



HYDERABAD (SIND)
NATIONAL COLLEGIATE BOARD

HSNC Board's

Smt. Chandibai Himathmal Mansukhani College (Autonomous)

(Affiliated to the University of Mumbai)

University College Code : 217-JD Office : T14



Principal : Dr. Manju Lalwani Pathak

Ref No: CHM (A) AC/C/01/2025

Date: 18th June 2025

CIRCULAR

The immediate attention of all concerned is invited to this office Circular No. CHM (A) AC 05/2025 dated 19th May, 2025 regarding the Choice Based and Credit Based Syllabus (CBCS) for all subjects of F.Y.B.Com. & T.Y.B.Com. in Banking & Insurance SEM - I & SEM – V respectively.

It is hereby communicated that the recommendations of the syllabus made by the Ad-hoc Board of Studies in Banking & Insurance coordinated by the Dean, Faculty of Commerce in the meeting of Academic Council held on 23rd May, 2025 vide item No. 1.5, have been accepted and subsequently passed.

In accordance, therewith, the syllabus as per the CBCS has been brought into force with effect from the academic year 2025 – 2026 and accordingly the same is attached for reference and is available on the College's website www.chmcollege.in

Ulhasnagar - 421 003

18th June, 2025

Dr. Manju Lalwani Pathak

Principal & Chairperson, Academic Council

Copy forwarded for information to:-

- 1) The Dean, Faculty of Humanities.
- 2) The Chairperson, Ad-hoc Board of Studies.
- 3) The Controller of Examination.
- 4) The Registrar



HSNC Board's
Smt. Chandibai Himathmal Mansukhani College, Ulhasnagar
(Autonomous)
Affiliated to the University of Mumbai

Bachelor of Commerce
(Banking & Insurance)
(Self-Financing Course)

Semester – I

Choice Based and Credit Based syllabus
as per NEP 2020 with effect from the
Academic Year 2025-2026

PREAMBLE

The dynamic nature of the financial services sector has brought about significant transformation in the fields of banking and insurance. The First Year B Com (Banking and Insurance) course aims to provide students with a strong foundation in the principles, operations, and regulatory framework of these two critical pillars of the financial system. This syllabus is designed to equip students with fundamental knowledge of financial markets, banking laws, insurance principles, and accounting practices. It focuses on developing analytical and decision-making skills through theoretical concepts and their real-world applications. Emphasis is placed on understanding modern banking operations, digital transformation, risk management, and the evolving landscape of insurance in India and globally. By the end of the first year, students will have a well-rounded understanding of basic banking and insurance services, customer relationship management, financial literacy, and ethical practices, enabling them to pursue specialized studies in the second and third years and build careers in the financial services industry.

PROGRAMME SPECIFIC OUTCOMES (PSOs)

PS01: Demonstrate understanding of core concepts, principles, and functions of banking and insurance systems.

PS02: Develop comprehensive knowledge in accounting and to solve real-world problems in the banking and insurance sectors.

PS03: Gain awareness of the legal, regulatory, and compliance environment governing financial institutions in India, especially the role of RBI, IRDAI, and SEBI.

PS04: Develop the ability to analyze financial data and evaluate basic banking and insurance products for informed decision-making.

**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

**First Year B. Com.
(Banking and Insurance)**

Semester- I

**Title: Principles and Practices of
Banking and Insurance**

**Vertical - 1
Major Subject - 4 Credits**

**with effect from
Academic Year 2025-2026**

Title: Principles and Practices of Banking and Insurance**Course Code: CHMBII1**

Sr. No.	Heading	Particulars
1	Description of the Course	The Principles and Practices in Banking and Insurance course is designed to provide students with a foundational understanding of the banking and insurance sectors, their functions, regulations, and role in the economy. This course covers key concepts such as the structure of the banking system, types of banks, basic banking operations, credit creation, and financial instruments. It also explores the principles of insurance, types of insurance (life, health, general, etc.), risk management, underwriting, and claims settlement procedures. Emphasis is placed on regulatory frameworks governing both sectors, such as those laid down by central banks and insurance regulatory authorities. The course aims to build practical knowledge and analytical skills necessary for careers in banking, insurance, and financial services. It is ideal for students pursuing commerce, finance, or management studies, as well as professionals looking to strengthen their understanding of financial institutions.
2	Vertical 1	Major
3	Type Teaching methods	Theory + Practicum Lectures, Discussion, Presentation, Case Studies etc.
4	Credit	4 Credits
5	Hours allotted	60 Hours
6	Marks allotted	100 Marks
7	Course Objectives: 1. The objective of this course is to provide students with a comprehensive understanding of the fundamental principles, structures, and operations of banking and insurance sectors 2. It aims to equip students with knowledge of the regulatory environment, products and services, risk management strategies, and customer service practices in both industries. 3. The course also helps students to develop analytical skills for evaluating financial instruments, understanding financial statements, and assessing the role of banking and insurance in the broader economy.	

8	Learning Outcomes: Student will be able to: LO1: Understand the structure, functions, and types of banking and insurance institutions. LO2: Analyze various banking and insurance products, including loans, deposits, life, and general insurance policies. LO3: Explain the regulatory and legal framework governing banking and insurance operations in India.																								
9	Syllabus UNIT I: Introduction to Banking • Basic Concepts: Origin, Need, Types, Scope and Functions of Banking - Types of accounts- Banking Services- Modern Banking-current scenario UNIT II: Regulatory Framework of Banks in India • Meaning of regulatory framework, Need for Regulation and Supervision, of RBI, Norms introduced by RBI- banking legislation and reforms- Regulatory Tools Used by RBI UNIT III: Introduction to Insurance • Definition, concepts, meaning of insurance- functions of insurance- Need and Scope of insurance -Evolution of. insurance - Principles of insurance - Types of insurance policies UNIT IV: Regulatory Framework of Insurance in India • Growth of Insurance Business - Actuarial Role - Claim and Settlement Procedures – principles of IRDA-Insurance Regulations- Role of IRDA.- Insurance Ombudsman- Life Insurance Council & General Insurance Council																								
10	Scheme of Examination and Assessment Pattern Paper – 100 Marks External Examination: Semester End External - 60 marks Time: 2:00 hours Format of Question Paper Attempt any 4 out of 6 questions. <table border="1"><thead><tr><th>Question No</th><th>Nature of Questions</th><th>Marks</th></tr></thead><tbody><tr><td>Q1</td><td>Theory</td><td>15</td></tr><tr><td>Q2</td><td>Theory</td><td>15</td></tr><tr><td>Q3</td><td>Theory</td><td>15</td></tr><tr><td>Q4</td><td>Theory</td><td>15</td></tr><tr><td>Q5</td><td>Theory</td><td>15</td></tr><tr><td>Q6</td><td>Theory</td><td>15</td></tr><tr><td></td><td>Total</td><td>60</td></tr></tbody></table>	Question No	Nature of Questions	Marks	Q1	Theory	15	Q2	Theory	15	Q3	Theory	15	Q4	Theory	15	Q5	Theory	15	Q6	Theory	15		Total	60
Question No	Nature of Questions	Marks																							
Q1	Theory	15																							
Q2	Theory	15																							
Q3	Theory	15																							
Q4	Theory	15																							
Q5	Theory	15																							
Q6	Theory	15																							
	Total	60																							

Internal Examination: Continuous Evaluation - 40 marks

	Assessment / Evaluation	Marks
1.	Class Test / (Short notes/ MCQ's/ Match the Pairs/ Answer in one sentence/ Puzzles)	15
2.	Essays / Practical activities /Group projects - Reflective Practical assignments / Industry work / Field work - Oral examination - Student's Seminar / Workshop / Book reviews - Case Study analysis	10
3.	Project and presentation / Viva	15
	Total	40

11**REFERENCES:**

1. Gordon, E. & Natarajan, Banking Theory Law and Practice.
2. Mishra, M.N. & Mishra, S.B. Insurance Principles and Practice – S. Chand Publishing
3. Jyotsna Sethi & Nishwan Bhatia Elements of Banking and Insurance – PHI Learning
4. Indian Institute of Banking and Finance (IIBF) Principles and Practices of Banking Macmillan Education.
5. Dr. P. Periasamy Principles and Practice of Insurance Himalaya Publishing House.

**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

**First Year B. Com.
(Banking and Insurance)**

Semester- I

Title: Fundamental Accounting - I

**Vertical - 1
Major Subject - 2 Credit**

**with effect from
Academic Year 2025-2026**

Title: Fundamental Accounting –I**Course Code: CHMBII2**

Sr. No.	Heading	Particulars
1	Description of the Course	"Fundamental Accounting-I" is an in-depth exploration of advanced accounting practices, accounting standards, focusing on inventory valuation of final accounts preparation, and accounting for hire purchase transactions. Students will learn about the various methods of inventory valuation, including FIFO and Weighted Average Method, and how to compute inventory valuation as per AS – 2. The course also covers the preparation of final accounts for manufacturing concerns and accounting for hire purchase transactions, including calculation of interest and journal entries.
2	Vertical 1	Major
3	Type Teaching methods	Theory + Practicum Lectures, Discussion, Presentation, Case Studies etc.
4	Credit	2 Credits
5	Hours allotted	30 Hours
6	Marks allotted	50 Marks
7	Course Objectives: 1. To familiarize students with the accounting standards and IFRS 2. To understand the concepts and significance of inventory valuation methods and their application in financial reporting. 3. To provide students with the knowledge and skills required to prepare final accounts for manufacturing concerns.	
8	Learning Outcomes: Student will be able to LO1: Students will be able to understand Accounting standards and IFRS. LO2: Students will be able to demonstrate proficiency in applying different methods of inventory valuation, such as FIFO and Weighted Average Method, in accordance with AS – 2. LO3: Students will be able to prepare final accounts for manufacturing concerns, including adjustments.	

9

Syllabus

UNIT I: Accounting standards, IFRS and Inventory Valuation

- **Accounting Standards:**

1, 2, 6, 8, 9, 10.

Understanding Fair value concept ,Overview of International

Financial Reporting Standards (IFRSs).

- **Inventory Valuation:**

Meaning of inventories Cost for inventory valuation Inventory systems: Periodic Inventory system and Perpetual Inventory System Valuation: Meaning and importance Methods of Stock Valuation as per AS – 2: FIFO and Weighted Average Method. Computation of valuation of inventory as on balance sheet date: If inventory is taken on a date after the balance sheet or before the balance sheet.

UNIT II: Financial Reporting and Hire Purchase Accounting

- **Final Accounts**

Final accounts of Manufacturing concerns (Proprietary Firm)

- **Accounting for Hire Purchase**

Meaning Calculation of interest Accounting for hire purchase transactions by asset purchase method based on full cash price Journal entries, ledger accounts and disclosure in balance sheet for hirer and vendor (excluding default, repossession and calculation of cash price)

10

Scheme of Examination and Assessment Pattern

Paper – 50 Marks

External Examination: Semester End External - 30 marks Time: 1:00 hours

Format of Question Paper

Attempt any 2 out of 3 questions.

Question No	Nature of Questions	Marks
Q1	Practical/ Theory	15
Q2	Practical/ Theory	15
Q3	Practical/ Theory	15
		Total 30

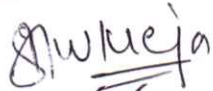
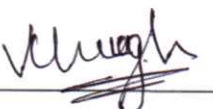
Internal Examination: Continuous Evaluation - 20 marks

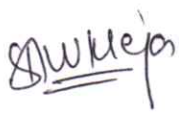
	Assessment / Evaluation	Marks
1.	Class Test (Short notes/ MCQ's/ Match the Pairs/ Answer in one sentence/ Puzzles)	10
2.	Essays / Practical activities / Industry work / Field work - Oral examination - Student's Seminar / Workshop / Book reviews - Case Study analysis	05
3.	Project and presentation / Viva	05
		Total 20

11**REFERENCES:**

1. Financial Accounting for Undergraduates (Volume I) by R.S. N Pillai, Bagavathi
Published by S. Chand Publishing
2. Fundamentals of Accounting for CA Foundation by D.G. Sharma, Seema Sharma
Published by Taxmann Publications Pvt. Ltd.
3. Principles of Accounting by Dr. T.P. Ghosh published by PHI Learning Pvt. Ltd.
4. Financial Accounting for Undergraduates (Volume I) by R.S. N Pillai, Bagavathi published
by S. Chand Publish

Department of B.Com (Banking & Insurance)

Sr No	Name of the Faculty	Designation and College	Signature
1.	Dr. Reshma Kukreja	HOD, Assistant Professor, BBI Dept. Smt.Chandibai Himathmal Mansukhani College	
2.	Dr. Jaya Gemnani	Assistant Professor, BBI Dept. Smt.Chandibai Himathmal Mansukhani College	
3.	Ms.Varsha Chugh	Assistant Professor, BBI Dept. Smt.Chandibai Himathmal Mansukhani College	

Name & Signature of the Ad-hoc BoS Chairperson: Dr. Reshma Kukreja 

Name & Signature of the Dean: Dr. Gopubal Shannan 



**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

**First Year B. Com.
(Banking and Insurance)**

Semester- I

**Vertical - 2
Minor – Not Applicable**

**with effect from
Academic Year 2025-2026**

**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

First Year

Semester- I

Title: Economics for Professional Careers-I

**Vertical - 3
Open Elective I (OE)- 2 Credits
(Mandatory)**

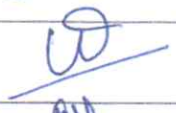
**with effect from
Academic Year 2025-2026**

Title: Economics for Professional Careers-I**Course Code: CHMECOI4**

Sr. No.	Heading	Particulars
1	Description the Course:	This course is designed to equip students with essential economic concepts and tools relevant to decision-making in a professional and business environment. It introduces students to core aspects of business economics, cost estimation, market dynamics and price determination. By integrating theory with real-life examples, the course enables learners to analyse how market forces operate in various competitive settings. The course is tailored to develop critical thinking and economic reasoning skills needed for effective participation in the professional world.
2	Vertical 3	Open Elective
3	Type Teaching Methods	Theory + Practicum Lectures, Discussion, Presentation, Case Studies etc.
4	Credit	2 Credits
5	Hours allotted	30 Hours
6	Marks allotted	50 Marks
7	Course Objectives: 1. To understand the scope and importance of Business Economics. 2. To identify and differentiate between cost concepts and analyze their relevance in economic decision-making 3. To evaluate the factors influencing demand and supply and apply the laws of demand and supply to business scenarios. 4. To analyze price determination in various market structures and interpret real-world pricing decisions using case studies.	
8	Learning Outcomes: Student will be able to LO1: Explain the role of business economics in solving fundamental economic problems and guiding business strategy. LO2: Identify and differentiate between various types of costs and analyse their relevance in economic decision-making LO3: Evaluate the factors influencing demand and supply and apply the laws of demand and supply to business scenarios. LO4: Analyse price determination in various market structures and interpret real-world pricing decisions using case studies.	

9	Syllabus UNIT I: Business Economics: An Overview - Business Economics: Meaning, scope and importance of Business Economics, Basic Problems of Business in an Economy. - Cost Estimation: Meaning & Types of Cost, Importance of understanding Costs. UNIT II: Market Forces and Price Determination - Market Forces: Demand - Meaning and Factors affecting Demand & Law of Demand, Supply - Meaning and Factors affecting Supply & Law of Supply. - Price Determination: Process, Market Equilibrium, Price Determination under Oligopoly & Monopolistic Competition. Real Life Case Study of a Product - Parle-G.																								
10	Scheme of Examination and Assessment Pattern External Examination: Semester End External - 30 marks Time: 1 hour Format of Question Paper Attempt all questions <table><tr><th>Question No</th><th>Nature of Questions</th><th>Marks</th></tr><tr><td>Q1</td><td>Attempt any two out of three. (Unit I)</td><td>15</td></tr><tr><td>Q2</td><td>Attempt any two out of three. (Unit II)</td><td>15</td></tr><tr><td></td><td>Total</td><td>30</td></tr></table> Internal Examination: Continuous Evaluation – 20 marks <table><tr><th></th><th>Assessment / evaluation</th><th>Marks</th></tr><tr><td>1.</td><td>Assignment/ Project</td><td>10</td></tr><tr><td>2.</td><td>Presentation</td><td>10</td></tr><tr><td></td><td>Total</td><td>20</td></tr></table>	Question No	Nature of Questions	Marks	Q1	Attempt any two out of three. (Unit I)	15	Q2	Attempt any two out of three. (Unit II)	15		Total	30		Assessment / evaluation	Marks	1.	Assignment/ Project	10	2.	Presentation	10		Total	20
Question No	Nature of Questions	Marks																							
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	Total	30																							
	Assessment / evaluation	Marks																							
1.	Assignment/ Project	10																							
2.	Presentation	10																							
	Total	20																							
11	Reference Books: - Bradley R. Schiller, the Macro Economics Today, Tata McGraw- Hill, 2011. B. Douglas Bernheim and Michael D. Whinston, Microeconomics, Tata McGraw- Hill, 2011. - Lipsey, R.G. and A.K. Chrystal, Economics, Oxford Univ. Press, 2007 - Mankiw, N.G., Economics: Principles and Applications, Cengage Learning, 2009. - Pindyck, R.S. and D.L. Rubinfeld, Microeconomics, Pearson Education, 2008. - Stiglitz, J.E. and C.E. Walsh, Principles of Economics, W.W. Norton, 2002. - Salvatore, D.L., Microeconomics: Theory and Applications, Oxford Univ. Press, 2008. - Suma Damodaran, Managerial Economics, Oxford University Press, 2006 - Varian, H.R., Intermediate Microeconomics: A Modern Approach, W.W. Norton, 2002. - Sen, Anindya, Microeconomic Theory, Oxford Univ. Press, 1999. - Koutsoyiannis, A., Modern Microeconomics, MacMillan Press, 1979. - H.L. Ahuja, Business Economics, 1999. - H.L. Ahuja, Principles of Microeconomics.																								

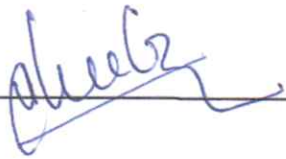
Department of Economics:

Sr No	Name of the Faculty	Designation and College	Signature
1.	Prin. (Dr.) Manju Lalwani Pathak	Head, Department of Economics, Smt. CHM College, Ulhasnagar	
2.	Dr. Usha P. Oomman	Associate Professor, Smt. CHM College, Ulhasnagar	
3.	Prof. (Dr.) Gaikar Vilas B.	Professor, Smt. CHM College, Ulhasnagar	

Name & Signature of the Ad-hoc BoS, Chairperson: 

(Prin. (Dr.) Manju Lalwani Pathak)

Name & Signature of the Dean:

 Dr. Prashant Kelkar.



OPEN ELECTIVES (OE)

For First Year B.Com.

(Commerce, BMS, BAF, BBI, BFM, BIM, BFMG)

Students are required to select any one OE subject from the list below

Sr. No.	Subject Name
1.	Renewable Energy
2.	Perfumeries
3.	Data Analysis in Excel
4.	Mushroom Cultivation : Training and Trading
5.	Essential Skills for Pet Rearing and Grooming
6.	Basics of Nutrition
7.	Communicative English
8.	Performing Arts
9.	Journalism in Hindi
10.	Event Management Course in Sindhi
11.	Basic Tools of AI for Economics and Education
12.	Political Communication and Media Skills
13.	Stress Management - I
14.	Social Media and Communication
15.	Urbanization & Real Estate: Concepts and Contemporary Scenarios
16.	Business of Travel and Tours
17.	Lessons of Reel Making
18.	Basic Computer Skills for Digital Age
19.	Web Designing Essentials: HTML and CSS Styling Techniques
20.	Visual Design and Digital Tools : A Foundation for Animation
21.	Yoga and Fitness



**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

**First Year B. Com.
(Banking and Insurance)**

Semester- I

Title: Service Marketing

**Vertical -4
Skill Enhancement Course
Subject - 2 Credits**

**with effect from
Academic Year 2025-2026**

Title: Service Marketing**Course Code: CHMBII5**

Sr. No.	Heading	Particulars
1	Description of the Course:	The course focuses on understanding and applying marketing principles specific to service-based businesses. Students learn strategies for designing, promoting, and delivering services effectively, addressing unique challenges such as intangibility, inseparability, variability, and perishability. The course emphasizes customer-centric approaches, relationship building, and the integration of technology to enhance service quality and customer satisfaction.
2	Vertical 4	Skill Enhancement Course
3	Type and Teaching Method	Theory + Practicum Lecture/Discussion/Presentation/Case Study etc.
4	Credit	2 Credits
5	Hours allotted	30 Hours
6	Marks allotted	50 Marks
7	Course Objectives: 1 To educate students about the unique characteristics of services and how these factors influence marketing strategies and customer experiences. 2 To teach students strategies for managing service quality, enhancing customer satisfaction, and building long-term customer relationships through effective service delivery, relationship management, and customer feedback mechanisms. 3 To enable students to develop compelling value propositions for services, focusing on differentiation, positioning, branding, and pricing strategies to communicate the value of services effectively to target customers	
8	Learning Outcomes: Student will be able to LO1: Develop a deep understanding of target markets, segments, and consumer behavior specific to service industries. LO2: Possess the skills to manage service quality effectively, ensuring consistency, reliability, and responsiveness in service delivery. LO3: Understand how effective service marketing strategies contribute to business growth and profitability LO4: : Understand the determinants of service quality and its impact on customer satisfaction	

9

Syllabus**UNIT I: Introduction: Nature and Scope of Services**

- Introduction, Nature growth and Scope of services characteristics of services, classification of services – need for service marketing - reasons for the growth of Service sector, Overview of marketing Different Service Sectors - Seven Ps, Marketing of Banking. Services -Marketing in Insurance Sector

UNIT II: Consumer Behavior in Service Marketing and managing service quality and customer satisfaction

- Customer Expectations on Services- Factors influencing customer expectation of Services., the Role of customer in Service Delivery, Customer Responses in Services, Delivering Quality Service, Concept of Customer Delight, Benefits of customer relationship, Service quality dimensions and measurement, Service gaps model and service recovery strategies, Service guarantees and service level agreements, Customer feedback and continuous improvement

10

Scheme of Examination and Assessment Pattern

Paper – 50 Marks

External Examination: Semester End External - 30 marks Time: 1:00 hours

Format of Question Paper

Attempt any 2 out of 3 questions.

Question No	Nature of Questions	Marks
Q1	Theory	15
Q2	Theory	15
Q3	Theory	15
Total		30

Internal Examination: Continuous Evaluation - 20 marks

	Assessment / Evaluation	Marks
1.	Class Test (Short notes/ MCQ's/ Match the Pairs/ Answer in one sentence/ Puzzles)	10
2.	Essays / Practical activities / Industry work / Field work - Oral examination - Student's Seminar / Workshop / Book reviews - Case Study analysis	05
3.	Project and presentation / Viva	05
Total		20

11.

REFERENCES:

1. "Services Marketing: People, Technology, Strategy" by V. A. Zeithaml, Mary Jo Bitner, and Dwayne
1. D. Gremler (Publisher: Tata McGraw-Hill Education)
2. "Services Marketing: Concepts, Strategies, & Cases" by Rajendra Nargundkar (Publisher: Tata McGraw-Hill Education)
3. "Services Marketing: Text and Cases" by Rajendra Nargundkar (Publisher: Tata McGraw-Hill Education)
4. "Service Marketing: Concepts and Practices" by K. Rama Mohana Rao (Publisher: Himalaya Publishing House)

**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

**First Year B. Com.
(Banking and Insurance)**

Semester- I

Title: Mutual Fund

Vertical –4

Vocational Skill Course - 2 Credit

**with effect from
Academic Year 2025-2026**

Title: Mutual Fund
Course Code: CHMBII4

Sr. No.	Heading	Particulars
1	Description the Course:	This course is designed to provide students with a comprehensive understanding of how mutual funds operate and their role in personal and institutional investing. The course typically covers the fundamentals of mutual funds, including their structure, types, benefits, and risks. Learners are introduced to various categories such as equity funds, debt funds, hybrid funds, and index funds, along with key concepts like Net Asset Value (NAV), expense ratios, and systematic investment plans (SIPs). The course also explains how to evaluate mutual fund performance using financial ratios and benchmarks, and guides students on how to select funds based on their financial goals and risk tolerance. Additionally, participants gain insights into the regulatory environment, taxation rules, and the process of investing through different channels. This course is ideal for beginners, finance students, and anyone interested in building long-term wealth through mutual fund investments.
2	Vertical 4	Vocational Skill Course
3	Type and Teaching Method	Theory + Practicum Lecture/Discussion/Presentation/Case Study etc.
4	Credit	2 Credits
5	Hours allotted	30 Hours
6	Marks allotted	50 Marks
7	Course Objectives: 1 To create awareness among students towards Mutual Fund as an investment avenue 2 To enable them to take sound financial decisions while investing	

8	Learning Outcomes: Student will be able to LO1: Know about Mutual Fund as an investment alternative LO2: Understand variants of Mutual Fund according to investor's needs. LO3: Analyze Legal & Regulaory framework relating to Mutual Fund															
9	Syllabus UNIT I Introduction to Mutual Fund ● Definition, Meaning, Characteristics, Advantages, Disadvantages, Limitations of Mutual Funds, Ethics in Mutual Fund, Entities involved – Sponsor, Trust, Trustee, ● Asset Management Company, Registrar and Transfer Agent (RTA) and Fund Houses In India. UNIT II: Types of Mutual Fund & Operations and Management ● Types of Mutual Fund- (introduction and Characteristics Functional/Operational – Open ended, close ended, Interval, Income , growth Balanced, MMMF Geographical/ Location Domestic, Offshore Miscellaneous- - Tax Saving Funds, Exchange Traded Funds, Balance Funds, Fixed Term Plan, Debt Funds, Systematic Investment Planning & Systematic Transfer Plan ● Fund Rating and Ranking- needs, importance, basics, rating agency like Crisil, CARE, ICRA. ● Operations and Management I. Fund accounting and valuation II. NAV (Net Asset Value) calculation III. Loads (Entry & Exit load) IV. Expense Ratio V. Role of Fund Manager															
10	Scheme of Examination and Assessment Pattern Paper – 50 Marks External Examination: Semester End External - 30 marks Time: 1:00 hours Format of Question Paper Attempt any 2 out of 3 questions. <table><tr><th>Question No</th><th>Nature of Questions</th><th>Marks</th></tr><tr><td>Q1</td><td>Theory</td><td>15</td></tr><tr><td>Q2</td><td>Theory</td><td>15</td></tr><tr><td>Q3</td><td>Practical</td><td>15</td></tr><tr><td></td><td>Total</td><td>30</td></tr></table>	Question No	Nature of Questions	Marks	Q1	Theory	15	Q2	Theory	15	Q3	Practical	15		Total	30
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Q1	Theory	15														
Q2	Theory	15														
Q3	Practical	15														
	Total	30														

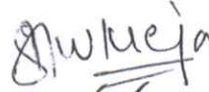
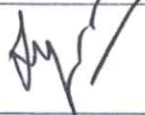
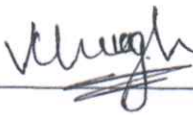
Internal Examination: Continuous Evaluation - 20 marks

	Assessment / Evaluation	Marks
1.	Class Test (Short notes/ MCQ's/ Match the Pairs/ Answer in one sentence/ Puzzles)	10
2.	Essays / Practical activities / Industry work / Field work - Oral examination - Student's Seminar / Workshop / Book reviews - Case Study analysis	05
3.	Project and presentation / Viva	05
	Total	20

11.**REFERENCES:**

1. Future scenario of Financial services: R. Gordan & Natarajan (Himalaya)
2. Mutual Funds: A Comprehensive Guide for Investors" by Aashish P. Somaiyaa and Vivek K. Sharma - Published by Penguin Random House India.
3. Mutual funds in India (Modern scenario): Dr. Manoj Dave & Mr. Lalitkumar Chauhan, (Paradise Publishers)
4. Mutual Fund products & services: Indian institute for Banking & Finance (Taxmann)

Department of B.Com (Banking & Insurance)

Sr No	Name of the Faculty	Designation and College	Signature
1.	Dr. Reshma Kukreja	HOD, Assistant Professor, BBI Dept. Smt.Chandibai Himathmal Mansukhani College	
2.	Dr. Jaya Gemnani	Assistant Professor, BBI Dept. Smt.Chandibai Himathmal Mansukhani College	
3.	Ms. Varsha Chugh	Assistant Professor, BBI Dept. Smt.Chandibai Himathmal Mansukhani College	

Name & Signature of the Ad-hoc BoS Chairperson: Dr. Reshma Kukreja 

Name & Signature of the Dean: Dr. Gopabandhan Shannani 



**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

**First Year B. Com.
(AEC- Ability Enhancement Course)**

Semester- I

Title: Business Communication Skills

**Vertical - 5
AEC - 2 Credits**

**with effect from
Academic Year 2025-2026**

Title: Business Communication Skills**Course Code: CHMCOMAECI**

Sr. No.	Heading	Particulars
1	Description of the Course:	In the contemporary business environment, communication is the cornerstone of success. Effective business communication enhances operational efficiency, fosters meaningful workplace relationships, and builds a strong public image. The evolution of digital tools and platforms has revolutionized traditional communication, making it crucial for aspiring professionals to master both conventional and modern techniques. This course equips learners with a comprehensive understanding of business communication- verbal, non-verbal, and digital- along with practical writing skills needed for professional documentation and correspondence. The aim is to prepare learners for real-world business interactions through a focus on clarity, conciseness, tone, structure, and etiquette across multiple communication formats and platforms.
2	Vertical 5	Ability Enhancement Course
3	Type	Theory+ Tutorials (Teaching Methods: Lecture/ Discussion/ Presentation/ Blog writing/ etc.
4	Credit	2 Credits
5	Hours allotted	30 Hours
6	Marks allotted	50 Marks
7	Course Objectives: 1. To introduce students to the theoretical foundations and principles of effective business communication. 2. To develop skills in digital, interpersonal, and cross-cultural communication essential for the workplace. 3. To enhance students' proficiency in writing business documents such as emails, reports, notices, and letters. 4. To build awareness of professional communication etiquette and practical problem-solving in organizational settings.	

8	Course Outcomes: Students will be able to LO-1: Understand and apply the core concepts and models of business communication in real-world contexts. LO-2: Demonstrate the ability to communicate professionally in digital and in-person formats. LO-3: Develop job-ready communication skills for writing effective business documents. LO-4: Exhibit awareness of communication dynamics in diverse, collaborative, and hierarchical workplace settings.
9	Syllabus UNIT I: Foundations of Business Communication 1. Basics of Communication in a Business Context • Meaning, definition, objectives, and elements of communication • The communication process: sender, message, channel, receiver, feedback • Barriers to communication and strategies to overcome them 2. Types and Flows of Workplace Communication • Internal communication: downward, upward, horizontal • External communication: stakeholders, clients, public • Verbal vs. non-verbal communication; formal vs. informal channels • Role of emotional intelligence in workplace communication 3. Digital and Social Media Communication • Professional use of email, MS Teams, and Zoom • Workplace etiquette on WhatsApp, LinkedIn, Slack • Writing for digital media: brevity, tone, and clarity • Data privacy, cyber etiquette, and responsible sharing UNIT II: Professional Business Correspondence and Documentation 1. Business Letters • Key components and formats • Common types: Inquiry, Complaint, Order, Resignation 2. Job-Related Correspondence • Job application with resume • Appointment, appreciation, and resignation letters 3. Professional Emails • Job applications via email • Writing and responding to official emails (e.g., meeting requests, follow-ups)

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Scheme of Examination and Assessment Pattern**Paper – 50 Marks****External Examination: Semester End External - 30 marks Time: 1:00 hour****Format of Question Paper****All questions are compulsory:**

Question No	Nature of Questions	Marks
Q. 1	Essay-Type Question Unit I (Attempt any 1 out of 2 options)	10
Q. 2	Essay-Type Question Unit II (Attempt any 1 out of 2 options)	10
Q. 3	Short Notes / Applications Attempt any 3 out of 5 (covering both units)	10
Total		30

Internal Examination: Continuous Evaluation - 20 marks

	Assessment / evaluation	Marks
1.	Oral / Interactive Activities: Role play in workplace communication- Mock interviews / Group discussions- Business presentations	10
2.	Written Assignments / Projects: Business letters or professional emails- Reports on digital communication- Social media audits	10
Total		20

11

REFERENCES:

1. Balan, K. R. *Effective Communication*. Himalaya Publishing House, 2004.
2. Bovee, Courtland L., and John V. Thill. *Business Communication Today*. 14th ed., Pearson, 2021.
3. Chaturvedi, P. D., and Mukesh Chaturvedi. *Business Communication: Concepts, Cases and Applications*. 3rd ed., Pearson Education, 2011.
4. Gerson, Steven M., and Sharon J. Gerson. *Technical Communication: Process and Product*. 9th ed., Pearson, 2021.
5. Guffey, Mary Ellen, and Dana Loewy. *Essentials of Business Communication*. 11th ed., Cengage Learning, 2021.
6. Kaul, Asha. *Business Communication*. 2nd ed., PHI Learning, 2009.
7. Krizan, A. C., Patricia Merrier, Joyce Logan, and Karen Williams. *Business Communication*. 8th ed., Cengage Learning, 2010.
8. Lesikar, Raymond V., Marie E. Flatley, and Kathryn Rentz. *Business Communication: Making Connections in a Digital World*. 12th ed., McGraw-Hill Education, 2015.

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| | <ol style="list-style-type: none">9. Locker, Kitty O., and Donna S. Kienzler. <i>Business and Administrative Communication</i>. 11th ed., McGraw-Hill Education, 2021.10. Mehra, Payal. <i>Business Communication for Managers</i>. Pearson Education, 2012.11. Mitra, Barun K. <i>Effective Technical Communication: A Guide for Scientists and Engineers</i>. Oxford University Press, 2007.12. Mohan, Krishna, and Meera Banerji. <i>Developing Communication Skills</i>. Macmillan India, 2001.13. Murphy, Herta A., Herbert W. Hildebrandt, and Jane P. Thomas. <i>Effective Business Communication</i>. 7th ed., McGraw-Hill, 1997.14. Ober, Scot. <i>Contemporary Business Communication</i>. 9th ed., Cengage Learning, 2014.15. Rai, Urmila. <i>Business Communication</i>. Himalaya Publishing House, 2010.16. Raman, Meenakshi, and Prakash Singh. <i>Business Communication</i>. Oxford University Press, 2012.17. Sehgal, M. K., and Vandana Khetarpal. <i>Business Communication</i>. Excel Books, 2006.18. Sharma, R. C., and Krishna Mohan. <i>Business Correspondence and Report Writing</i>. 4th ed., Tata McGraw-Hill, 2007.19. Sinha, K. K. <i>Business Communication</i>. Galgotia Publishing, 2003.20. Taylor, Shirley. <i>Model Business Letters, Emails and Other Business Documents</i>. 7th ed., Pearson Education, 2012. |
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Department of English:

Sr. No	Name of the Faculty	Designation and College	Signature
1.	Prof. (Dr.) Pratima Das	Head & Professor, Dept. of English, Smt. CHM College	<i>Pratima Das</i>
2.	Prof. (Dr.) Kailas Aute	Professor, Dept. of English, Smt. CHM College	<i>B. Aute</i>
3.	Mr. Ananda Pandhare	Asst. Professor, Dept. of English, Smt. CHM College	<i>A. Pandhare</i>
4.	Ms. Sana Karale	Asst. Professor, Dept. of English, Smt. CHM College	<i>S. Karale</i>

Name & Signature of the Ad hoc BoS Chairperson: Prof. (Dr). Pratima Das *Pratima Das*

Name & Signature of the Dean: Prof. (Dr). Pratima Das *Pratima Das*



**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

First Year

Semester- I

Title: Communication Skills in Sindhi

Vertical - 5

Ability Enhancement Course - 2 Credit

**with effect from
Academic Year 2025-2026**

Title: Communication Skills in Sindhi
COURSE CODE: CHMSINAEI

Sr. No.	Heading	Particulars
1	Description the Course:	Sindhi communication skills (B.Com.) Communication is the core component of the commerce and trade. In communication, language plays very significant role. If a student has mastered the skills of language, undoubtedly, he or she would be able to communicate in the best manner. In this course basic part of Sindhi language would be taught based on the NEP 2020. The innovative approach likes critical thinking, creative mind, use of technology will lead to communicating and participating with the different groups. The vocabulary section would be given prominence. The course would be in the Devanagari script so that it can attract majority of the students. Even non-Sindhi students shall have opportunity to adopt this course.
2	Vertical 1	AEC – Ability Enhancement Course
3	Type	Theory+ Practicum (Teaching Method: Lecture/ Discussion/Reading)
4	Credit	2 credits (1 credit = 15 hours for theory or 30 hours of Practical work in a semester)
5	Hours allotted	30 Hours
6	Marks allotted	50Marks (50 Marks each)
7	Course Objectives: After successful completion of this course: 1. The learner will get understanding of communication skills. 2. The learner will understand how to accurate the pronunciation of special words in Sindhi 3. The learner will improve the conversation skill in Sindhi. 4. The learner will become best communicator in Sindhi language	
8	Learning Outcomes: Student will be able to LO1: Know the basic special features of Sindhi language. LO2: Understand the skills of communication. LO3: Knowing the conversation with businessmen and customers LO4: Know the etiquettes with parents, relatives, friends and others in effective way	

Syllabus

Unit I – Fundamental of Sindhi Communication

- Introduction of Communication skill through Pictorial Presentation
- Importance of Language
- Basic aspects of language
 - i) Types of Language, ii) Role of Language, iii) Changes in Language
 - iv) Non-violent aspects of language v) Language & New generation
 - vi) Language & Modern Technology
- New Education Policy (NEP) & Importance of language
- Sindhi language: (Special features of spoken Sindhi language with pronunciation through audio visual presentation)

Unit II – Functional Communication

- Importance of Communication
- Types of Communication (Presentation through video clips)
 - i) Verbal, ii) Non-verbal, iii) Written iv) Digital Communication
- Characteristics of Communication
- Obstacles in Communication of Sindhi Language
- Methods of Best Communication through role plays
- Spoken Sindhi in Business
- Conversation with customers and proprietors

यूनिट – 1

- स्मचारी भाषा : वाक्फियत
- भाषा जी अहमियत
- भाषा जा बुनियादी पहलू
 - i) किस्म, ii) भाषा जो किरदार, iii) भाषा मे तबदीलियूं iv) भाषा जा अहिसासाती पहलू v) भाषा ऐं नई नसल
- नई तैलीमी नीति ऐं बोलियुन जी अहमियत
- असां जी सिंधी बोली

यूनिट – 2

- राबते जी अहमियत
- राबते जा किस्म
 - i) जिवानी राबतो, ii) गैर जिवानी राबतो, iii) लिखत राबतो iv) डिजीटल राबतो
- राबते मां फायदा
- राबते में रंडकू
- बेहतर राबते जा तरीका
- ग्राहकन सां सिंधी बोलीअ मे गुप्तगू

10

Scheme of Examination and Assessment Pattern

Paper – 50 Marks

External Examination: Semester End External - 30 marks Time: 1:00 hour

Format of Question Paper

Attempt any 4 out of 6 questions.

Question No	Nature of Questions	Marks
Q1.	Objective Type – Fill in the Blanks / MCQs (Unit I)	15
Q2.	Question on reading skill (Unit II)	07
Q3.	Writing short story from outlines (Unit II)	08
		Total 30

Note:

1. Equal Weightage is to be given to all the modules.
2. Use of non-programmable scientific calculator is allowed in the examination.

Internal Examination: Continuous Evolution - 20 marks

	Assessment / evaluation	Marks
1.	Speaking Activities: (Presentation) Making presentations in the classroom	10
2.	Listening Activities: (Assignment) Listening to speeches, dialogues, announcement and summarizing them	10
	Total	20

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REFERENCE BOOKS:

1. Sanchari Basha – By Dr. Pushpa Kodwani
2. Sindhi Pahakaa – Dr. Jetly M.K.
3. Sindhi Muhavahra – By Hardwani Lachhman
4. Sindhi Adhyat mak Shabdhkesh – By Hardwani Lachhman
5. Acho Sindhi Sikhu – By Hardwani Lachhman

Syllabus Committee:

Sr No	Name of the Faculty	Designation and College	Signature
1.	Mrs. Kajal Ramchandani	H.O.D. of Jai Hind College	<i>Kajal</i>
2.	Mrs. Komal Totani	Assistant Teacher, Smt. CHM College	<i>Pratima</i>

Name & Signature of the BoS Chairperson: (Mrs. Kajal Ramchandani)

Kajal

Name & Signature of the Dean: (Dr. Pratima Das)

Pratima Das



**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

First Year

Semester- I

**Title: Environmental Management and
Sustainable Development-I**

**Vertical - 5
VEC- 2 Credits**

**with effect from
Academic Year 2025-2026**

Title: Environmental Management and Sustainable Development-I**Course Code: CHMVECI**

Sr. No.	Heading	Particulars
1	Description of the Course:	This course introduces students to the basics of environmental management and sustainable development. It explains how ecosystems work, the importance of biodiversity, and the need to protect our natural resources. Students will learn about different environmental problems, human impact on nature, and how to manage disasters. The course also covers Indian environmental movements, ethics, and the role of public awareness. Real-life examples and case studies help students understand the connection between nature and human communities in a simple and practical way.
2	Vertical 5	VEC
3	Type & Teaching methods	Theory + Practicum Lecture/Discussion/Presentation/Case study, etc
4	Credits	2 Credits
5	Hours allotted	30 Hours
6	Marks allotted	50 Marks
7	Course Objectives: 1. To introduce about ecosystems, biodiversity and to make aware for the need of conservation. 2. To sensitize students towards environmental concerns, issues, and impacts of human population. 3. To analyze the impact of human population growth and development activities on the environment, including issues related to displacement, disaster response, and rehabilitation. 4. To foster awareness of environmental ethics and the role of cultural and social movements in shaping sustainable environmental practices through communication, policy, and activism.	
8	Learning Outcomes: Students will be able to - LO1: Explain the interrelationships within ecosystems and analyze energy flow and succession, using examples from various ecological zones. - LO2: Critically evaluate biodiversity levels and conservation strategies, applying knowledge of endemic species, threats, and ecological services to real-world scenarios. - LO3: Assess the socio-environmental implications of population growth, displacement, and disasters, incorporating case studies to understand sustainable development challenges.	

	LO4: Demonstrate an understanding of environmental ethics and advocacy, by interpreting the influence of cultural values, environmental movements, and communication strategies on sustainability.									
9	Syllabus UNIT I: Ecosystems, Biodiversity and Conservation • Introduction, structure, and function of ecosystems; Energy flow: food chains, food webs and ecological succession. Case studies of the following: a) Forest ecosystem b) Grassland ecosystem c) Desert ecosystem d) Aquatic ecosystems (ponds, streams, lakes, rivers, oceans, estuaries) • Levels of biological diversity: genetic, species and ecosystem diversity; Biogeographic zones of India; Biodiversity patterns • India as a mega-biodiversity nation; Endangered and endemic species of India • Threats to biodiversity: Habitat loss, poaching of wildlife, man-wildlife conflicts, biological invasions; Conservation of biodiversity: In-situ and Ex-situ conservation of biodiversity. • Ecosystem and biodiversity services: Ecological, economic, social, ethical, aesthetic and Informational value UNIT II: Human Communities and the Environment • Human population growth: Impacts on environment, human health and welfare. • Resettlement and rehabilitation of project affected persons; case studies. • Disaster management: floods, earthquake, cyclones and landslides. • Environmental movements: Chipko, Silent valley, Bishnois of Rajasthan. • Environmental ethics: Role of Indian and other religions and cultures in environmental conservation. • Environmental communication and public awareness, case studies (e.g. CNG vehicles in Delhi).									
10	Assessment Pattern Scheme of Examination and Assessment Pattern Paper – 50 Marks External Examination: Semester End External - 30 marks Time: 1:00 hours Format of Question Paper Attempt any 3 out of 4 questions. <table><tr><th>Question No.</th><th>Nature of Questions</th><th>Marks</th></tr><tr><td>Q.1</td><td>Theory based on Unit I</td><td>10</td></tr><tr><td>Q.2</td><td>Theory based on Unit I</td><td>10</td></tr></table>	Question No.	Nature of Questions	Marks	Q.1	Theory based on Unit I	10	Q.2	Theory based on Unit I	10
Question No.	Nature of Questions	Marks								
Q.1	Theory based on Unit I	10								
Q.2	Theory based on Unit I	10								

Q.3	Theory based on Unit II	10
Q.4	Theory based on Unit II	10
		Total 30

Internal Examination: Continuous Evaluation - 20 marks

	Assessment / evaluation	Marks
1.	Class Test, Creative writing/visits/role play (Short notes/ MCQ's/ Match the Pairs/ Answer in one sentence/ Quiz)	10
2.	Project /Presentation / Viva/Group Discussion/Case study	10
		Total 20

11

REFERENCES :

1. Carson, R. 2002. Silent Spring. Houghton Mifflin Harcourt.
2. Gadgil, M., & Guha, R. 1993. This Fissured Land: An Ecological History of India. Univ. of California Press.
3. Gleeson, B. and Low, N. (eds.) 1999. Global Ethics and Environment, London, Routledge.
4. Gleick, P. H. 1993. Water in Crisis. Pacific Institute for Studies in Dev., Environment & Security. Stockholm Env. Institute, Oxford Univ. Press.
5. Sodhi, N.S., Gibson, L. & Raven, P.H. (eds). 2013. Conservation Biology: Voices from the Tropics. John Wiley & Sons.
6. Thapar, V. 1998. Land of the Tiger: A Natural History of the Indian Subcontinent.
7. Warren, C. E. 1971. Biology and Water Pollution Control. WB Saunders.
8. Wilson, E. O. 2006. The Creation: An appeal to save life on earth. New York: Norton.
9. Harper, Charles L. (2017) Environment and Society, Human Perspectives on Environmental Issues 6th Edition. Routledge.
10. Rajagopalan, R. (2011). Environmental Studies: From Crisis to Cure. India: Oxford University Press.
11. Harris, Frances (2012) Global Environmental Issues, 2nd Edition. Wiley- Blackwell.

Name & Signature of the Dean & Ad-hoc BoS Chairperson (Interdisciplinary):

[Signature]
Dr. Nitin Arekar



**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

First Year

Semester- I

Title: Indian Knowledge System

**Vertical - 5
IKS Subject - 2 Credits**

**with effect from
Academic Year 2025-2026**

Title: Indian Knowledge System

Course Code:CHMIKSI

Sr. No.	Heading	Particulars
1	Description of the Course:	This course introduces students to the Indian Knowledge System (IKS), emphasizing its historical depth, cultural relevance, and interdisciplinary value. Rooted in the context of Indian civilization, it explores the holistic development of knowledge from ancient to pre-modern times, including contributions in medicine, mathematics, logic, linguistics, governance, arts, and sciences. By revisiting the traditional education systems and intellectual heritage of India, the course encourages learners to connect ancient insights with contemporary disciplines. It aims to enhance awareness, foster appreciation of indigenous wisdom, and reveal the interconnectedness of various streams of knowledge, aligning with the goals of the NEP 2020.
2	Vertical 5	IKS
3	Type	Theory+ Practicum (Teaching Methods: Lecture/ Discussion/ Presentation etc.)
4	Credit	2 Credits
5	Hours allotted	30 Hours
6	Marks allotted	50 Marks
7	Course Objectives: 1. To sensitize the students about context in which they are embedded i.e. Indian culture and civilization including its Knowledge System and Tradition. 2. To help student to understand the knowledge, art and creative practices, skills and values in ancient Indian system. 3. To help to study the enriched scientific Indian heritage. 4. To introduce the contribution from Ancient Indian system & tradition to modern science & Technology	
8	Learning Outcomes: Students will be able to LO1: Understand and appreciate the rich Indian Knowledge Tradition LO2: Understand the contribution of Indians in various fields LO3: Experience increase subject-awareness and self-esteem LO4: Develop a comprehensive understanding of how all knowledge is ultimately intertwined	

Syllabus

UNIT I: Introduction

- Introduction to IKS (What is knowledge System, Characteristic Features of Indian Knowledge System)
- Why IKS? (Macaulay's Education Policy and its impact, Need of revisiting Ancient Indian Traditions)
- Scope of IKS (The Universality of IKS (from Micro to Macro), development from Earliest times to 18th Century CE)
- Tradition of IKS (Ancient Indian Education System: Home, Gurukul, Pathashala, Universities and ancient educational centres)
- Relevant sites in the vicinity of the Institute (Water Management System at Kanheri, Temple Management of Ambarnath, etc.)

UNIT II:

- Medicine (Ayurveda)
- Alchemy
- Mathematics
- Logic
- Art of Governance (Arthashastra)

UNIT III: (Select Any FIVE out of the following)

- Aesthetics
- Town Planning
- Strategic Studies
- Krishi Shastra
- Vyakaran & Lexicography
- Natyashastra
- Ancient Sports
- Astronomy
- Yoga and Wellbeing
- Linguistics
- Chitrasutra
- Architecture
- Taxation
- Banking
- Trade and Commerce

Scheme of Examination and Assessment Pattern

Paper – 50 Marks

External Examination: Semester End External - 30 marks Time: 1:00 hours

Format of Question Paper

Question No	Nature of Questions	Marks
Q1	Attempt any TWO Questions out of FIVE.	06
Q2	Attempt any THREE Questions out of FIVE	12
Q3	Attempt any THREE Questions out of FIFTEEN	12
		Total 30

Internal Examination: Continuous Evaluation - 20 marks

	Assessment / evaluation	Marks
1.	Class Test during the lectures (Short notes/ MCQ's/ Match the Pairs/ Answer in one sentence/ Puzzles).	10
2	Participation in Workshop/ Conference/Seminar/ Case Study/Field Visit/ Certificate Course/Project presentation /viva .	10
		Total 20

REFERENCES:

1. Concise history of science in India- D.M. Bose, S.N Sen, B.V. Subbarayappa.
2. Positive sciences of the Ancient Hindus- Brajendranatha seal, Motilal Banarasidas, Delhi 1958
3. History of Chemistry in Ancient India & Medieval India, P.Ray- Indian Chemicals Society, Calcutta 1956.
4. Charaka Samhita- a scientific synopsis, P. Ray & H.N Gupta National Institute of Sciences of India New Delhi 1965.
5. MacDonnell A.A- History of Sanskrit literature
6. Winternitz M- History of Indian Literature Vol. I, II
7. Dasgupta S.N & De S.K- History of Sanskrit literature Vol' I'
8. Ramkrishna Mission- cultural heritage of India Vol' I, II
9. Majumdar R. C & Pushalkar A.D- History & culture of the Indian people, Vol. I, II & III.
10. Keith A.B- History of Sanskrit literature'

Name & Signature of the Dean & Adhoc BoS Chairperson(Interdisciplinary):

(Dr. Nitin Arekar)



**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

First Year

Semester- I

Title: Cocurricular Course I

**Vertical - 6
Cocurricular Course - 2 Credits**

**with effect from
Academic Year 2025-2026**

Title: Cocurricular Course - I

Course Code: CHMCCI6

Sr. No.	Heading	Particulars
1	Description the Course:	This student-friendly Co-Curricular Course is uniquely designed to promote holistic development through active participation in various college-based activities. Unlike traditional theory-based subjects, this course emphasizes hands-on involvement and experiential learning. Students are encouraged to explore their interests and talents by engaging in cultural, social, literary, sports, extension, or club-based events conducted by the college throughout the academic year. Participation will be recorded and assessed based on involvement, initiative, team spirit, creativity, and consistency. The aim is to nurture essential life skills such as leadership, communication, collaboration, and responsibility in a supportive, informal setting. This non-theory course offers students the opportunities and the freedom to learn beyond the classroom and grow into well-rounded individuals, contributing positively to campus life and society.
2	Vertical 6	Cocurricular Course (Mandatory)
3	Type Teaching Methods	Non Theory Participation, Report Writing, Presentation etc.
4	Credit	2 Credits
5	Hours allotted	30 Hours
6	Marks allotted	50 Marks
7	Course Objectives:	1. To inculcate a spirit of active participation in cultural, social, environmental, and creative activities. 2. To enhance personal and interpersonal skills through real-life experiences and teamwork. 3. To foster a sense of responsibility, leadership, and community engagement among students. 4. To develop self-confidence and emotional well-being through creative expression and collaboration. 5. To integrate classroom learning with experiential learning for holistic growth.
8	Learning Outcomes:	By the end of the course, students will be able to: LO1: Participate meaningfully in diverse co-curricular activities and reflect on their learning experiences. LO2: Demonstrate improved communication, leadership, and teamwork skills. LO3: Exhibit increased awareness of social responsibility and civic engagement. LO4: Build confidence through creative, cultural, and intellectual expressions. LO5: Maintain a portfolio or activity log to track participation and personal development.

Scheme of Examination and Assessment Pattern

Paper – 50 Marks

External Examination: Semester End External - 30 marks Time: 1:00 hour

Format of Question Paper

Attempt any 4 out of 6 questions.

Question No	Nature of Questions	Marks
Q1.	Objective Type – Fill in the Blanks / MCQs (Unit I)	15
Q2.	Question on reading skill (Unit II)	07
Q3.	Writing short story from outlines (Unit II)	08
		Total 30

Note:

1. Equal Weightage is to be given to all the modules.
2. Use of non-programmable scientific calculator is allowed in the examination.

Internal Examination: Continuous Evolution - 20 marks

Assessment / evaluation	Marks
1. Speaking Activities: (Presentation) Making presentations in the classroom	10
2. Listening Activities: (Assignment) Listening to speeches, dialogues, announcement and summarizing them	10
Total	20

REFERENCE BOOKS:

1. Sanchari Basha – By Dr. Pushpa Kodwani
2. Sindhi Pahakaa – Dr. Jetly M.K.
3. Sindhi Muhavahra – By Hardwani Lachhman
4. Sindhi Adhyatmak Shabdesh – By Hardwani Lachhman
5. Aho Sindhi Sikhu – By Hardwani Lachhman

9

Syllabus**Unit I - Suggested Areas of Participation in the activities:**

- **Cultural Events:** Drama, dance, music, literary events, debates, etc.
- **Social Outreach:** Blood donation, awareness campaigns, cleanliness drives.
- **Clubs & Societies:** Photography, quiz, environment club, shram club, etc.
- **Sports & Fitness:** College tournaments, yoga, marathons, fitness challenges.
- **Institutional Events:** Foundation Day, Annual Day, College Festivals, Intercollegiate events.
- **National Festivals:** Independence Day, Republic Day etc.

Unit II - Program Specific Topics

- **Workshops/Seminars:** Report Writing, Personality Development, Soft Skills, Leadership Talks.
- **Speak, Show, Shine:** Presentation / Poster Presentation / Viva and Learning Experience

Mode of Evaluation:

- **Faculty Coordinator:** To guide and evaluate student progress.
- **Participation Proof:** Certificates, photos, attendance records.
- **Reflective Journal:** Minimum 2-3 pages summarizing experiences, learning, and growth.
- **Final Viva/Presentation:** 5-minute talk on poster presentation and on overall learning.

10

Scheme of Examination and Assessment Pattern**Based on 3 approved Activities****Semester End External - 30 marks**

Activity No	Nature of Activities	Marks
1.	Title of Approved Activity - 1	10
2.	Title of Approved Activity - 2	10
3.	Title of Approved Activity - 3	10
Total		30

Internal Examination: Continuous Evaluation – 20 marks

	Assessment / Evaluation	Marks
1.	Reflective journal	10
2.	Presentation/ poster presentation/viva	10
Total		20

Suggested Readings:

- How to Win Friends and Influence People
- The 7 Habits of Highly Effective People
- Thinking, Fast and Slow
- Leaders Eat Last
- Talk Like Ted

Name & Signature of the Principal & Chairperson, Academic Council:

Dr. Manju Lalwani Pathak

