• IQAC e-mail address	iqacchmcollege@gmail.com																		
• Alternate Email address	dr.neenanand@gmail.com																		
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.chmcollege.in/wp-content/uploads/2021/10/AQAR-2019-20.pdf">https://www.chmcollege.in/wp-content/uploads/2021/10/AQAR-2019-20.pdf</a>																		
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/Academic-Calendar-2020-21.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/Academic-Calendar-2020-21.pdf</a>																		
<b>5.Accreditation Details</b>																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B++</td> <td>79.5</td> <td>2003</td> <td>25/03/2003</td> <td>20/03/2008</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.84</td> <td>2011</td> <td>30/11/2011</td> <td>29/11/2016</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B++	79.5	2003	25/03/2003	20/03/2008	Cycle 2	B	2.84	2011	30/11/2011	29/11/2016	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B++	79.5	2003	25/03/2003	20/03/2008														
Cycle 2	B	2.84	2011	30/11/2011	29/11/2016														
<b>6.Date of Establishment of IQAC</b>	25/05/2003																		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SMT. CHANDIBAI HIMATHMAL MANSUKHANI COLLEGE, ULHAS NAGAR	RGSTC Assistance for Science and Technology Applications	Government of Maharashtra	20/3/2019 – 19/09/2020	32,70,400
SMT. CHANDIBAI HIMATHMAL MANSUKHANI COLLEGE, ULHAS NAGAR	Minor Project- English	University of Mumbai	2019-20	20,000
SMT. CHANDIBAI HIMATHMAL MANSUKHANI COLLEGE, ULHAS NAGAR	Minor Project- Economics	University of Mumbai	2019-20	40,000
SMT. CHANDIBAI HIMATHMAL MANSUKHANI COLLEGE, ULHAS NAGAR	Minor Project- Political Science	University of Mumbai	2019-20	50,000

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>12</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>

<p><b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b></p>	<p>No</p>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<p><b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b></p>		
<p>1. Faculty Development Program for Teachers on " Teaching-Learning strategies for outcome-based Education" 2. Training program for support staff on " Excel and Advance Excel for Database and Analysis" 3. Workshop for support staff on " Interpersonal Skills" 4. Participation in NIRF 5. Welfare programs for Physical and Mental wellbeing of Teaching and Non-Teaching Staff</p>		
<p><b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b></p>		
<p style="text-align: center; opacity: 0.5; font-size: 48px; font-weight: bold;">MANA</p>		

Plan of Action	Achievements/Outcomes
Expand the process of automation in the identified areas , including online financial transactions.	The process of automation in areas of administration was expanded , including in the area of financial transactions , with all financial transactions being made online.
Creation of Digital archive of Institutional Documents	The process of Digital archiving is in progress , with all important documents of the Institution and the documents of staff being digitized.
Strengthening Student Mentoring System	The role of peer mentors was defined . With the defined and active involvement of the Peer mentors , the reach and effectiveness of the system was further strengthened.
Skill Enhancement of Teachers to align with Blended mode of Teaching-Learning	FDP for teachers on " Teaching Learning strategies for Outcome based Education" was organized .
Soft Skill and Interpersonal Skill Development of Support Staff	Workshop on "Interpersonal Skills" was conducted for the Support Staff of the College , in order to make the work atmosphere in the Institution congenial and to further enhance the relations with all stake holders.
Upskilling of Support Staff	One week workshop on "Excel and Advance Excel for Database and Analysis" was conducted for the Upskilling of Support Staff
Initiation of Placement Oriented Skill development Certificate Courses Formulation of POs Training for Mapping of COs,PSOs and POs Vocational Training program for women of Vasat Shelavali	Process of Framing of POs initiated. Online Training program for " Mask Making" was conducted for Women of Vasat Shelavali

Encourage Teachers to adopt Modern Pedagogies for a shift in focus from Teaching to Learning	Online Induction Training/Orientation Programme for Faculty in Universities/ Colleges/Institutions of Higher Education in association with Ramanujan College , affiliated to Delhi University , was conducted for orienting the staff regarding modern pedagogies in Teaching Learning .
Encourage linkages and collaborations with other Institutions of Higher learning to infuse new ideas in Teaching Learning and Research	Linkages established with Ramanujan College, Delhi, V G Vaze College Mumbai and Govt.VYT P G College , Durg , C G
Expand networking with NGOs	Significant activities done in collaboration with Rotract club of CHM college, Rotary Club of Ulhasnagar and Anubhuti , an NGO working towards Constitutional Awareness.
Expand the Welfare schemes for Teaching and Support Staff	Since complete lockdown was imposed due to the Pandemic , a Month long Yoga practice program was organized for the Physical and mental well being of the staff .

<b>13.Whether the AQAR was placed before statutory body?</b>	Yes
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- Name of the statutory body

Name	Date of meeting(s)
Management Committee	30/11/2021

**14.Whether institutional data submitted to AISHE**

Year	Date of Submission
2020	09/01/2020

## Extended Profile

<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>44</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>6310</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>901</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>2028</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>123</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	142
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 4. Institution

4.1	43
Total number of Classrooms and Seminar halls	
4.2	341.59
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	231
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- In line with the institution's vision "to serve humanity by educating young minds to enable them to lead the development of the Country and the world at large" the Curricular and Extra-Curricular activities are structured providing a robust foundation to develop multidisciplinary integrated learning.
- To ensure effective delivery of the curriculum prescribed by the University of Mumbai, at the beginning of the new year, an academic planning meeting is called to finalize curriculum delivery strategies
- Planning at the department level starts with the allocation of courses and curriculum to the faculty based on experience, expertise and choice of the faculty.
- Functional autonomy is given to departments to frame subject



timetable, Academic Calendar, and Annual Action Plan that are immediately communicated to the learners through the display on the college website and WhatsApp groups.

- During the academic year 2020-2021, due to the COVID-19 pandemic, all curricular and co-curricular activities were conducted on various virtual platforms, software, and applications such as Zoom, WebEx, Google Meet, Google Classrooms, etc.
- ICT-based tools PPTs, Practical videos, Tutorials, Assignments, Group Discussions, Workshops, Seminars, Virtual Industrial Visits, Screening Documentaries and Films, Quizzes, Tests, Surveys, etc. were extensively and effectively used by faculty to support the curriculum delivery.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2022/05/Links-to-Syllabus.pdf">https://www.chmcollege.in/wp-content/uploads/2022/05/Links-to-Syllabus.pdf</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The college adheres to the academic calendar prepared by the IQAC to ensure timely and regular conduct of curricular, co-curricular, and extra-curricular activities.
- The mechanism developed for Continuous Internal Evaluation consists of committees for Attendance, Lecture Monitoring and Students Mentoring
- Outcome-based Curricular, Co-curricular, and Extra-Curricular activities are conducted to evaluate the performance of the students
- Support mechanism in the form of intensive, extensive, and remedial coaching is operational at the institutional level.

- With the advent of the Choice Based Credit System some programs have a mandatory component of Internal Assessment, in other programs although there is no mandatory requirement for the conduct of Internal Evaluation, departments undertake it in the form of Group Discussion, Debate, Quizzes, Students Seminar, and presentation, etc.
- Mentor teacher for each class is appointed to ensure and facilitate the participation of students in various co-curricular and extra-curricular activities arranged with an objective to assess the development of various skills among the students
- Departments have innovatively used various ICT tools and Virtual Platforms for the conduct of Internal assessments during the lockdown.
- It has witnessed a notable rise in the percentage of students participating in all those activities conducted for assessment of the performance of the students

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/Academic-Calender-2020-21.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/Academic-Calender-2020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

143

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- To ensure value based holistic development of students, institution has its mechanism in place to effectively integrate crosscutting issues relevant to gender, environment and sustainability, human values and professional ethics through curriculum delivery and conduct of various co-curricular and extra-curricular activities.
- Language departments celebrate Hindi, Sindhi and Marathi Bhasha days.
- Different competitions such as Elocution, Extempore speech competitions etc. are conducted on the topics related to gender issues, human values, environment protection, social issues, youth development etc.
- Guest lectures, experts talks and awareness activities, project work, assignments have contributed immensely towards integrating these issues in the curriculum such as:
  - A guest lecture on "Sustainable Tourism: Challenges and Failures"
  - An Intra-Collegiate talk on "Devrai: Concept & Relevance of Traditional Conservation Practices"
  - Institute has planned for the development of "Environment Awareness Centre".
  - Digital wallpaper activity for developing sensitivity among the students through display of their creativity.
  - Value loaded courses on "Foundation of Human Skills,

**Business Ethics & Corporate Governance” are part of syllabus of students across all the classes.**

- **Project work of “Green Computing” course in BSc IT, on topics like Toxins Management, Minimizing Power Usage, Recycling, Greening the Information System, Company’s Carbon Footprint etc.**

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### **1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**27**

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### **1.3.3 - Number of students undertaking project work/field work/ internships**

**971**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers  
Employers  
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/AnalysisofSSS202021.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/AnalysisofSSS202021.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/AnalysisofSSS202021.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/AnalysisofSSS202021.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

6310

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

286

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The College has a mechanism in place to assess the learning levels of the students
- The slow and advanced learners are identified on the basis of students' performance in the semester-end examination.
- After the declaration of results of the examinations, the examination committee provides the analysis of results to each department including roll numbers of students who failed in various courses
- The Mentoring Committee coordinates for the conduct of remedial coaching programmes by the concerned departments for the weak learners.
- The departments organize remedial lectures for the benefit of slow learners/failure students in the examination of the previous semester.

- Personalized attention and additional study material is provided to the weak learners in their preparation for the examination
- Apart from the centralized process of remedial coaching, the departments are also provided with operational autonomy to develop mechanisms to encourage advanced learners to excel in their performance.
- They are encouraged, facilitated, and trained to participate in the various department level, intercollegiate, university-level activities/competitions/events.
- In-depth study material is provided to the advanced learners to support their endeavors for advanced knowledge in the subject
- Advance learners are appointed as peer mentors of the class to mentor the slow learners in their studies

File Description	Documents
Paste link for additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/Policy-for-Student-Profiling.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/Policy-for-Student-Profiling.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6310	123

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences



- Student centric methods are adopted to enhance the learning experiences of the learners and to engage students in to their own success
- As per the requirements of the course or for the specific part of the curriculum, the methodology to be adopted for employing students centric learning is decided at the department level
- Along with the regular lecture method, the teachers use innovative methods to make the teaching-learning process more participatory.
- Due to COVID-19 restrictions, the teaching-learning process was carried out through online mode only.
- ICT-enabled teaching based on effective use of ICT tools and virtual platforms were employed for the organization of various experiential learning, participative learning, and problem-solving activities.
- For effective use of participatory learning, various departments organized online activities like online games, virtual visits, PPT presentations by the students, online workshops on syllabus-related topics, group discussions, Mock Stocks, screening of documentaries, alumni interaction series to enhance learning experiences.
- The introduction of peer mentoring has resulted in increased and meaningful participation of students in all these activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/Policy-for-filed-project-Community-based-projects.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/Policy-for-filed-project-Community-based-projects.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Due to COVID 19 restrictions, the teaching-learning process was carried through online mode only.
- ICT enabled tools were used at all levels right from planning curriculum delivery, monitoring of lectures to administering and analysis of feedback
- The College arranged for the subscription to ZOOM online platform to conduct lectures of larger classes.
- For Small Classes the Departments mainly used Google Meet App to conduct lectures for their respective courses.
- Application of Google classroom to post, share and manage course-related learning material, online assignments, quizzes, etc.
- PowerPoint was used by the teachers to engage the students and improve the delivery of lectures by using visual and audio content.
- Different technologies were used by the departments like Edpuzzle, and Kahoot for online quizzes, Google Classroom for sharing resources, materials, PPTs and assigning projects, One Note, Jam Board, ED Puzzle, Plagiarism Checker for assessment of the student assignments,
- Co-curricular and Extra-curricular activities were conducted online to support the curriculum delivery
- Training workshops were organized for the faculty to acquaint them with the effective use of ICT tools and their application in online teaching
- Online mode was used effectively to encourage the participation of students in peer-learning activities

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**80**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

**123**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**56**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1709

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The college has a transparent mechanism to conduct mandatory and non-mandatory internal assessment requirements.
- The mandatory is carried out as per the norms of the University of Mumbai and non-mandatory is conducted at the department level to help the learners to improve their performance in achieving learning outcomes.
- To maintain transparency, the examination committee prepares the schedule to conduct internal examinations, communicates it to the students and then concerned departments decide the mode of conducting and inform the students with other necessary instructions.
- Attendance records and marking schemes are maintained by the departments and the consolidated mark sheets are submitted to

the examination committee.

- In case of any query regarding internal examination, students can write to the examination committee to get his/her grievance resolved.
- Robustness is ensured by assessing the performance of the students continuously by conducting the tests, presentations, and viva-voce which is conducted by departments in a time-bound manner.
- Provision of Additional examinations: The examination section identifies the students who remained absent due to genuine reasons like technical issues or medical grounds for a particular examination and informs them through notices about additional examination schedules.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/policy-for-Continuous-internal-evaluation-of-learning-outcomes-and-mapping-ofCOS-PSOs-and-POs.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/policy-for-Continuous-internal-evaluation-of-learning-outcomes-and-mapping-ofCOS-PSOs-and-POs.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Mechanism developed to deal with internal/external examination related grievances is strictly as per the norms of the university, that makes it transparent, time bound and efficient.
- The schedule of internal examination is prepared at the department level and communicated to the students well in advance.
- Evaluation is done by the faculty members appointed from the concerned department.
- In academic year 2020-21, due to online examinations,

provision was made to receive grievances form the students on the mail ID of examination committee.

- Acknowledgment was provided immediately in the form of revert mail.
- Examination section forwards the mail to the concerned section of the committee or the department for redressal.
- Generally it takes a period of 1 week to address the grievance; however grievances with urgency are addressed within 2-3 days, unresolved/yet to be resolved/resolved status of the grievances are informed to the students.
- This mechanism work under the supervision of Chairperson of Exam committee, Vice Principal as Overall In-charge and under the guidance of the Principal.
- Automation in the conduct of examination helps in time-bound and efficient redressal of grievances.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/Examination-Related-Grievances-Redressal-Mechanism.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/Examination-Related-Grievances-Redressal-Mechanism.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

o Generally the course outcomes are incorporated in the syllabus copy provided by the University of Mumbai.

o In the absence of course outcomes in the syllabus provided by the Board of Studies of the respective program for the course, the respective departments in the college prepare the course outcomes.

o The Program Specific outcomes and program outcomes are prepared at the college level.

- o The link to the document containing revised/updated course outcomes (including the link of the syllabus-section page on the website of the University of Mumbai) is uploaded on the college website for communication to all the stakeholders, including students.
- o In addition to the college website, the course outcomes are also communicated to the students in the induction Programme held at the beginning of the Academic Year.
- o Students are also informed to visit the college website and Google Classrooms to get acquainted with the course outcomes.
- o Syllabus copy with course outcomes is shared with the students on the WhatsApp groups by the teacher concerned.
- o In the Parent Teachers Association meetings, in general parents are acquainted with the course outcomes and pedagogy applied including the pattern of assessment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/Learning-Outcomes.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/Learning-Outcomes.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Attainment of outcomes is measured by applying formal and informal assessment instruments.
- Formally the result analysis of the semester-end examinations is the direct assessment instrument .Course specific marks or grades helps to evaluate the attainment of the Course Outcomes, while the consolidate grade sheet at the end of the programme helps to evaluate the attainment of the Programme Outcomes. The examinations are conducted as per the course requirements -
  - o Theory Examinations: Evaluate the acquisition of required syllabus content, analytical skills, critical skills and ability to present elaborate arguments.



o **Internal Assessments:** Assess research skills, referencing skills and report writing skills.

o **Practical Examinations:** Evaluate the applied and technical skills based on the conceptual understanding.

• Informally, the indirect assessment instruments followed and evolved by the departments at the college level includes class tests, students PowerPoint Presentations, assignments, quizzes, and projects are the indirect assessment instruments. These instruments are helpful to assess and improve the writing skills, presentation skills, analytical skills and ability to critically examine the contemporary developments. Students' performance in these indirect assessment tools is evaluated by the departments and feedback is provided to the students to further improve upon.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/policy-for-Continuous-internal-evaluation-of-learning-outcomes-and-mapping-ofCOS-PSOs-and-POs.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/policy-for-Continuous-internal-evaluation-of-learning-outcomes-and-mapping-ofCOS-PSOs-and-POs.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1888

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.chmcollege.in/wp-content/uploads/2022/05/Annual-Report-of-Examination-A.Y.-2020-2021.pdf">https://www.chmcollege.in/wp-content/uploads/2022/05/Annual-Report-of-Examination-A.Y.-2020-2021.pdf</a>



## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.chmcollege.in/wp-content/uploads/2021/12/AnalysisofSSS202021.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

7

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://rgstc.maharashtra.gov.in/system/files/fupl.pdf">https://rgstc.maharashtra.gov.in/system/files/fupl.pdf</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- Ecosystem of the college consists of Research Centres, Research Development Cell (RDC) to enhance various research skills among students and CHM Incubation Centre to encourage entrepreneurial skills and ideas.
- Research Development Cell (RDC) arranged for the participation of students in the Avishkar- Research Festival organized by the University of Mumbai.
- Incubation Centre organised Boot Camp, seminar, business plan competition and E-Summit to cultivate entrepreneurial skills.
- Research skills among students is developed by conducting activities in the areas of IPR, research methodology, research tools in the form of seminars, orientation program, workshop, fair, FDP and Journal Club, Chem Fest etc. which has resulted in students receiving awards for Innovation and Patent
- Research Centres guided and facilitated the participation of students in online courses /Seminars/webinars and workshops on research paper writing, open educational resources, paper presentations and writing research papers which have resulted in an increased number of students' presentations in Academic Forums and publications in UGC listed journals.
- Teachers' research publications, presentations, engagement as resource persons at various national and international

academic platforms and participation in syllabus revision exercises have significantly enriched the innovation landscape at the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/RDC-Report-A.Y.-2020-2021.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/RDC-Report-A.Y.-2020-2021.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

31

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	<a href="https://www.chmcollege.in/">https://www.chmcollege.in/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

#### 3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college primarily through its vibrant NSS and NCC Units arranged for participation of students and faculty in the extension activities for instilling a sense of social responsibility and creating awareness on social issues. Department of Life Long Learning and Extension (DLLE) under the banner of University of Mumbai, Social Outreach Initiative Committee and departments also collaborated to conduct programs for sensitising students on social issues for the holistic development. Despite the adverse conditions and constraints faced during pandemic faculty and learners collectively designed the activities fulfilling situational demands. Faculty members and students prepared video on "Preparing Mask" for skill development of women of the Vasat village to make them self-reliant. The department of Chemistry prepared an e- manual on laboratory safety for Adivasi

Ashram School, Khadavlitto ensure safety in the conduct of experiments in the laboratory. The range of issues addressed in the AY 2020-21 include:

- Skill Enhancement: "Video on Mask Stitching" for Training Women of the Adopted Village
- "E-manual Preparation"
- "Covid-19 Awareness and Cleanliness Drive"
- Plogging Drive
- Project Mask Up
- Online Atmanirbhar Bharat Awareness Campaign

In addition to these many more activities were conducted within the college to sensitize students towards community needs and to help them grow into informed, balanced and responsible citizens.

File Description	Documents
Paste link for additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2022/05/3.4.1-additional-to-be-given-in-chm-site.pdf">https://www.chmcollege.in/wp-content/uploads/2022/05/3.4.1-additional-to-be-given-in-chm-site.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

8

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

219

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

2

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The Institution works in 2 shifts, with all Classes of Commerce and Arts faculty being conducted from 7.10 am, and Science faculty classes commencing after 10.30 am. Laboratory facilities are utilized in slots, from 7.10 am to 5.30 pm. as per mandatory hours prescribed by the University of Mumbai. The Institution functions smoothly and efficiently, with effective utilization of the resources as the cornerstone of resource allotment. The institution has 54 well-ventilated and well-lit Classrooms with 20 to 120 seating capacity which is used in 2 shifts for the smooth conduct of Teaching-Learning process.



- 24 Well-equipped and well-maintained laboratories where practical sessions are conducted.
- Butterfly Garden for improving the biodiversity and ecology of the area and especially of use for students pursuing Zoology & Botany.
- Sufficient Computing equipment connected with LAN
- The Institution has 284 computers.
- Language Lab with Advance Software for conducting programs for language proficiency
- Well-equipped Research Centers
- Seminar Hall
- ICT enabled Auditorium with 200 seating capacity
- Plant Conservatory for the study of rare plants
- Botanical Garden with medicinal plants

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.chmcollege.in/infrastructure/">https://www.chmcollege.in/infrastructure/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**The Institution has**

- A well-equipped central sports facility
- Full Time Sports director
- Sports ground for outdoor games -02:
  - front side ground - 2700 sq.mts.
    - Back side Ground -11,900- sq.mts.
    - Gymkhana room -195 sq.mts.
- Indoor games facility
- Well-equipped Gym



- Budget allocation for sports
- Allowance to sports students
- Trainers appointed for Yoga
- Trainers appointed for Sports
- Budget allocation for Cultural
- Trainers appointed for Theatre, Singing, Dance activities.
- Daily food allowance for students training to represent College at events
- Musical and electronic equipment
- Open auditorium for practice and performances

Time slots are allotted to different segments of students for utilization of Sports facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.chmcollege.in/infrastructure/">https://www.chmcollege.in/infrastructure/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

38

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.chmcollege.in/infrastructure/">https://www.chmcollege.in/infrastructure/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

204.4717126

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has partially ILMS software named as E-Granthalaya version 3.0, since 2010.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.chmcollege.in/library/">https://www.chmcollege.in/library/</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.1735

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Due to pandemic situations in the AY 2020-21, all college activities were conducted in online mode.

The college has been utilizing the following IT facilities:

- The college has formed the Digital Archive committee under which the office has initiated the digitalization of documents by using Digital Archive software.
- College has appointed a Technology coordinator to monitor the Digital Archive committee and training was given to office staff regarding the same.
- The college has provided laptops/computers & mobile phones to required staff for working from home.
- All admissions were completed in online mode by using Future tech software with Sensys Easypay and Razorpay payment gateways.
- All lecturers and Practicals are conducted on the Zoom / G - meet platform.

- Along with regular social platforms WhatsApp / telegram, the college used bulk SMS / E-mail services to communicate with students in large numbers.
- Seminars/conferences were conducted using Cisco Webex / Microsoft team / Zoom / G-meet platform.
- All Exams were conducted using various software such as Eklavya, Mastersoft, Google auto proctor system.

Training programs were arranged from time to time for all exam software-related issues.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

231

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

163.11

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **Utilization:**
- **Laboratory Time Tables are finalized as per mandatory working hours as prescribed by the University of Mumbai. Class room allotment is done as per capacity and student strength.**
- **Equipments are issued to the students by the laboratory attendants, under instruction of the teachers, as per requirement. Return of all equipment by the students is ensured by the Lab. Attendants. Records of breakage is maintained by the Lab staff and is reported to the HOD.**
- **Time Table for using of Gymnasium and Sports Ground (Indoor and Outdoor) is set and adhered to.**
- **Sports Equipment are issued to students against Identity Card as per availability. Sports ground is also given to outside agencies / campus colleges for use as per policy**
- **Books are issued to bonafide Students against Reader Ticket for a maximum period of 15 days Penalty is charged for late return of books.**
- **Maintenance:**
- **All maintenance work is coordinated by a Maintenance Team, comprising of one Full Time Maintenance Supervisor and a Team of 4 full time staff (Electricians and Carpenters).**

- **Computers in laboratories are maintained by Laboratory Assistants of Computer Science / IT Department. All other computers are maintained under Annual Maintenance Contract.**
- **Annual stock checking is done to ascertain the status and availability of assets. Nonworking instruments are reported to the Head of Dept. Repair done as per set procedure.**
- **Binding of books. Renewal of software Regular renewal of subscription of Inflibnet.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2019/12/QL-4..pdf">https://www.chmcollege.in/wp-content/uploads/2019/12/QL-4..pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

515

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

146

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://www.chmcollege.in/wp-content/uploads/2022/05/5.1.3-website.pdf">https://www.chmcollege.in/wp-content/uploads/2022/05/5.1.3-website.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2884

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2884

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**105**

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File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

439

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As students constitute a major stakeholder in the college, making use of the support and ideas of the students has always turned out to be the best input for the all-inclusive development of the institute.

In the absence of any notification for the constitution of the Students Forum through elections, to ensure continuity in the representation, the college has appointed a Students Council.

The academic performance of the students was taken into account for appointment on the student council.

The students are provided with an opportunity to work and represent their interest in various academic and administrative bodies like IQAC, Library, GSC, Gymkhana, WSC, WDC, DLLE, ICC, Rotaract Club, Science & Commerce Association, Sindhi Sahitya Sangat, and Sindhi Circle of CHM Campus, Marathi Vangamay Mandal.

With the active involvement of the students, various Co-curricular and Extra-Curricular activities were organized. Poster competition on Plastic Management during Covid Pandemic, Essay competition on Carbon footprint, Webinar on Glimpses of Neuroscience, How to design your life for the life of Abundance, Youth Leadership Program for

Student Leadership, Annual festival- Chandi Utsav, Microfest, Chem Fest, Psychfiesta, Independence & Republic Day, Foundation Day & International Economic Convention.

File Description	Documents
Paste link for additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2022/05/Students-Forum-Report-2020-2021.pdf">https://www.chmcollege.in/wp-content/uploads/2022/05/Students-Forum-Report-2020-2021.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has its own mechanism in the form of Alumni Committees to arrange for the participation of alumni in the development of their Alma Mater.

With the active involvement of the alumni, various Departments and Committees organized the following activities in association with the Alumni Committee.

- Guidance for Competitive Examination by Political Science department.

- Career guidance program by Mathematics, IT, Biotechnology, Zoology & Geography department
- Theatre, Dance, and Photography workshop by Cultural Committee
- Workshop on EXCEL & SPSS by Department Psychology, Dept. Of Business Management & RDC
- Expert Talk on Transcending Genders by Department of Psychology, UGC sponsored WSC, WDC, on Build your Personal Brand, Old & New Tax Regime & Tax Planning, Making Thinking Visible, Career Guidance in Commerce & Accountancy by Accountancy Department, on Soft Skills by Psychology Department, Functional Hindi by Hindi Department, The Evolution & Bioinformatics by Department of Botany, Relevance of Chemistry in Pharma Industry by Chemistry Department.
- Lecture on Rights and duties under Indian Constitution by History Department and on Covid 19 lab testing methods, Cancer treatment, Short Term job-oriented courses to bridge the gap between academics and industry by Department of Microbiology
- A Webinar on Life of Stars by Department of Physics

File Description	Documents
Paste link for additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2022/05/Report-of-Alumni-Committee-2020-2021.pdf">https://www.chmcollege.in/wp-content/uploads/2022/05/Report-of-Alumni-Committee-2020-2021.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Smt. CHM College has permanent 2(f) 12(B) status of UGC , is affiliated to University of Mumbai and is managed by HSNB Board, Mumbai.
- The Principal, Vice Principals, Heads of departments, IQAC Coordinator, Chairperson's / Directors of various committees, faculty and supporting staff work in coordination for achieving the broad-goals and objectives as mentioned in the vision and mission of the college.
- Effective and participatory governance of the college in academics and administration is reflected in its operational aspects and is in tune with ideals reflected in its vision and mission.
- The IQAC prepares the perspective plan to facilitate the quality process towards planned, timely and guided development of the college under the leadership of the Chairperson.
- Entire academic administration is decentralized, and conducted and monitored through various departments, committees, associations, cells and centers.
- Operational autonomy provided to all functional units, feedback collected from stake holders, appointments of students on various committees, appointment of mentoring committee further strengthens the participatory nature of administration.
- NCC( Boys and Girls units) and NSS conduct activities to imbibe on the minds of the students, social and ethical values, national spirit and sense of responsibility.
- Institution provides all necessary infrastructure for effective curriculum delivery.

File Description	Documents
Paste link for additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/6.1.1-1-2B.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/6.1.1-1-2B.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Case Study:

- The institutional practice of decentralization and participative management is evident in the structure of delegation of authority and responsibility at every level of administration.
- The Principal in consultation with the Management, has appointed the Vice-Principals to assist and support the Principal. The profile of Vice Principals is communicated to the stake holders.
- On the commencement of the academic year, Chairpersons and Directors to various Statutory and Non Statutory Committees are appointed by the Principal, in consultation with the Vice Principals, based on their areas of interest and expertise.
- The Chairpersons are authorized to propose the members of the committee, as per requirement, which is communicated to the administration for approval. Committees are encouraged to involve students in the decision-making process.
- The Committees finalize the Annual Action Plan, as per guidelines of IQAC, and take approval of Principal.
- Execution of the Action Plan is the collective responsibility of all committee members, who are delegated specific responsibilities, as per their interest and expertise.
- The librarian has functional autonomy for administration of the library, including the purchase of books.

File Description	Documents
Paste link for additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/Organizing-Committees-A.Y.-2020-2021.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/Organizing-Committees-A.Y.-2020-2021.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The Perspective Plan of the College for the Decade was approved by the Management in 2016.
- The college has a perspective plan for renovation of the entire college building.
- In the first phase, renovation of learning infrastructure resources and related facilities has been undertaken as per the plan.
- The laboratories and classrooms are undergoing renovation which is expected to be completed in the first half of Academic Year 21-22.
- The laboratories and Library are fitted with more fans, electrical switch and sockets to improve the learning experience of students.
- In line with the Institution's commitment to the environment and energy efficiency the conventional tube lights are replaced with LED lights.
- Laboratories and corridors have been fitted with fire and smoke alarms.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.chmcollege.in/infrastructure/">https://www.chmcollege.in/infrastructure/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.



- College is governed by Hyderabad (Sind) National Collegiate Board, (HSNC Board) and the college is permanently affiliated to University of Mumbai.

#### Administrative Setup

- College is headed by the Principal. There are five Vice-Principals in degree college to assist the Principal.
- IQAC works as a think tank and plays a crucial role in enhancement and monitoring the internal quality of the institution by framing policies and systems of procedure under the guidance of the Chairperson.
- CDC is constituted as per Maharashtra Public Universities Act 2016.
- Various committees are constituted to look after the academic, curricular, extra-curricular, co-curricular, extension activities
- Active NCC( Boys and Girls) and the NSS unit is a strong youth force. NCC inculcates in the youth a sense of nationalism that contributes towards the nation building. Activities of the NSS create social responsibility among the students.
- College office headed by the Registrar, Administrative Officer and Support Staff shoulders the responsibilities of administrative activities in consultation with the Principal.
- All the promotions of teachers take place as per the career advancement scheme(CAS) setup by UGC and Government of Maharashtra.
- Promotions of non-teaching staff are done as per the Government of Maharashtra norms.

File Description	Documents
Paste link for additional information	<a href="https://www.chmcollege.in/#">https://www.chmcollege.in/#</a>
Link to Organogram of the institution webpage	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/Organogram.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/Organogram.pdf</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Teaching**

**Non Teaching**

- Management provides the credit on request for timely disbursement of salary even before the salary grant is received from the office of Joint Director.
- Financial advance in lieu of late payment of salary in case of newly appointed teachers.
- Facilitation of loan through pathpedhi and provident fund.
- Wards of teaching staff are granted admission through management quota.

- During the second wave of the pandemic , the Institution arranged month long Yoga Practice for the mental and physical well being of staff .
- Management provides the credit on request for timely disbursement of salary even before the salary grant is received from the office of Joint Director.
- Uniform and washing allowance provided to Non Teaching staff.
- Loan through pathpedhi and provident fund
- Festival advance for Non Teaching staff
- Farewell party for retiring Non teaching staff
- Wards of members of non teaching staff are given concessions in fees.
- Wards of non-teaching staff are granted admission through management quota.
- During the second wave of the pandemic , the Institution arranged month long Yoga Practice for the mental and physical well being of staff.

File Description	Documents
Paste link for additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2022/05/Welfare-Schemes.pdf">https://www.chmcollege.in/wp-content/uploads/2022/05/Welfare-Schemes.pdf</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

14

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

37

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A Performance of teachers is evaluated and assessed on the basis of Self-Assessment form filled by them every year towards the close of academic session.

The main contents of the form are

- Teachers' Personal Profile,
- Teaching methods applied
- Academic and professional growth.
- Research contribution
- Participation in seminars, workshops and conferences, orientation programme refreshers courses etc.
- Participation in extra-curricular activities
- Help rendered to college administration by means of membership, leadership of various committees.
- Service to community-Adult education extension service.
- General observations on regularity, punctuality, Colleague relationship

B

- The college follows the "Performance Based Assessment System" (PBAS) of UGC as prescribed in its regulations of June 2009. The eligible teachers apply for the promotion form the existing level to the next higher level in the prescribed form. The first basic review is done by the concerned H.O.D. The IQAC then evaluates the performance on the basis of the prescribed indicators

C

- Performance of non-teaching is evaluated and assessed on the basis of the details mentioned in the Confidential Assessment report. The confidential assessment report is forwarded by the reporting officer and assessed by the reviewing officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

##### External Financial Audit:

•To ensure accuracy and transparency in its financial transactions the institution conducts External Financial Audit by an independent audit firm of Chartered Accountants, Singavi & Oturkar & Kelkar Associates for every financial year.

•During the course of the financial year interim audit is conducted and done by the said firm of Chartered Accountants and after the end of the financial year, the audit for the full year is conducted and the said firm of Chartered Accountants signed the Audited Financial Statement i.e. (Balance Sheet and Income & Expenditure A/c) and also issues Independent Audit Report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

19.40266

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Source of Funds

- The main source of funds to the college is the grant-in-aid from the Maharashtra government/UGC. Grants received for research are utilized for the specific purpose.
- The other regular source of income is college component of the students' fees.
- The Grants-in Aid is utilized to meet the expenses towards salary of the teaching and non-teaching staff.

##### Strategy for mobilization of funds

- Every year, budgetary allocations are made well in advance as per the needs and requirements of the various departments and associations. Yearly budget of the College is approved by the Principal and the Management
- The budgetary allocations are made for the departments for purchase of books and equipment. The heads of the departments submit the list of requirements for the academic year to the



college office.

Optimal utilization of resources.

- The College allocates funds for various activities curricular, co-curricular activities The Departments, associations are required to submit the plan of action stating the approximate expenses in a prescribed form to the Principal through the IQAC.
- All the decisions regarding making purchases are made after exploring possible avenues for efficient use of the available financial resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **Mentoring:**
  - Mentoring system in a Higher education institute is a powerful tool for developing character in learners and empowering young minds to enhance their personality and foster learning.
  - The committee consists of Coordinator, Co-coordinators, Mentor Teachers and Peer Mentors, guided by the Vice Principal who acts as overall in-charge of the committee.
- **Automation of Administration and accounts**
  - An education ERP is a system that enables and facilitates information-sharing across the educational institution through automation.
  - Automation improves the productivity of the institute as day to day tasks can be easily managed by software.
  - The college has employed the use of ERP software (Future Tech Partner) for the said purpose having modules for:
    - Online admission
    - Students information system



- Teachers information system
  - Examination management.
  - Students fee management
  - Admin module.
  - Feedback system
  - Roll no and ID card generation
  - Railway concession
  - Tally integration
  - Financial accounting system
  - Aadmin and Task management
- Mastersoft ERP solutions for examination
  - Accepting online payment with razorpay
  - Sakshi software for bulk email and messages
  - Auto proctoring software for examination

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- Mentoring reformed The Students Mentoring Committee (SMC) at Smt CHM college mainly aims at handling stress level of the learners.

Eighty Mentor Teachers class wise/ division wise / students group wise were identified to carry out the various activities of students mentoring and to fulfil the objectives of mentoring system.

The concept of student's peer mentors was introduced in the AY 20-21.

Peer mentoring gives birth to a relationship between the two people who are at the same age

219 peer mentors were selected on the basis of his/her academic record, technical skills and leadership qualities for every 30 mentees.

**Revised monitoring of Online Teaching Learning Process:-**

- Pandemic and consequent lockdown brought sudden change in the mode of Teaching-Learning process from classroom teaching to online curriculum delivery.
- College responded to this unprecedented situation by developing appropriate new mechanism to monitor transition and its effectiveness with following functional aspects:
  - Induction program for students
  - Allotment of Virtual Platforms to the teachers
  - Training sessions on effective use of various ICT tools
  - Heads of the Departments and the concerned Vice-Principal to check regularity and punctuality in the conduct of online lectures
  - Attendance strategy was revised to make use of online attendance applications/extension compatible to the virtual platform allotted
  - To ensure impartiality and fairness in the conduct of examinations mandatory proctoring was introduced

File Description	Documents
Paste link for additional information	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/Student-Mentoring-Reforms.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/Student-Mentoring-Reforms.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/Annual-Report-2020-21.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/Annual-Report-2020-21.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being a Co -education Institution of Higher Education, catering to the educational requirements of learners from Urban , semi Urban and rural backgrounds, the college makes a conscious efforts and takes proactive measures to provide a safe and secure campus to its large female learner population.

Gender sensitization awareness activities:

Curricular-

Sensitization about Gender equality and equity is propagated as part of Foundation Course curriculum and Women's studies as part of BA curriculum.

Co-curricular activities:

- Expert Talk on Gender with perspective of mental health
- Interactive session on 'Transgender community'
- Quiz competition on 'Gender Equality' - Arts Forum
- Digital wall paper display - BMM
- Special wing of NCC girls cadets

Safety and Security measures initiated:

- Security post at main entrance gate
- CHM Police chowki adjacent to Main gate.

- Surveillance through Adequate number of CCTV cameras
- Establishment of 'Yuvati Sunvai, Women Development Cell and Internal Complaint Committee to address the gender related grievances
- Appointment of Lady attendant for Girls common room
- Display of VISHAKHA guidelines for awareness

**Other special provisions:**

- Spacious,airy girls' common room
- Provision of Sanitary napkin vending machine and Incinerator
- Adequate wash room units for boys and girls
- Separate wash rooms for male and female staff
- Appointment of councilor

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/7.1.1.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/7.1.1.pdf</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/7.1.1.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/7.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Mechanism adopted for the management of degradable and non-**

degradable waste is guided by the basic principles of Zero-Waste policy VIZ. Refuse, Reduce, Reuse and Recycle

Refuse and Reduce- That you don't need. Activities organised to spread awareness

- Poster making competition on "Plastic Management amidst COVID 19" and Waste management
- Essay competition on "Carbon Footprint: a cause of concern"
- Poster competition on: Role of Society in Swachhata Abhiyan and Ecofriendly Technological Advancements
- Green Computing Projects as part of evaluation process.
- Household Water usage Audit: An online survey by Green Cell

Reuse and Recycle-

- Recycling of outflow water from the distillation units in the laboratories.
- Composting Pit for the cafeteria organic waste and garden waste.

Managing Waste-

- Dustbins on every floor for collection of solid waste there after handed over to the Municipal corporation pickup vehicle for disposal
- To reduce paper waste, automation in administration is introduced,
- Provision of separate dustbins for disposal of bio medical wastes.
- Incinerator for disposal of used sanitary napkins.
- Tie up with an NGO, for collection and recycling of E -waste. The disposal procedure could not be completed due to Lockdown imposed by authorities from 18th March 2020
- Hazardous wastes are disposed as per protocol

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li>1. Restricted entry of automobiles</li> <li>2. Use of bicycles/ Battery-powered vehicles</li> <li>3. Pedestrian-friendly pathways</li> <li>4. Ban on use of plastic</li> <li>5. Landscaping</li> </ol>	<b>A. Any 4 or All of the above</b>

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the</b>	<b>D. Any 1 of the above</b>

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Institution's commitment to the core idea that Diversity is a



matter of celebration and not discrimination is evident from the fact that students belonging to varied religions, regions, castes and socio-cultural background are studying together in complete harmony. .

- Though the institution has Linguistic Minority Status wherein 50% seats are reserved for Sindhi Linguistic learners, the institution prefers learners from all sections of society.
- The Institution ensures that financial support for education reaches to the needy students through various scholarships meant for marginalized communities..
- To enable students with financial difficulties, provision for payment of fees in installments is available.
- The institution arranges for scholarships from Charitable Trusts for economically weaker students of the Sindhi linguistic community.
- For promotion of language and culture the Marathi Vangmaymandal organizes Marathi Bhasha Divas. Hindi Department organizes Hindi extempore speech. The Sindhi circle organizes events like Kavi Sammelan for propagation of Sindhi language. Communal harmony and religious pluralism is propagated in the discourse and rendering of multilingual, multi religious hymns during Bhajan Prabhat event.
- To promote unity in diversity a program celebrating the uniqueness of the various states of India was conducted by the BMS department.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As reflected in the mission of the college to develop students into a responsible citizen, college organizes various activities to introduce and imbibe constitutional values among its students and employees. The College endeavors to train students through awareness, training and community engagements programs so that they evolve into enlightened citizens.



#### Awareness Programs-

- SwachhataPakwada- Swachh Bharat Abhiyan
- Bhajan Prabhat (College foundation Day)
- GSC organizes a talk on Energy Swaraj: Essence of Sustainability
- Poster competition to celebrate Road Safety month
- "Inculcating Scientific Temper: an online activity was conducted.
- Unity in diversity an activity was done by students of BMS department specifying special traits of various states.

#### Training Programs-

- Certificate course on Connect with Gandhi (30 hours)

#### Community Engagement-

- Sanitization and health drive where college has sponsored health kits, diya's, soap, sanitizers, masks to Adivasi people.

#### Tree plantation drive

- For creating awareness about wearing mask; Mask up - a social outreach activity
- E- manual related to general laboratory and handling were distributed to Adivasi Ashram School.
- Green Day celebrated by BMS department
- Video on Basic skills in stitching was by organized for the ladies from the adopted Vasat village, Ambernath.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/7.1.9.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/7.1.9.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code**

**B. Any 3 of the above**

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At CHM College various events are organized on the occasion of national and international commemorative days as a character-building exercise. Participation of students in such activities help in imbibing the values among the young minds needed to transform them in to responsible citizens.

Important national and international days are commemorated by organizing events such as:

- Health awareness initiative yoga & quiz was conducted on International Yoga Day
- Poster making competition was organized on KargilDiwas
- NSS unit celebrate Independence Day
- For promotion of Gandhian ideology, a webinar on the occasion of Gandhi Jayanti
- Essay writing on the Constitution Day
- Awareness Quiz on National pollution Control day

- Intra Collegiate Talk on Human Rights Day
- Cancer awareness talk on International women's Day
- NSS.NCC unit organize Republic Daycelebrations
- Guest lecture on Rights & Duties under constitution
- Survey on Non-violence on Shahid Diwas
- Slogan Competition on World Health Day
- Essay Competition on the occasion of Birth Anniversary of Mahatma Jyotirao Phule & B R Ambedkar
- Marathi Raj Bhasha Diwas (MVM)
- Rally on Meatless Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best practices for the year 2020-21**

**Best Practicel:**

**Title: Research Skill Based Online Activities at Undergraduate Level**

**Objectives:**

1. To develop basic skills of research required for core research at UG level
2. To motivate the Faculty to design the online activities that

thrive the basic research skills in learners at undergraduate level.

**The Context:** The subject learnt at classroom level through conventional or online teaching learning does engage the learners in subject, but high order learning needs platforms to give scope for critical thinking. Annual Action Plan formulated for departments comprises of research activity at UG level. College has a separate Research Development Cell to collaborate with departments to conduct research based activities.

**The Practice :**

1. RDC & IQAC: Adhering to SOP, Departments prepare proposals of research- based activities in consultation with RDC.
2. Strategic planning: Strategies for designing online activities were developed at departmental level keeping in view the constraints in having offline interactive sessions.

**Summary of Research skill based activities:**

- **Case study Discussions:** An interactive researchbased discussion session on sustainability, Innovations and Impact on environment was organized by BMS department.
- **Research based training workshop programs:** In collaboration with Homo Bhabha Centre for Science Education, Department of Zoology organized online training workshop on designing experiments based on small model organisms. M-Factor-3, a sustained flagship program of Maths Department involved setting of out of the box maths problems and designing novel pathways to solve them through online sessions. Department of Biotechnology devised new Home Lab experiments using resources at home.
- **Experiential learning:** Peer learning skill was promoted by political science department to design research topics, apply critical thinking to analyze the problem and present the findings through group discussions or presentations.
- Department of English and Chemistry conducted Research Methodology sessions enabling the UG learners about research topic selection, Abstract and review paper writing. Department of English also organized FDP on English and Interdisciplinary paradigms in research.
- **Digital display:** Wall Paper digital display is used as a tool to explore uncommon plant species and gather relevant scientific information.
- Intercollegiate Seminar on carbon sequestration by tree

species, state level online seminar on Research Ethics & Best practices

- International Economic convention is a flagship Research Event of HSNC Board. CHM hosted the event in 2020-21.

**Evidence of success:**

- Online workshop on model organisms in collaboration with HBSC TIFR involved alumni along with present learners.
- 149 learners from microbiology have taken life membership of Microbiologist society, India.
- Case study activities enhanced investigative skills in learners.
- Online sessions on Scientific review writing resulted in strategic collection of research papers for preparing review articles.
- Research findings were communicated to rough State level seminar. Highly specialized field of neuroscience was introduced to learners. Environmental issues of carbon sequestration were covered.

Challenges faced: online research skill development activities provide insight for the learners and create interest to get indulged in research but lack of in person interactions due to lockdown hampered the initiation of research projects.

**Best Practice2:**

**Title:** Attainment of social responsibility through outreach programs in pandemic situation

**Objective:**

1. To develop empathy towards the under-privileged sections of the society
2. To develop Life Skills among learners to face adverse conditions such as leadership skills, meaningful interventions, integrity towards work, sensitization about social issues in the neighborhood at a young age.

**The Context:**

- CHM College managed by HSNC Board Endeavour to create concern for inadequate basic facilities in the neighborhood among the stake holders of the College.
- CHM is situated in urban area having village localities in

vicinity. Those are the underprivileged sections of the society deprived of even basic facilities including education.

- College considers social responsibility as an integral component of education for learners to imbibe universal values while acquiring the subject related skills in classroom.
- CHM has association with schools catering to education of underprivileged children and one village 'Vasat' about 12 km from college for uplifting the life skills of the villagers through knowledge dissemination as well as launching skill development programs for women in the village.

#### The Practice:

- In view of pandemic situation, outreach activities were planned focusing on awareness of hygiene in Vasat. Requirements of vocational training center for village women were fulfilled.
- 'Social Outreach committee' of the college co-ordinate with IQAC, Departments and different associations. Social outreach committee converge with the outreach initiatives in adopted village and neighborhood schools.
- Pre-activity Mechanism: The social outreach committee aims to encourage the participation of learners and teachers in social work mainly in neighborhood community. Activities are designed in consultation with the Committee, and forwarded to IQAC for approval.
- NSS unit arranged sanitization and health drive for Vasat village. In order to spread the awareness about importance of cleanliness and hygiene, NSS volunteers organized collection drive of health kits in college to distribute in Vasat village.
- DLLE volunteers prepared video on basic stitching skills of mask making for village women.
- 'Mask Up' was an activity taken up to create awareness in public about necessity of wearing mask.
- E-manual on laboratory safety and handling of glassware was prepared by Chemistry students for the learners of Adivasi Ashram School

#### Evidence of the success:

- Even during lockdown period, students were motivated to contribute towards social responsibility.
- Scientific E-manual was indigenously prepared by CHM learners to cater to the needs of Adivasi Ashram school, Khadavli which



is progressing as Digital Green School

- 137 learners actively participated in Covid- 19 Awareness campaign in Ulhasnagar throughout the month.
- NSS volunteers personally visited the adopted village, moving door to door to explain the importance of hygiene in villagers.

Thus the activities floated over the entire College involving active participation of learners from all streams even during pandemic situation.

Challenges faced:

1. Difficulty in reaching out to more neighborhood community due to covid -19 norms
2. Lack of education in underprivileged community creates barrier in communication.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/Best-Practices-2020-21.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/Best-Practices-2020-21.pdf</a>
Any other relevant information	<a href="https://www.chmcollege.in/wp-content/uploads/2021/12/Report-A.Y.-2020-2021-1.pdf">https://www.chmcollege.in/wp-content/uploads/2021/12/Report-A.Y.-2020-2021-1.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Institutional Distinctiveness of CHM College

The great visionary of Smt. CHM College, Ama; firmly believed that education is the means of assimilating the displaced Sindhi community into the main stream. With this belief and Vision, the HSNC Board established CHM College in Ulhasnagar, the largest enclave of migrant Sindhi population in India.



Attributes that mark Sindhi language and culture propagation as distinctiveness:

- CHM is only college of HSNC Board that offers Sindhi as major subject at Final year Arts and offers 'Literature in Sindhi' as elective subject at the Final Year B.Com.
- Sindhi Sahitya Sangat ' is a forum for promotion of Sindhi Culture. Kavisammelan in the memory of Shahid Hemu Kalani and Essay competition on contemporary topics were organized online.
- National Council for Promotion of Sindhi Language under the aegis of Ministry of HRD, Govt. of India, has association with the college for running the Certificate Course: Sindhi Language Learning Course. In 2020-21,133 learners from CHM College enrolled for the Learning Course and 77 successfully completed the course.

Thus the College is committed to the conservation of the culture and language of a large community which was uprooted during partition, without any territory of its own.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- To apply for sanction of additional divisions and new course to meet increasing demand of the students in Self Financed courses
- To prepare for the introduction of Skill/Subject/Value based Certificate Courses to strengthen curriculum delivery system and to add employability to the program.
- To introduce Courses to bridge the gaps in knowledge of students.
- To apply/pursue to the management for the expansion of existing teaching-learning infrastructure to accommodate

expected increase in the enrolment of the students

- To strengthen and streamline the mechanism of assessing the efficacy of Teaching Learning process through mapping the COs, PSOs and POs
- To upgrade Solid waste management system through pit composting .
- To introduce Alternate sources of Energy
- To start Environment awareness centre .
- To Initiate Museum for Sindhi Culture
- To speed up the ongoing process of Digital Archive for Document storage in Digital format for safe storage and easy retrieval
- To Expand E- communication to all spheres of academic and administrative operations
- To arrange for programs Upskilling the Support staff
- To arrange FDP for Teaching staff to further strengthen the Curriculum delivery system
- To expand collaborative research