HYDERABAD (SIND) NATIONAL COLLEGIATE BOARD

HSNC Board's

Smt. Chandibai Himathmal Mansukhani College

(Autonomous)

(Affiliated to the University of Mumbai)

University College Code : 217-JD Office : T14

Estd. 1965

Principal : Dr. Manju Lalwani Pathak

Ref No: CHM (A) AC/C/01/2025
Date: 18th June 2025

CIRCULAR

The immediate attention of all concerned is invited to this office Circular No. CHM (A) AC 05/2025 dated 19th May, 2025 regarding the Choice Based and Credit Based Syllabus (CBCS) for all subjects of F.Y.B.Com & T.Y.B.Com. in Financial Market SEM - I & SEM – V respectively.

It is hereby communicated that the recommendations of the syllabus made by the Ad-hoc Board of Studies in Financial Market coordinated by the Dean, Faculty of Commerce in the meeting of Academic Council held on 23rd May, 2025 vide item No. 1.6, have been accepted and subsequently passed.

In accordance, therewith, the syllabus as per the CBCS has been brought into force with effect from the academic year 2025 – 2026 and accordingly the same is attached for reference and is available on the College's website www.chmcollege.in

Ulhasnagar - 421 003
18th June, 2025

Dr. Manju Lalwani Pathak
Principal & Chairperson, Academic Council

Copy forwarded for information to:-

1) The Dean, Faculty of Commerce.
2) The Chairperson, Ad-hoc Board of Studies.
3) The Controller of Examination.
4) The Registrar

P.B. No.17, Opp. Railway Station, Smt. Chandibai Himathmal Mansukhani Road, Ulhasnagar - 421 003, Dist. Thane. (Maharashtra)
Tel. : +91 251 273 4940 Fax : + 91251 273 1869 E-mail : principal.chmc@gmail.com website : chmcollege.in

HSNC Board's

Smt. Chandibai Himathmal Mansukhani College, Ulhasnagar

(Autonomous)

Affiliated to the University of Mumbai

Bachelor of Commerce
(Financial Markets)
(Self-Financing Course)

Semester – I

Choice Based and Credit Based syllabus as per NEP 2020 with effect from the Academic Year 2025-2026

PREAMBLE

B.Com. in Financial Market program is designed to provide students with a comprehensive understanding of essential concepts and practices related to Financial Resources, Financial Systems, and financial Markets effectively. In alignment with the vision of the National Education Policy (NEP) 2020, this syllabus emphasizes a holistic, multidisciplinary, and flexible approach to education, with a strong focus on developing critical thinking, ethical reasoning, and practical skills relevant to the financial sector .The course encompasses various aspects of market operations, financial analysis, and decision- making, aiming to equip learners with the knowledge and skills required to excel in the corporate world or as entrepreneurs. This program is designed to provide students with a comprehensive understanding of how financial markets operate, the instruments traded within them, and the various factors that influence their behavior.

PROGRAMME SPECIFIC OUTCOME (PSOs)

PSO1: Understand the structure and functioning of various financial markets and institutions.

PSO2: Interpret and evaluate financial instruments like equities, bonds, mutual funds, and derivatives.

PSO3: Analyze the regulatory environment governing financial markets and institutions

PSO4: Develop communication, leadership, and entrepreneurial skills for the financial sector

Smt. Chandibai Himathmal Mansukhani College
(Autonomous)

First Year B. Com.
(Financial Markets)

Semester- I

Title: Introduction to Financial System

Vertical - 1
Major Subject - 4 Credits

with effect from
Academic Year 2025-2026

Title: Introduction to Financial System
Course Code: CHMFMI1

Sr. No.	Heading	Particulars
1	**Description of the Course:**	This course designed for undergraduate students in B.com (Financial Markets) seeking a basic understanding of how financial systems operate. It includes the structure and functions of financial systems, focusing on the interaction between financial markets such as money and capital markets, financial institutions including banks, insurance companies, and investment firms, and financial instruments like stocks, bonds, and derivatives. The course explains the critical roles played by central banks and monetary policy, the impact of interest rates on the economy, and the importance of financial intermediation and regulation.
2	**Vertical 1**	Major
3	**Type and Teaching Methods**	Theory + Practicum Lecture/Discussion/Presentation/Case Studies
4	**Credit**	4 Credits
5	**Hours allotted**	60 Hours
6	**Marks allotted**	100 Marks
7	**Course Objectives**: 1. To provide a foundational understanding of the structure and components of the financial system. 2. To familiarize students with the roles and functions of financial institutions, financial markets, and financial instruments. 3. To explain the regulatory framework governing the financial system in India. 4. To develop critical thinking about current trends and issues in the financial sector. 5. To understand the regulatory framework and policies governing the financial system, with emphasis on RBI, SEBI, and other regulatory bodies.	
8	**Learning Outcomes**: Student will be able to **LO1**: Understand the basic structure and components of the financial system, including financial institutions, markets, and instruments **LO2**: Examine the operation and significance of financial markets, including money markets and capital markets. **LO3**: Gain knowledge about the role and functioning of regulatory bodies like the Reserve Bank of India (RBI) and Securities and Exchange Board of India (SEBI). **LO4**: Recognize emerging trends, innovations, and challenges in the Indian financial systems.	

9	**Syllabus**

UNIT I: Overview of Financial System

- Meaning, Components, Role of Indian Financial System,
- Recent Developments in the Indian Financial System, Financial System and Artificial Intelligence

UNIT II: Financial Institutions and Financial Markets

- Introduction and Meaning
- Financial Institutions, Banking & Non-banking, Specialized Capital markets, Money Markets,
- Foreign Exchange Market, Commodity Markets, Derivative Markets,
- Meaning, Classification and Structure, sub-segments, Role played, Participants.

UNIT III: Financial Instruments

- Meaning and Types of Financial instruments, Characteristics of financial instruments.
- New financial instruments -Digital Financial Instruments (Digital Gold, Sovereign Gold Bonds, Real Estate Investment Trusts (REITs).

UNIT IV: Financial Regulators

- Regulators of Financial System in India,
- The RBI as the regulator of Indian Financial System,
- SEBI: Functions and powers.
- PFRDA: Structure, Functions and Powers, National Pension Scheme: Understanding and Benefits.
- IRDAI: Role and Functions, Banking and Insurance Ombudsman: Role and Functions.

10	**Scheme of Examination and Assessment Pattern**

Paper – 100 Marks

External Examination: Semester End External - 60 marks Time: 2:00 hours

Format of Question Paper

Attempt any 4 out of 6 questions.

Question No	Nature of Questions	Marks
Q1	Theory	15
Q2	Theory	15
Q3	Theory	15
Q4	Theory	15
Q5	Theory	15
Q6	Theory	15
		Total 60

Internal Examination: Continuous Evaluation - 40 marks

	Assessment / Evaluation	Marks
1.	Class Test (Short notes/ MCQ's/ Match the Pairs/ Answer in one sentence/ Puzzles)	25
2.	Project /presentation / Viva/ Group Discussion	15
		Total 40

11	**REFERENCES:** 1. Principles & Practices of Bank Management by Rao Subba, Khanna P K. 2011 2. Management Of Banking And Financial Services by Paul Justin, Suresh Padmalata. 2017 3. Financial Services by Dharmaraj E. 2010 4. Financial Services by Khan M.Y. 2019 5. Financial Services : Text , Cases And Strategies by Rao Mohan P. , Hyderabad R.L. 2002 6. Financial Services by Batra G.S. ,Dangwal R.C. 2002 7. Financial Services by Khan M.Y. , Jain P.K.2005

Smt. Chandibai Himathmal Mansukhani College
(Autonomous)

First Year B. Com.
(Financial Markets)

Semester- I

Title: Basics of Financial Services

Vertical - 1
Major Subject - 2 Credits

with effect from
Academic Year 2025-2026

Title: Basics of Financial System

Course Code: CHMFMI2

Sr. No.	Heading	Particulars
1	**Description of the Course:**	This course students that provides a foundation in the structure, functions, and types of financial services. This course introduces key capital market intermediaries such as merchant bankers, depositories, brokers, and sub-brokers, along with their roles and services. The course contains emerging trends in financial services, including FinTech, digital finance, artificial intelligence, block chain, and cryptocurrency, helping learners understand the shift from traditional to modern financial systems.
2	**Vertical 1**	Major
3	**Type and Teaching Methods**	Theory + Practicum Lecture/Discussion/Presentation/Case Studies
4	**Credit**	2 Credits
5	**Hours allotted**	30 Hours
6	**Marks allotted**	50 Marks
7	**Course Objectives:** 1. Understand the concept, scope, and importance of various financial services in the Indian financial system. 2. Identify and describe the roles and functions of key capital market intermediaries such as stockbrokers, merchant bankers, mutual funds, and underwriters. 3. Evaluate recent developments and emerging trends in the financial services sector, including digital finance, fintech, and financial inclusion initiatives.	
8	**Learning Outcomes**: Student will be able to **LO1:** Understand the fundamental concepts, characteristics, and functions of financial services. **LO2:** Gain knowledge of various financial services such as leasing, hire purchase, factoring, bill discounting, and credit rating. **LO3:** Analyze how financial services and intermediaries contribute to the growth and development of Capital markets. **LO4:** Evaluate recent innovations, trends, and challenges in the financial services industry, including digital transformation and fintech.	

9

Syllabus

UNIT I: Overview of Financial Services

- Introduction: Concept, Objectives, Functions, Characteristics, Classification. Role, Challenges, Factors contributing to the growth, Innovations.
- Fund Based services and Fees Based services

UNIT II: Capital Market Intermediaries & Recent Trends In Financial Services

- Intermediaries in the financial system: Merchant Bankers, Depositories, Brokers and sub broker.
- Meaning, Definition, functions and services provided by intermediaries.
- Recent Trends in Financial Services, Traditional vs. emerging financial services, FinTech and digital financial services, Use of AI and blockchain- Cryptocurrency.

10

Scheme of Examination and Assessment Pattern

Paper – 50 Marks

External Examination: Semester End External - 30 marks Time: 1:00 hours

Format of Question Paper

Attempt any 2 out of 3 questions.

Question No	Nature of Questions	Marks
Q1	Theory	15
Q2	Theory	15
Q3	Theory	15
		Total 30

Internal Examination: Continuous Evaluation - 40 marks

	Assessment / Evaluation	Marks
1.	Class Test (Short notes/ MCQ's/ Match the Pairs/ Answer in one sentence/ Puzzles)	10
2.	Project and presentation / Viva/ Group Discussion	10
		Total 20

11

REFERENCES:

1. M.Y.Khan: "Financial Services", TATA McGraw Hill; (2017).
2. Dr S Guruswamy, Essentials of financial services, Tata McGraw-Hill Publishing Co Ltd., New Delhi. (2017)
3. Merchant Banking, NISM, Taxmann. (2015)
4. Bharti V Pathak, The Indian Financial system – Market, Institutions and Services, Pearson (2024)
5. S. A. Karim FinTech: The Impact and Influence of Financial Technology on Banking and the Financial Services Industry.

Department of B.Com (Financial Markets):

Sr No	Name of the Faculty	Designation and College	Signature
1.	Dr. Manju Lalwani Pathak	**Principal** **Smt. Chandibai Himathmal Mansukhani College**	
2.	Mrs.Vidhi Hassani	**Assistant Professor, BFM Department** **Smt. Chandibai Himathmal Mansukhani College**	Vidhi
3.	Ms.Naina Bulani	**Assistant Professor, BFM Department** **Smt. Chandibai Himathmal Mansukhani College**	NBulani

Name & Signature of the Ad-hoc BoS Chairperson: Dr.Manju Lalwani Pathak

Name & Signature of the Dean: Dr.Gopichand Shamnani

SMT. CHANDIBAI HIMATHMAL ... COLLEGE
ULHASNAGAR
421 003

Smt. Chandibai Himathmal Mansukhani College
(Autonomous)

First Year B. Com.
(Financial Markets)

Semester- I

Vertical - 2

Minor – Not Applicable

with effect from
Academic Year 2025-2026

Smt. Chandibai Himathmal Mansukhani College
(Autonomous)

First Year

Semester- I

Title: Economics for Professional Careers-I

Vertical - 3
Open Elective I (OE) - 2 Credits
(Mandatory)

with effect from
Academic Year 2025-2026

Title: Economics for Professional Careers-I

Course Code: CHMECOI4

Sr. No.	Heading	Particulars
1	**Description the Course:**	This course is designed to equip students with essential economic concepts and tools relevant to decision-making in a professional and business environment. It introduces students to core aspects of business economics, cost estimation, market dynamics and price determination. By integrating theory with real-life examples, the course enables learners to analyse how market forces operate in various competitive settings. The course is tailored to develop critical thinking and economic reasoning skills needed for effective participation in the professional world.
2	**Vertical 3**	Open Elective
3	**Type** **Teaching Methods**	Theory + Practicum Lectures, Discussion, Presentation, Case Studies etc.
4	**Credit**	2 Credits
5	**Hours allotted**	30 Hours
6	**Marks allotted**	50 Marks
7	**Course Objectives**: 1. To understand the scope and importance of Business Economics. 2. To identify and differentiate between cost concepts and analyze their relevance in economic decision-making 3. To evaluate the factors influencing demand and supply and apply the laws of demand and supply to business scenarios. 4. To analyze price determination in various market structures and interpret real-world pricing decisions using case studies.	
8	**Learning Outcomes**: Student will be able to **LO1:** Explain the role of business economics in solving fundamental economic problems and guiding business strategy. **LO2:** Identify and differentiate between various types of costs and analyse their relevance in economic decision-making **LO3:** Evaluate the factors influencing demand and supply and apply the laws of demand and supply to business scenarios. **LO4:** Analyse price determination in various market structures and interpret real-world pricing decisions using case studies.	

9	**Syllabus** **UNIT I: Business Economics: An Overview** • Business Economics: Meaning, scope and importance of Business Economics, Basic Problems of Business in an Economy. • Cost Estimation: Meaning & Types of Cost, Importance of understanding Costs. **UNIT II: Market Forces and Price Determination** • Market Forces: Demand - Meaning and Factors affecting Demand & Law of Demand, Supply - Meaning and Factors affecting Supply & Law of Supply. • Price Determination: Process, Market Equilibrium, Price Determination under Oligopoly & Monopolistic Competition. Real Life Case Study of a Product - Parle-G.
10	**Scheme of Examination and Assessment Pattern** **External Examination: Semester End External - 30 marks Time: 1 hour** **Format of Question Paper** **Attempt all questions**

Question No	Nature of Questions	Marks
Q1	Attempt any two out of three. (Unit I)	15
Q2	Attempt any two out of three. (Unit II)	15
	Total	**30**

Internal Examination: Continuous Evaluation – 20 marks

	Assessment / evaluation	Marks
1.	Assignment/ Project	10
2.	Presentation	10
	Total	**20**

11	**Reference Books:**

8. Bradley R. Schiller, the Macro Economics Today, Tata McGraw- Hill, 2011.
9. B. Douglas Bernheim and Michael D. Whinston, Microeconomics, Tata McGraw- Hill, 2011.
10. Lipsey, R.G. and A.K. Chrystal, Economics, Oxford Univ. Press, 2007
11. Mankiw, N.G., Economics: Principles and Applications, Cengage Learning, 2009.
12. Pindyck, R.S. and D.L. Rubinfeld, Microeconomics, Pearson Education, 2008.
13. Stiglitz, J.E. and C.E. Walsh, Principles of Economics, W.W. Norton, 2002.
14. Salvatore, D.L., Microeconomics: Theory and Applications, Oxford Univ. Press, 2008.
15. Suma Damodaran, Managerial Economics, Oxford University Press, 2006
16. Varian, H.R., Intermediate Microeconomics: A Modern Approach, W.W. Norton, 2002.
17. Sen, Anindya, Microeconomic Theory, Oxford Univ. Press, 1999.
18. Koutsoyiannis, A., Modern Microeconomics, MacMillan Press, 1979.
19. H.L. Ahuja, Business Economics, 1999.
20. H.L. Ahuja, Principles of Microeconomics.

Department of Economics:

Sr No	Name of the Faculty	Designation and College	Signature
1.	Prin. (Dr.) Manju Lalwani Pathak	Head, Department of Economics, Smt. CHM College, Ulhasnagar	
2.	Dr. Usha P. Oomman	Associate Professor, Smt. CHM College, Ulhasnagar	
3.	Prof. (Dr.) Gaikar Vilas B.	Professor, Smt. CHM College, Ulhasnagar	

Name & Signature of the Ad-hoc BoS, Chairperson: ______________________

(Prin. (Dr.) Manju Lalwani Pathak)

Name & Signature of the Dean: ______________ Dr. Prashant Kelkar.

SMT. CHANDIBAI HIMATHMAL MANSUKHANI COLLEGE ULHASNAGAR 421 003

OPEN ELECTIVES (OE)

For First Year B.Com.

(Commerce, BMS, BAF, BBI, BFM, BIM, BFMG)

Students are required to select any one OE subject from the list below

Sr. No.	Subject Name
1.	Renewable Energy
2.	Perfumeries
3.	Data Analysis in Excel
4.	Mushroom Cultivation : Training and Trading
5.	Essential Skills for Pet Rearing and Grooming
6.	Basics of Nutrition
7.	Communicative English
8.	Performing Arts
9.	Journalism in Hindi
10.	Event Management Course in Sindhi
11.	Basic Tools of AI for Economics and Education
12.	Political Communication and Media Skills
13.	Stress Management - I
14.	Social Media and Communication
15.	Urbanization & Real Estate: Concepts and Contemporary Scenarios
16.	Business of Travel and Tours
17.	Lessons of Reel Making
18.	Basic Computer Skills for Digital Age
19.	Web Designing Essentials: HTML and CSS Styling Techniques
20.	Visual Design and Digital Tools : A Foundation for Animation
21.	Yoga and Fitness

Smt. Chandibai Himathmal Mansukhani College
(Autonomous)

First Year B. Com.
(Financial Markets)

Semester- I

Title: Vocational Skills in Financial Markets (Stock Market for Beginners)

Vertical - 4
VSC, SEC - 2 Credits

with effect from
Academic Year 2025-2026

Title: Vocational Skills in Financial Markets (Stock Market for Beginners)

Course Code: CHMFMI4

Sr. No.	Heading	Particulars
1	**Description of the Course:**	This course consists foundational understanding of the stock market and trading practices, suitable for beginners and those looking to enhance their financial literacy. It covers key concepts such as the structure of primary and secondary markets, common types of securities, and the process of investing in Initial Public Offerings (IPOs) using modern digital platforms. Learners will also learn about trading accounts, market capitalization, major stock exchanges, and the basics of placing and managing trades. In addition, the course explores the factors that influence price movements in the market, including economic policies, corporate actions, and investor sentiment.
2	**Vertical 4**	VSC,SEC (VSEC)
3	**Type** **Teaching Methods**	Theory + Practicum Lecture/Discussion/Presentation/Case Studies
4	**Credit**	2 Credits
5	**Hours allotted**	30 Hours
6	**Marks allotted**	50 Marks
7	**Course Objectives:** 1. This course aims to provide students with a comprehensive understanding of stock markets, trading systems, and the key factors influencing price movements. 2. It equips learners with theoretical knowledge and practical skills related to securities trading and regulatory frameworks. 3. Students will gain exposure to live trading environments and analytical tools to interpret macroeconomic indicators, corporate actions, and investor sentiment enabling them to make informed investment decisions in real-world financial markets.	
8	**Learning Outcomes**: Student will be able to **LO1**: Understand the basic structure and components of the financial system, including financial institutions, markets, and instruments. **LO2**: Describe and compare the functioning of the primary and secondary markets. **LO3**: Interpret the procedure and mechanism of placing orders in the secondary market **LO4**: Understand and differentiate between major stock market indices. **LO5**: Apply practical knowledge through live trading sessions.	

9

Syllabus

UNIT I: Stock Market and Trading Mechanisms

- Basic terminologies in Stock Market, Primary and Secondary Market ,Types of Securities traded, IPO and related concepts, how to apply for the same, IPO Application Process with current digital methods (ASBA, UPI Based) Demat Account.
- Secondary Market V/s Primary Market
- Market Capitalization and its categories, BSE and NSE, Procedure to place orders in secondary market. Online Trading, Types of Orders and Trading Mechanism.
- Hands- on Live Training Session on Trading.

UNIT II: Understanding Price Fluctuations and Market Indices

- Macroeconomic Factors, Differentiation between Monetary and Fiscal Policy and how they impact equities. Corporate Actions like Dividend, earning, Bonus and their impact on prices
- Investors sentiments and their impact, Mergers, Acquisitions, Demergers, Impact on shareholding and Investor Perception
- Index meaning, Types, BSE and NSE Indices, Dow Jones, NASDAQ, S&P 500

10

Scheme of Examination and Assessment Pattern

Paper – 50 Marks

External Examination: Semester End External - 30 marks Time: 1:00 hours

Format of Question Paper

Attempt any 2 out of 3 questions.

Question No	Nature of Questions	Marks
Q1	Theory	15
Q2	Theory	15
Q3	Theory	15
		Total 30

Internal Examination: Continuous Evalution - 40 marks

	Assessment / evaluation	Marks
1.	Class Test (Short notes/ MCQ's/ Match the Pairs/ Answer in one sentence/ Puzzles)	10
2.	Project and presentation / Viva/ Group discussion	10
		Total 20

11

REFERENCES:

1. Financial Services, Dr.S Gurusamy, The MgrawHill companies, 2 edition (26 June 2009).
2. Financial Markets and Financial services, Vasant Desai, Himalaya Publishing House, First Edition edition (2010).
3. Financial Services, M.Y.Khan, Tata Mc-Graw Hill Publishing Company Ltd, Ninth edition (2017).
4. Financial Markets and Services –E.Gordon and K.Natanrajan,Himalaya Publishing House, Tenth Edition edition (2016)

Smt. Chandibai Himathmal Mansukhani College
(Autonomous)

First Year B. Com.
(Financial Markets)

Semester- I

Title: Vocational Skills in Financial Markets
(Credit Rating: Principles and Practices)

Vertical - 4

VSC, SEC - 2 Credits

with effect from

Academic Year 2025-2026

Title: Vocational Skills in Financial Markets (Credit Rating: Principles and Practices)
Course Code: CHMFMI5

Sr. No.	Heading	Particulars
1	**Description of the Course:**	This course offers a foundational understanding of credit ratings and their significance in financial markets. It covers the evolution and role of credit rating agencies, the challenges they face, and the impact of emerging trends and technology on rating practices. Learners will learn how financial health is assessed for credit ratings and explore the global and Indian CRA landscape. The course also introduces various credit rating methodologies, key steps in the assessment process, and the influence of ratings on investment decisions, bond pricing, and yields. Relevant guidelines, are also discussed, with practical insights through real-world case studies
2	**Vertical 4**	VSC,SEC
3	**Type** **Teaching Methods**	Theory + Practicum Lecture/Discussion/Presentation/Case Studies
4	**Credit**	2 Credits
5	**Hours allotted**	30 Hours
6	**Marks allotted**	50 Marks
7	**Course Objectives**: 1. This course aims to provide students with a comprehensive understanding of credit rating concepts, methodologies, and their relevance in financial markets. 2. It emphasizes the role of credit rating agencies (CRAs), regulatory frameworks to assess the financial health of entities. 3. The course also integrates regulatory insights from SEBI and global best practices in risk assessment and compliance.	
8	**Learning Outcomes**: Student will be able to **LO1:** To explain the role of credit rating agencies (CRAs) and regulatory bodies like SEBI in ensuring compliance **LO2:** Evaluate the impact of credit ratings on investment decisions, bond pricing, and market perception. **LO3:** Interpret real-life case studies to understand the relationship between credit ratings and market outcomes	

9	**Syllabus**

UNIT I: Introduction to Credit Rating

- Definition of credit rating, Historical evolution and importance in financial markets.
- Role of credit rating agencies
- Identifying challenges faced by credit rating agencies.
- Exploring emerging trends in credit rating methodologies, evaluating the impact of technology on credit rating practices.
- Assessing Financial health for credit rating
- Global vs Indian CRA landscape (S&P, Moody's, Fitch vs ICRA, CRISIL, CARE)

UNIT II: Methodologies, Process And Investment Decisions

- Overview of different credit rating methodologies.
- Analyzing quantitative and qualitative factors in credit assessment.
- Case studies on credit rating methodologies
- Steps involved in credit rating assessment, Due diligence and data collection.
- Rating committee process and decision-making.
- Understanding the influence of credit ratings on investment decisions, Impact of credit ratings on bond yields and pricing.

10

Scheme of Examination and Assessment Pattern

Paper – 50 Marks

External Examination: Semester End External - 30 marks Time: 1:00 hours

Format of Question Paper

Attempt any 2 out of 3 questions.

Question No	Nature of Questions	Marks
Q1	Theory	15
Q2	Theory	15
Q3	Theory	15
		Total 30

Internal Examination: Continuous Evaluation - 40 marks

	Assessment / Evaluation	Marks
1.	Class Test (Short notes/ MCQ's/ Match the Pairs/ Answer in one sentence/ Puzzles)	10
2.	Project and presentation / Viva/ Group discussion	10
		Total 20

11

REFERENCES:

1) The Essentials of Risk Management"by Michel Crouhy, Dan Galai, and Robert Mark (2023)
2) Financial Statement Analysis and Security Valuation by Stephen H. Penman.(2013)
3) Corporate Credit Analysis by Blaise Ganguin and John Bilardello.(2004)
4) Credit Risk Management: Basic Concepts by Tony Van Gestel, Bart Baesens and Wouter Verbeke. (2008)
5) SEBI and The Regulatory Framework : Shrinivas Tapadia (2006)

Department of B.Com (Financial Markets):

Sr No	Name of the Faculty	Designation and College	Signature
1.	Dr. Manju Lalwani Pathak	Principal, Smt. Chandibai Himathmal Mansukhani College	
2.	Ms. Vidhi Hassani	Assistant Professor, Smt. Chandibai Himathmal Mansukhani College	
3.	Ms. Naina Bulani	Assistant Professor, Smt. Chandibai Himathmal Mansukhani College	

Name & Signature of the Ad-hoc BoS Chairperson: Dr. Manju Lalwani Pathak

Name & Signature of the Dean: Dr. Gopichand Shamnani

SMT. CHANDIBAI HIMATHMAL MANSUKHANI COLLEGE
ULHASNAGAR
421 003.

Smt. Chandibai Himathmal Mansukhani College
(Autonomous)

First Year B. Com.
(AEC- Ability Enhancement Course)

Semester- I

Title: Business Communication Skills

Vertical - 5
AEC - 2 Credits

with effect from
Academic Year 2025-2026

Title: Business Communication Skills
Course Code: CHMCOMAECI

Sr. No.	Heading	Particulars
1	**Description of the Course:**	In the contemporary business environment, communication is the cornerstone of success. Effective business communication enhances operational efficiency, fosters meaningful workplace relationships, and builds a strong public image. The evolution of digital tools and platforms has revolutionized traditional communication, making it crucial for aspiring professionals to master both conventional and modern techniques. This course equips learners with a comprehensive understanding of business communication- verbal, non-verbal, and digital- along with practical writing skills needed for professional documentation and correspondence. The aim is to prepare learners for real-world business interactions through a focus on clarity, conciseness, tone, structure, and etiquette across multiple communication formats and platforms.
2	**Vertical 5**	Ability Enhancement Course
3	**Type**	Theory+ Tutorials (Teaching Methods: Lecture/ Discussion/ Presentation/ Blog writing/ etc.
4	**Credit**	2 Credits
5	**Hours allotted**	30 Hours
6	**Marks allotted**	50 Marks
7	**Course Objectives**: 1. To introduce students to the theoretical foundations and principles of effective business communication. 2. To develop skills in digital, interpersonal, and cross-cultural communication essential for the workplace. 3. To enhance students' proficiency in writing business documents such as emails, reports, notices, and letters. 4. To build awareness of professional communication etiquette and practical problem-solving in organizational settings.	

8	**Course Outcomes**: Students will be able to **LO-1:** Understand and apply the core concepts and models of business communication in real-world contexts. **LO-2:** Demonstrate the ability to communicate professionally in digital and in-person formats. **LO-3:** Develop job-ready communication skills for writing effective business documents. **LO-4**: Exhibit awareness of communication dynamics in diverse, collaborative, and hierarchical workplace settings.
9	**Syllabus** UNIT I: **Foundations of Business Communication** **1. Basics of Communication in a Business Context** • Meaning, definition, objectives, and elements of communication • The communication process: sender, message, channel, receiver, feedback • Barriers to communication and strategies to overcome them **2. Types and Flows of Workplace Communication** • Internal communication: downward, upward, horizontal • External communication: stakeholders, clients, public • Verbal vs. non-verbal communication; formal vs. informal channels • Role of emotional intelligence in workplace communication **3. Digital and Social Media Communication** • Professional use of email, MS Teams, and Zoom • Workplace etiquette on WhatsApp, LinkedIn, Slack • Writing for digital media: brevity, tone, and clarity • Data privacy, cyber etiquette, and responsible sharing UNIT II: **Professional Business Correspondence and Documentation** **1. Business Letters** • Key components and formats • Common types: Inquiry, Complaint, Order, Resignation **2. Job-Related Correspondence** • Job application with resume • Appointment, appreciation, and resignation letters **3. Professional Emails** • Job applications via email • Writing and responding to official emails (e.g., meeting requests, follow-ups)

10

Scheme of Examination and Assessment Pattern

Paper – 50 Marks

External Examination: Semester End External - 30 marks Time: 1:00 hour

Format of Question Paper

All questions are compulsory:

Question No	Nature of Questions	Marks
Q. 1	**Essay-Type Question** Unit I (Attempt any 1 out of 2 options)	10
Q. 2	**Essay-Type Question** Unit II (Attempt any 1 out of 2 options)	10
Q. 3	**Short Notes / Applications** Attempt any 3 out of 5 (covering both units)	10
	Total	**30**

Internal Examination: Continuous Evaluation - 20 marks

	Assessment / evaluation	Marks
1.	**Oral / Interactive Activities:** Role play in workplace communication- Mock interviews / Group discussions- Business presentations	10
2.	**Written Assignments / Projects:** Business letters or professional emails- Reports on digital communication- Social media audits	10
	Total	**20**

11

REFERENCES:

1. Balan, K. R. *Effective Communication*. Himalaya Publishing House, 2004.
2. Bovee, Courtland L., and John V. Thill. *Business Communication Today*. 14th ed., Pearson, 2021.
3. Chaturvedi, P. D., and Mukesh Chaturvedi. Business Communication: Concepts, Cases and Applications. 3rd ed., Pearson Education, 2011.
4. Gerson, Steven M., and Sharon J. Gerson. *Technical Communication: Process and Product*. 9th ed., Pearson, 2021.
5. Guffey, Mary Ellen, and Dana Loewy. *Essentials of Business Communication*. 11th ed., Cengage Learning, 2021.
6. Kaul, Asha. *Business Communication*. 2nd ed., PHI Learning, 2009.
7. Krizan, A. C., Patricia Merrier, Joyce Logan, and Karen Williams. *Business Communication*. 8th ed., Cengage Learning, 2010.
8. Lesikar, Raymond V., Marie E. Flatley, and Kathryn Rentz. *Business Communication: Making Connections in a Digital World*. 12th ed., McGraw-Hill Education, 2015.

	9. Locker, Kitty O., and Donna S. Kienzler. *Business and Administrative Communication*. 11th ed., McGraw-Hill Education, 2021. 10. Mehra, Payal. *Business Communication for Managers*. Pearson Education, 2012. 11. Mitra, Barun K. *Effective Technical Communication: A Guide for Scientists and Engineers*. Oxford University Press, 2007. 12. Mohan, Krishna, and Meera Banerji. *Developing Communication Skills*. Macmillan India, 2001. 13. Murphy, Herta A., Herbert W. Hildebrandt, and Jane P. Thomas. *Effective Business Communication*. 7th ed., McGraw-Hill, 1997. 14. Ober, Scot. *Contemporary Business Communication*. 9th ed., Cengage Learning, 2014. 15. Rai, Urmila. *Business Communication*. Himalaya Publishing House, 2010. 16. Raman, Meenakshi, and Prakash Singh. *Business Communication*. Oxford University Press, 2012. 17. Sehgal, M. K., and Vandana Khetarpal. *Business Communication*. Excel Books, 2006. 18. Sharma, R. C., and Krishna Mohan. *Business Correspondence and Report Writing*. 4th ed., Tata McGraw-Hill, 2007. 19. Sinha, K. K. *Business Communication*. Galgotia Publishing, 2003. 20. Taylor, Shirley. *Model Business Letters, Emails and Other Business Documents*. 7th ed., Pearson Education, 2012.

Department of English:

Sr. No	Name of the Faculty	Designation and College	Signature
1.	Prof. (Dr.) Pratima Das	Head & Professor, Dept. of English, Smt. CHM College	Pratima Das
2.	Prof. (Dr.) Kailas Aute	Professor, Dept. of English, Smt. CHM College	
3.	Mr. Ananda Pandhare	Asst. Professor, Dept. of English, Smt. CHM College	
4.	Ms. Sana Karale	Asst. Professor, Dept. of English, Smt. CHM College	

Name & Signature of the Ad hoc BoS Chairperson: Prof. (Dr). Pratima Das Pratima Das

Name & Signature of the Dean: Prof. (Dr). Pratima Das Pratima Das

Smt. Chandibai Himathmal Mansukhani College
(Autonomous)

First Year

Semester- I

Title: Communication Skills in Sindhi

Vertical - 5
Ability Enhancement Course - 2 Credit

with effect from
Academic Year 2025-2026

Title: Communication Skills in Sindhi
COURSE CODE: CHMSINAECI

Sr. No.	Heading	Particulars
1	**Description the Course:**	Sindhi communication skills (B.Com.) Communication is the core component of the commerce and trade. In communication, language plays very significant role. If a student has mastered the skills of language, undoubtedly, he or she would be able to communicate in the best manner. In this course basic part of Sindhi language would be taught based on the NEP 2020. The innovative approach likes critical thinking, creative mind, use of technology will lead to communicating and participating with the different groups. The vocabulary section would be given prominence. The course would be in the Devanagari script so that it can attract majority of the students. Even non-Sindhi students shall have opportunity to adopt this course.
2	**Vertical 1**	AEC – Ability Enhancement Course
3	**Type**	Theory+ Practicum (Teaching Method: Lecture/ Discussion/Reading)
4	**Credit**	2 credits (1 credit = 15 hours for theory or 30 hours of Practical work in a semester)
5	**Hours allotted**	30 Hours
6	**Marks allotted**	50Marks (50 Marks each)
7	**Course Objectives:** After successful completion of this course: 1. The learner will get understanding of communication skills. 2. The learner will understand how to accurate the pronunciation of special words in Sindhi 3. The learner will improve the conversation skill in Sindhi. 4. The learner will become best communicator in Sindhi language	
8	**Learning Outcomes**: Student will be able to **LO1**: Know the basic special features of Sindhi language. **LO2**: Understand the skills of communication. **LO3**: Knowing the conversation with businessmen and customers **LO4**: Know the etiquettes with parents, relatives, friends and others in effective way	

9	**Syllabus**

Unit I – Fundamental of Sindhi Communication

- Introduction of Communication skill through Pictorial Presentation
- Importance of Language
- Basic aspects of language
  - i) Types of Language, ii) Role of Language, iii) Changes in Language
  - iv) Non-violent aspects of language v) Language & New generation
  - vi) Language & Modern Technology
- New Education Policy (NEP) & Importance of language
- Sindhi language: (Special features of spoken Sindhi language with pronunciation through audio visual presentation

Unit II – Functional Communication

- Importance of Communication
- Types of Communication (Presentation through video clips)
  - i) Verbal, ii) Non-verbal, iii) Written iv) Digital Communication
- Characteristics of Communication
- Obstacles in Communication of Sindhi Language
- Methods of Best Communication through role plays
- Spoken Sindhi in Business
- Conversation with customers and proprietors

यूनिट – 1

- रमचारी भाषा : वाक्फियत
- भाषा जी अहिमियत
- भाषा जा बुनियादी पहलू
  i) किस्म, ii) भाषा जो किरदार, iii) भाषा मे तबदीलियूं iv) भाषा जा अहिंसाती पहलू v) भाषा ऐं नई नसल
- नई तैलीमी नीति ऐं बोलियुन जी अहमियत
- असां जी सिंधी बोली

यूनिट – 2

- राबते जी अहमियत
- राबते जा किस्म
  i) जिबानी राबतो, ii) गैर जिबानी राबतो, iii) लिख्त राबतो iv) डिजीटल राबतो
- राबते मां फायदा
- राबते में रंडकूं
- बेहतर राबते जा तरीका
- ग्राहकन सां सिंधी बोलीअ मे गुफ्तगू

10	**Scheme of Examination and Assessment Pattern**

Paper – 50 Marks

External Examination: Semester End External - 30 marks Time: 1:00 hour

Format of Question Paper

Attempt any 4 out of 6 questions.

Question No	Nature of Questions	Marks
Q1.	Objective Type – Fill in the Blanks / MCQs (Unit I0	15
Q2.	Question on reading skill (Unit II)	07
Q3.	Writing short story from outlines (Unit II)	08
		Total 30

Note:

1. Equal Weightage is to be given to all the modules.
2. Use of non-programmable scientific calculator is allowed in the examination.

Internal Examination: Continuous Evolution - 20 marks

	Assessment / evaluation	Marks
1.	**Speaking Activities: (Presentation)** Making presentations in the classroom	10
2.	**Listening Activities: (Assignment)** Listening to speeches, dialogues, announcement and summarizing them	10
	Total	**20**

11	**REFERENCE BOOKS:**

1. Sanchari Basha – By Dr. Pushpa Kodwani
2. Sindhi Pahakaa – Dr. Jetly M.K.
3. Sindhi Muhavahra – By Hardwani Lachhman
4. Sindhi Adhyat mak Shabdhkesh – By Hardwani Lachhman
5. Acho Sindhi Sikhu – By Hardwani Lachhman

Syllabus Committee:

Sr No	Name of the Faculty	Designation and College	Signature
1.	Mrs. Kajal Ramchandani	**H.O.D. of Jai Hind College**	Kajal
2.	Mrs. Komal Totani	**Assistant Teacher, Smt. CHM College**	

Name & Signature of the BoS Chairperson: (Mrs. Kajal Ramchandani) Kajal

Name & Signature of the Dean: (Dr. Pratima Das) Pratima Das

Smt. Chandibai Himathmal Mansukhani College
(Autonomous)

First Year

Semester- I

Title: Environmental Management and Sustainal Development-I

Vertical - 5
VEC- 2 Credits

with effect from
Academic Year 2025-2026

Title: Environmental Management and Sustainable Development-I

Course Code: CHMVECI

Sr. No.	Heading	Particulars
1	**Description of the Course:**	This course introduces students to the basics of environmental management and sustainable development. It explains how ecosystems work, the importance of biodiversity, and the need to protect our natural resources. Students will learn about different environmental problems, human impact on nature, and how to manage disasters. The course also covers Indian environmental movements, ethics, and the role of public awareness. Real-life examples and case studies help students understand the connection between nature and human communities in a simple and practical way.
2	**Vertical 5**	VEC
3	**Type & Teaching methods**	Theory + Practicum Lecture/Discussion/Presentation/Case study,etc
4	**Credits**	2 Credits
5	**Hours allotted**	30 Hours
6	**Marks allotted**	50 Marks
7	**Course Objectives:** 1. To introduce about ecosystems, biodiversity and to make aware for the need of conservation. 2. To sensitize students towards environmental concerns, issues, and impacts of human population. 3. To analyze the impact of human population growth and development activities on the environment, including issues related to displacement, disaster response, and rehabilitation. 4. To foster awareness of environmental ethics and the role of cultural and social movements in shaping sustainable environmental practices through communication, policy, and activism.	
8	**Learning Outcomes**: Students will be able to **LO1:** Explain the interrelationships within ecosystems and analyze energy flow and succession, using examples from various ecological zones. **LO2:** Critically evaluate biodiversity levels and conservation strategies, applying knowledge of endemic species, threats, and ecological services to real-world scenarios. **LO3:** Assess the socio-environmental implications of population growth, displacement, and disasters, incorporating case studies to understand sustainable development challenges.	

LO4: Demonstrate an understanding of environmental ethics and advocacy, by interpreting the influence of cultural values, environmental movements, and communication strategies on sustainability.

9

Syllabus

UNIT I: Ecosystems, Biodiversity and Conservation

- Introduction, structure, and function of ecosystems; Energy flow: food chains, food webs and ecological succession. Case studies of the following:
  a) Forest ecosystem
  b) Grassland ecosystem
  c) Desert ecosystem
  d) Aquatic ecosystems (ponds, streams, lakes, rivers, oceans, estuaries)
- Levels of biological diversity: genetic, species and ecosystem diversity; Biogeographic zones of India; Biodiversity patterns
- India as a mega-biodiversity nation; Endangered and endemic species of India
- Threats to biodiversity: Habitat loss, poaching of wildlife, man-wildlife conflicts, biological invasions; Conservation of biodiversity: In-situ and Ex-situ conservation of biodiversity.
- Ecosystem and biodiversity services: Ecological, economic, social, ethical, aesthetic and Informational value

UNIT II: Human Communities and the Environment

- Human population growth: Impacts on environment, human health and welfare.
- Resettlement and rehabilitation of project affected persons; case studies.
- Disaster management: floods, earthquake, cyclones and landslides.
- Environmental movements: Chipko, Silent valley, Bishnois of Rajasthan.
- Environmental ethics: Role of Indian and other religions and cultures in environmental conservation.
- Environmental communication and public awareness, case studies (e.g. CNG vehicles in Delhi).

10

Assessment Pattern

Scheme of Examination and Assessment Pattern

Paper – 50 Marks

External Examination: Semester End External - 30 marks Time: 1:00 hours

Format of Question Paper

Attempt any 3 out of 4 questions.

Question No.	Nature of Questions	Marks
Q.1	Theory based on Unit I	10
Q.2	Theory based on Unit I	10

Q.3	Theory based on Unit II	10
Q.4	Theory based on Unit II	10
		Total 30

Internal Examination: Continuous Evaluation - 20 marks

	Assessment / evaluation	Marks
1.	Class Test, Creative writing/visits/role play (Short notes/ MCQ's/ Match the Pairs/ Answer in one sentence/ Quiz)	10
2.	Project /Presentation / Viva/Group Discussion/Case study	10
	Total 20	

11 **REFERENCES :**

1. Carson, R. 2002. Silent Spring. Houghton Mifflin Harcourt.
2. Gadgil, M., & Guha, R. 1993. This Fissured Land: An Ecological History of India. Univ. of California Press.
3. Gleeson, B. and Low, N. (eds.) 1999. Global Ethics and Environment, London, Routledge.
4. Gleick, P. H. 1993. Water in Crisis. Pacific Institute for Studies in Dev., Environment & Security. Stockholm Env. Institute, Oxford Univ. Press.
5. Sodhi, N.S., Gibson, L. & Raven, P.H. (eds). 2013. Conservation Biology: Voices from the Tropics. John Wiley & Sons.
6. Thapar, V. 1998. Land of the Tiger: A Natural History of the Indian Subcontinent.
7. Warren, C. E. 1971. Biology and Water Pollution Control. WB Saunders.
8. Wilson, E. O. 2006. The Creation: An appeal to save life on earth. New York: Norton.
9. Harper, Charles L. (2017) Environment and Society, Human Perspectives on Environmental Issues 6th Edition. Routledge.
10. Rajagopalan, R. (2011). Environmental Studies: From Crisis to Cure. India: Oxford University Press.
11. Harris, Frances (2012) Global Environmental Issues, 2nd Edition. Wiley- Blackwell.

Name & Signature of the Dean &Ad-hoc BoS Chairperson (Interdisciplinary):

Dr. Nitin Arekar

Smt. Chandibai Himathmal Mansukhani College
(Autonomous)

First Year

Semester- I

Title: Indian Knowledge System

Vertical - 5
IKS Subject - 2 Credits

with effect from
Academic Year 2025-2026

Title: Indian Knowledge System

Course Code:CHMIKSI

Sr. No.	Heading	Particulars
1	**Description of the Course:**	This course introduces students to the Indian Knowledge System (IKS), emphasizing its historical depth, cultural relevance, and interdisciplinary value. Rooted in the context of Indian civilization, it explores the holistic development of knowledge from ancient to pre-modern times, including contributions in medicine, mathematics, logic, linguistics, governance, arts, and sciences. By revisiting the traditional education systems and intellectual heritage of India, the course encourages learners to connect ancient insights with contemporary disciplines. It aims to enhance awareness, foster appreciation of indigenous wisdom, and reveal the interconnectedness of various streams of knowledge, aligning with the goals of the NEP 2020.
2	**Vertical 5**	IKS
3	**Type**	Theory+ Practicum (Teaching Methods: Lecture/ Discussion/ Presentation etc.)
4	**Credit**	2 Credits
5	**Hours allotted**	30 Hours
6	**Marks allotted**	50 Marks
7	**Course Objectives**: 1. To sensitize the students about context in which they are embedded i.e. Indian culture and civilization including its Knowledge System and Tradition. 2. To help student to understand the knowledge, art and creative practices, skills and values in ancient Indian system. 3. To help to study the enriched scientific Indian heritage. 4. To introduce the contribution from Ancient Indian system & tradition to modem science & Technology	
8	**Learning Outcomes**: Students will be able to LO1: Understand and appreciate the rich Indian Knowledge Tradition LO2: Understand the contribution of Indians in various fields LO3: Experience increase subject-awareness and self-esteem LO4: Develop a comprehensive understanding of how all knowledge is ultimately intertwined	

9

Syllabus

UNIT I: Introduction

- Introduction to IKS (What is knowledge System, Characteristic Features of Indian Knowledge System)
- Why IKS? (Macaulay's Education Policy and its impact, Need of revisiting Ancient Indian Traditions)
- Scope of IKS (The Universality of IKS (from Micro to Macro), development form Earliest times to 18th Century CE)
- Tradition of IKS (Ancient Indian Education System: Home, Gurukul, Pathashala, Universities and ancient educational centres)
- Relevant sites in the vicinity of the Institute (Water Management System at Kanheri, Temple Management of Ambarnath, etc.)

UNIT II:

- Medicine (Ayurveda)
- Alchemy
- Mathematics
- Logic
- Art of Governance (Arthashastra)

UNIT III: (Select Any FIVE out of the following)

- Aesthetics
- Town Planning
- Strategic Studies
- Krishi Shastra
- Vyakaran & Lexicography
- Natyashastra
- Ancient Sports
- Astronmy
- Yoga and Wellbeing
- Linguistics
- Chitrasutra
- Architecture
- Taxation
- Banking
- Trade and Commerce

10

Scheme of Examination and Assessment Pattern

Paper – 50 Marks

External Examination: Semester End External - 30 marks Time: 1:00 hours

Format of Question Paper

Question No	Nature of Questions	Marks
Q1	Attempt any TWO Questions out of FIVE.	06
Q2	Attempt any THREE Questions out of FIVE	12
Q3	Attempt any THREE Questions out of FIFTEEN	12
		Total 30

Internal Examination: Continuous Evaluation - 20 marks

	Assessment / evaluation	Marks
1.	Class Test during the lectures (Short notes/ MCQ's/ Match the Pairs/ Answer in one sentence/ Puzzles).	10
2	Participation in Workshop/ Conference/Seminar/ Case Study/Field Visit/ Certificate Course/Project presentation /viva .	10
		Total 20

REFERENCES:

1. Concise history of science in India- D.M. Bose, S.N Sen, B.V. Subbarayappa.
2. Positive sciences of the Ancient Hindus- Brajendranatha seal, Motilal Banrasidas, Delhi 1958
3. History of Chemistry in Ancient India & Medieval India, P.Ray- Indian Chemicals Society, Calcutta 1956.
4. Charaka Samhita- a scientific synopsis, P. Ray & H.N Gupta National Institute of Sciences of Indi4 New Delhi 1965.
5. MacDonnell A.A- History of Sanskrit literature
6. Winternitz M- History of Indian Literature Vol. I, II
7. Dasgupta S.N & De S.K- History of Sanskrit literature Vol' I'
8. Ramkrishna Mission- cultural heritage of India Vol' I, II
9. Majumdar R. C & Pushalkar A.D- History & culture of the Indian people, Vol. I, II & III.
10. Keith A.B- History of Sanskrit literature'

Name & Signature of the Dean &Adhoc BoS Chairperson(Interdisplinary):

(Dr. Nitin Arekar)

Smt. Chandibai Himathmal Mansukhani College (Autonomous)

First Year

Semester- I

Title: Cocurricular Course - I

Vertical - 6
Cocurricular Course – 2 Credits

with effect from
Academic Year 2025-2026

Title: Cocurricular Course - I

Course Code: CHMCCI6

Sr. No.	Heading	Particulars
1	**Description the Course:**	This student-friendly Co-Curricular Course is uniquely designed to promote holistic development through active participation in various college-based activities. Unlike traditional theory-based subjects, this course emphasizes hands-on involvement and experiential learning. Students are encouraged to explore their interests and talents by engaging in cultural, social, literary, sports, extension, or club-based events conducted by the college throughout the academic year. Participation will be recorded and assessed based on involvement, initiative, team spirit, creativity, and consistency. The aim is to nurture essential life skills such as leadership, communication, collaboration, and responsibility in a supportive, informal setting. This non-theory course offers students the opportunities and the freedom to learn beyond the classroom and grow into well-rounded individuals, contributing positively to campus life and society.
2	**Vertical 6**	Cocurricular Course (Mandatory)
3	**Type** **Teaching Methods**	Non Theory Participation, Report Writing, Presentation etc.
4	**Credit**	2 Credits
5	**Hours allotted**	30 Hours
6	**Marks allotted**	50 Marks
7	**Course Objectives:** 1. To inculcate a spirit of active participation in cultural, social, environmental, and creative activities. 2. To enhance personal and interpersonal skills through real-life experiences and teamwork. 3. To foster a sense of responsibility, leadership, and community engagement among students. 4. To develop self-confidence and emotional well-being through creative expression and collaboration. 5. To integrate classroom learning with experiential learning for holistic growth.	
8	**Learning Outcomes**: By the end of the course, students will be able to: **LO1:** Participate meaningfully in diverse co-curricular activities and reflect on their learning experiences. **LO2:** Demonstrate improved communication, leadership, and teamwork skills. **LO3:** Exhibit increased awareness of social responsibility and civic engagement. **LO4:** Build confidence through creative, cultural, and intellectual expressions. **LO5:** Maintain a portfolio or activity log to track participation and personal development.	

9

Syllabus

Unit I - Suggested Areas of Participation in the activities:

- **Cultural Events:** Drama, dance, music, literary events, debates, etc.
- **Social Outreach:** Blood donation, awareness campaigns, cleanliness drives.
- **Clubs & Societies:** Photography, quiz, environment club, shram club, etc.
- **Sports & Fitness:** College tournaments, yoga, marathons, fitness challenges.
- **Institutional Events:** Foundation Day, Annual Day, College Festivals, Intercollegiate events.
- **National Festivals:** Independence Day, Republic Day etc.

Unit II - Program Specific Topics

- **Workshops/Seminars:** Report Writing, Personality Development, Soft Skills, Leadership Talks.
- **Speak, Show, Shine:** Presentation / Poster Presentation / Viva and Learning Experience

Mode of Evaluation:

- **Faculty Coordinator:** To guide and evaluate student progress.
- **Participation Proof:** Certificates, photos, attendance records.
- **Reflective Journal:** Minimum 2–3 pages summarizing experiences, learning, and growth.
- **Final Viva/Presentation:** 5-minute talk on poster presentation and on overall learning.

10

Scheme of Examination and Assessment Pattern
Based on 3 approved Activities
Semester End External - 30 marks

Activity No	Nature of Activities	Marks
1.	Title of Approved Activity - 1	10
2.	Title of Approved Activity - 2	10
3.	Title of Approved Activity - 3	10
	Total	**30**

Internal Examination: Continuous Evaluation – 20 marks

	Assessment / Evaluation	Marks
1.	Reflective journal	10
2.	Presentation/ poster presentation/viva	10
	Total	**20**

Suggested Readings:

- How to Win Friends and Influence People
- The 7 Habits of Highly Effective People
- Thinking, Fast and Slow
- Leaders Eat Last
- Talk Like Ted

Name & Signature of the Principal & Chairperson, Academic Council: ____________

Dr. Manju Lalwani Pathak