



HYDERABAD (SINDH)
NATIONAL COLLEGIATE BOARD

HSNC Board's

Smt. Chandibai Himathmal Mansukhani College

(Autonomous)

(Affiliated to the University of Mumbai)

University College Code : 217-JD Office : T14



Estd. 1965

Principal : Dr. Manju Lalwani Pathak

Ref No: CHM (A) AC/C/01/2025

Date: 18th June 2025

CIRCULAR

The immediate attention of all concerned is invited to this office Circular No. CHM (A) AC 05/2025 dated 19th May, 2025 regarding the Choice Based and Credit Based Syllabus (CBCS) for all subjects of F.Y.B.A & T.Y.B.A. in Political Science SEM - I & SEM - V respectively.

It is hereby communicated that the recommendations of the syllabus made by the Ad-hoc Board of Studies in Political Science coordinated by the Dean, Faculty of Social Sciences in the meeting of Academic Council held on 23rd May, 2025 vide item No. 4.2, have been accepted and subsequently passed.

In accordance, therewith, the syllabus as per the CBCS has been brought into force with effect from the academic year 2025 – 2026 and accordingly the same is attached for reference and is available on the College's website www.chmcollege.in

Ulhasnagar - 421 003

18th June, 2025

Dr. Manju Lalwani Pathak

Principal & Chairperson, Academic Council

Copy forwarded for information to:-

- 1) The Dean, Faculty of Social Sciences
- 2) The Chairperson, Ad-hoc Board of Studies.
- 3) The Controller of Examination.
- 4) The Registrar



HSNC Board's
Smt. Chandibai Himathmal Mansukhani College, Ulhasnagar
(Autonomous)
Affiliated to the University of Mumbai

Bachelor of Arts
(Political Science)
(Aided Course)

Semester – I

Choice Based and Credit Based Syllabus
As per NEP 2020 With effect from the
Academic Year 2025-2026

PREAMBLE

The Bachelor of Arts in Political Science program at Smt. Chandibai Himathmal Mansukhani College (Autonomous) is dedicated to fostering a deep understanding of political ideas, institutions, and processes at local, national, and global levels. Grounded in the principles of critical inquiry, ethical leadership, and civic engagement, the program seeks to cultivate informed, analytical, and responsible citizens. It empowers students to explore the dynamics of power, governance, and public policy while developing skills in research, communication, and problem-solving. Committed to academic excellence and social responsibility, the program prepares graduates to contribute thoughtfully and effectively to democratic societies and an interconnected world.

PROGRAMME SPECIFIC OUTCOMES (PSOs)

PSO 1: Understand and Analyze Political Systems and Events

Learners will critically examine political events, processes, and systems, interpreting patterns and drawing insights into political behaviour and outcomes.

PSO 2: Demonstrate Core Knowledge of Political Institutions and Governance

Learners will gain foundational understanding of political structures, institutions, governance models, and policy-making mechanisms in India and across the globe.

PSO 3: Interpret Political Theories and Philosophies

Learners will analyze key political theories and philosophies from both Western and Eastern traditions, evaluating their relevance to contemporary political thought.

PSO 4: Evaluate Political Ideologies and Values

Learners will explore and critique various political ideologies and value systems, assessing their influence on society and political decision-making.

PSO 5: Assess Socio-Political and Cultural Influences on Politics

Learners will investigate how cultural, societal, and economic factors shape political behaviour, institutions, and policy outcomes in diverse contexts.

**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

**First Year B. A.
(Political Science)
Semester- I**

**Title: The Constitutional Framework of Indian
Polity**

**Vertical - 1
Major Course- 4 Credits**

**With effect from
Academic Year 2025-2026**

Title: The Constitutional Framework of Indian Polity

Course Code- CHMPOLI1

Sr. No.	Heading	Particulars
1	Description of the Course:	This course offers a comprehensive exploration of the foundational principles, structures, and evolving dynamics of the Indian Constitution. Beginning with the legacy of the Constituent Assembly and the philosophical underpinnings enshrined in the Preamble, the course critically examines the amendment process and the basic structure doctrine through landmark case laws. It delves into the Fundamental Rights, Directive Principles, and Duties, analyzing their scope, limitations, and interrelationships in light of recent judicial interpretations. The functioning and balance among the three constitutional organs—legislature, executive, and judiciary—are studied with a focus on law-making, executive authority, and judicial activism. The course further investigates the nature of Indian federalism, centre-state relations, and the significance of local governance through decentralization, while addressing emerging political and constitutional challenges in contemporary India.
2	Vertical 1	Major
3	Type	Theory + Teaching Methods (Lectures, Discussion, Simulations, Field Research/Visits, Interdisciplinary Approach, Tech Based Learning)
4	Credit	4 Credits
5	Hours allotted	60 Lectures
6	Marks allotted	100 Marks
7	Course Objectives: 1. To introduce students to the historical and philosophical foundations of the Indian Constitution, including the Constituent Assembly debates and the significance of the Preamble. 2. To enable understanding of the structure, scope, and evolution of Fundamental Rights, Directive Principles, and Fundamental Duties. 3. To examine the roles, functions, and accountability mechanisms of constitutional organs—legislature, executive, and judiciary—within the framework of separation of powers. 4. To critically evaluate the functioning of Indian federalism, including issues of decentralization, local governance, and contemporary federal challenges.	

	5. To foster analytical skills in interpreting constitutional provisions and understanding the evolving jurisprudence through landmark judicial decisions.
8	Learning Outcomes: Student will be able to LO1: Analyze the philosophical foundations, historical context, and evolving debates that have shaped the Indian Constitution. LO2: Interpret key constitutional elements—including the Preamble, Fundamental Rights, and Directive Principles—and evaluate their relevance and application in contemporary India. LO3: Assess the roles, powers, and interrelationships of the Legislature, Executive, and Judiciary, with a focus on current developments such as judicial activism and executive dominance. LO4: Examine the structure and challenges of Indian federalism, including Centre-State relations, the role of the Governor, and institutions like the GST Council. LO5: Demonstrate a critical understanding of decentralization and local governance through the 73rd and 74th Constitutional Amendments, and apply constitutional principles and case law to real-world political and legal issues.
9	Syllabus Unit 1: INTRODUCTION TO THE CONSTITUTION • Legacy of the Constitution: The Constituent Assembly Debates and Philosophical Foundations • Preamble and Its Contemporary Relevance • Amendment Procedure and the Doctrine of Basic Structure (with key case laws) Unit 2: FUNDAMENTAL RIGHTS, DUTIES, AND DIRECTIVE PRINCIPLES • Fundamental Rights: Scope, Limitations, and Recent Judicial Trends • Directive Principles of State Policy: Implementation and Conflicts with Rights • Fundamental Duties and Their Growing Significance Unit 3: CONSTITUTIONAL ORGANS AND SEPARATION OF POWERS • Parliament: Law-Making, Oversight, and Decline of Deliberation • Executive Power: Role of President, Prime Minister, and Cabinet System • Judiciary: Structure, Independence, and Judicial Activism Unit 4: FEDERALISM, LOCAL GOVERNANCE AND CONTEMPORARY ISSUES • Centre-State Relations: Legislative, Administrative, and Financial Dynamics • Emerging Issues in Indian Federalism (e.g., GST Council, Governor's Role, Inter-State Disputes) • Decentralization: 73rd & 74th Amendments, Urban Challenges, and Grassroots Democracy

10

Scheme of Examination and Assessment Pattern

Paper – 100 Marks

External Examination: Semester End External - 60 Marks Time: 2:00 hrs.

Format of Question Paper

Question Number	Unit	External Examination Marks
Q.1	A) Based on Unit I	15
	OR	
	B) Based on Unit I	
Q.2	A) Based on Unit II	15
	OR	
	B) Based on Unit II	
Q.3	A) Based on Unit III	15
	OR	
	B) Based on Unit III	
Q.4	A) Based on Unit IV	15
	OR	
	B) Based on Unit IV	
Total		60

Internal Evaluation: Total Marks: 40

Internal Evaluation Tool	Unit	External Examination Marks
Assignments/Class Test/ Essay/ Book Review etc.	All	40
TOTAL		40

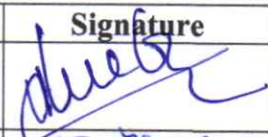
11

REFERENCES:

1. M. P. Jain – *Indian Constitutional Law*
Comprehensive and authoritative on constitutional structure and case laws.
2. Granville Austin – *The Indian Constitution: Cornerstone of a Nation*
Essential for understanding the philosophical and historical foundations.
3. D. D. Basu – *Introduction to the Constitution of India*
Accessible and widely used introductory text with important legal interpretations.
4. Subhash C. Kashyap – *Our Constitution*
Good for institutional understanding and student-friendly presentation.
5. Bipan Chandra – *India Since Independence*
For context on constitutional developments post-1950.
6. Rajeev Bhargava (Ed.) – *Politics and Ethics of the Indian Constitution*
Thematic essays on constitutional morality, rights, and pluralism.
7. P. M. Bakshi – *The Constitution of India* (with latest amendments)
Bare act text with concise commentary.

	8. Upendra Baxi – <i>The Indian Supreme Court and Politics</i> <i>A critical analysis of judicial trends and activism.</i> 9. Seervai, H. M. – <i>Constitutional Law of India</i> (for advanced readers) <i>Detailed legal scholarship and analysis of constitutional doctrines.</i> 10. Arvind P. Datar (Ed.) – <i>Nani Palkhivala: The Courtroom Genius</i> <i>Includes insights on landmark constitutional cases.</i> 11. Constituent Assembly Debates – cadindia.clpr.org.in 12. Law Commission Reports – especially those related to Fundamental Rights, Federalism, and Judicial Reform. 13. Reports of the Sarkaria Commission & Punchhi Commission – on Centre-State Relations. 14. Supreme Court Judgments: ○ <i>Kesavananda Bharati v. State of Kerala</i> (1973) ○ <i>Maneka Gandhi v. Union of India</i> (1978) ○ <i>Minerva Mills v. Union of India</i> (1980) ○ <i>S. R. Bommai v. Union of India</i> (1994)
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Department of Political Science:

Sr No	Name of the Faculty	Designation	Signature
1.	Dr. Prashant Kelkar	Associate Professor and Head, Department of Political Science	
2.	Dr. Chandrasheel Tambe	Associate Professor	

Name & Signature of the Ad-Hoc BoS Chairperson: Dr. Prashant Kelkar

Name & Signature of the Dean: Dr. Prashant Kelkar



**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

First Year B. A.

Semester- I

**Vertical - 2
Minor Course**

Not Applicable

**With effect from the
Academic Year 2025-2026**

**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

**First Year B. A.
Semester- I**

**Vertical – 3
Open Elective Course**

**With effect from the
Academic Year 2025-2026**

OPEN ELECTIVES (OE)

For First Year BA

(English, Marathi, Hindi, Sindhi, Economics, Political Science,
Psychology, Sociology, Geography, History, BAMMC)

Students are required to select any one OE subject from the list below

Sr. No.	Subject Name
1.	Renewable Energy
2.	Perfumeries
3.	Data Analysis in Excel
4.	Mushroom Cultivation : Training and Trading
5.	Essential Skills for Pet Rearing and Grooming
6.	Basics of Nutrition
7.	Basic Computer Skills for Digital Age
8.	Web Designing Essentials: HTML and CSS Styling Techniques
9.	Visual Design and Digital Tools : A Foundation for Animation
10.	Yoga and Fitness
11.	Basic Accounting
12.	Soft Skills for Corporate Readiness
13.	Business Statistics and SPSS
14.	Beautician : Strategic Business Planning
15.	Current Trends of Fashion Design: Financial Perspective
16.	Digital Marketing
17.	Managing Family Wealth through Family Office
18.	Online Trading in Stock Market



**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

**First Year B. A.
(Political Science)
Semester- I**

Vertical – 4

**Vocational Skill Course (VSC) - 2 Credits
Skill Enhancement Course (SEC) - 2 Credits**

**With effect from the
Academic Year 2025-2026**

Title: Introduction to Psephology
Course Code- CHMPOLI3

Sr. No.	Heading	Particulars
1	Description of the Course:	This course introduces students to the study of elections and voting behavior, with a special focus on the Indian electoral process. It begins by examining the significance of free and fair elections in a democracy and the role of the Election Commission of India, along with key electoral reforms. The course then delves into the field of psephology, covering tools such as opinion polls, exit polls, and election forecasting, while critically analyzing their ethical and methodological implications. Special attention is given to the growing influence of social media on electoral analysis. Students will also engage with practical tools and techniques, including sampling methods, questionnaire design, and the study of voting behavior patterns and determinants in the Indian context.
2	Vertical 4	Vocational Skill Course (VSC)
3	Type	Theory + Teaching Methods (Lectures, Discussion, Simulations, Field Research/Visits, Interdisciplinary Approach, Tech Based Learning)
4	Credit	2 Credits
5	Hours allotted	30 Lectures
6	Marks allotted	50 Marks
7	Course Objectives: 1. To familiarize students with the theoretical foundations and constitutional framework of the electoral process in India. 2. To examine the structure, functioning, and evolution of election-related institutions such as the Election Commission of India. 3. To explore key issues and debates surrounding electoral reforms, including challenges like criminalization, money power, and voter apathy. 4. To introduce students to the tools and techniques of psephology for analyzing elections, including survey methods and data interpretation. 5. To develop students' ability to critically assess voting behavior using empirical methods and modern technologies such as data analytics and GIS-based tools.	

8	Learning Outcomes: Student will be able to LO1: Explain the importance of free and fair elections in a democracy and evaluate the role of the Election Commission of India in upholding electoral integrity. LO2: Critically assess major electoral reforms in India and analyze their impact on the democratic process. LO3: Evaluate the methodologies and ethical dimensions of opinion polls, exit polls, and election forecasting. LO4: Analyze the influence of social media and digital platforms on public opinion and electoral behavior in contemporary India. LO5: Apply sampling methods, design electoral surveys, and interpret voting patterns using psephological tools and empirical data.																																				
9	Syllabus Unit 1: Electoral Process in India • Role of Free and Fair Elections in Democracy • Election Commission of India and Electoral Reforms Unit 2: Psephology • Exit Polls, Opinion Polls, and Election Forecasting – Ethical and Methodological Issues • Role of social media in Modern Electoral Studies Unit 3: Tools and Techniques • Sampling Techniques, Preparing a Questionnaire • Voting Behavior: Determinants and Trends in India																																				
10	Scheme of Examination and Assessment Pattern Paper – 50 Marks External Examination: Semester End External - 30 Marks Time: 1:00 hr. Format of Question Paper <table border="1"><thead><tr><th colspan="2">Question Number</th><th>Unit</th><th>External Examination (30 Marks)</th></tr></thead><tbody><tr><td rowspan="3">Q.1</td><td>A)</td><td>Based on Unit 1</td><td rowspan="3">15</td></tr><tr><td></td><td>OR</td></tr><tr><td>B)</td><td>Based on Unit 1</td></tr><tr><td rowspan="3">Q.2</td><td>A)</td><td>Based on Unit 2</td><td rowspan="3">15</td></tr><tr><td></td><td>OR</td></tr><tr><td>B)</td><td>Based on Unit 2</td></tr><tr><td rowspan="3">Q.3</td><td>A)</td><td>Based on Unit 3</td><td rowspan="3">15</td></tr><tr><td></td><td>OR</td></tr><tr><td>B)</td><td>Based on Unit 3</td></tr><tr><td colspan="3">Any two questions out of three</td><td></td></tr><tr><td colspan="3">TOTAL</td><td>30</td></tr></tbody></table>	Question Number		Unit	External Examination (30 Marks)	Q.1	A)	Based on Unit 1	15		OR	B)	Based on Unit 1	Q.2	A)	Based on Unit 2	15		OR	B)	Based on Unit 2	Q.3	A)	Based on Unit 3	15		OR	B)	Based on Unit 3	Any two questions out of three				TOTAL			30
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Internal Evaluation: Total Marks: 20		
Internal Evaluation Tools	Unit	External Examination Marks
Assignments/ Class Test/ Essay/ Book Review etc.	All	20
	TOTAL	20

11	REFERENCES: - Ahuja, M. L.: <i>Electoral Politics and General Elections in India 1952-1998</i>, Mittal Publications, Delhi, 1998. - Alam, Javeed: <i>Who wants Democracy</i>, Orient Longman, Hyderabad, 2004. - Calmon, Leslie. J.: <i>Toward Empowerment of Woman and Politics in India</i>, Westview Press, Boulder, 1992. - Dikshit, R. D. (Ed): <i>Geography of Elections, The Indian Context</i>, Rawat Publications, New Delhi, 1995. - Election Commission of India: Statistical reports on General Elections, India Year Books. - Ellhu, Katz and Yael, Warshel (Ed): <i>Election Studies: What's their use?</i>, Westview Press, Boulder, 2000. - Kordo, N.: <i>Election studies in India</i>, <Ideas.repec.org/p/jet/dpaper/98.html> - Kothari, Rajni: <i>Politics & The People: In search of a Humane India</i>, Vol. I & II, Ajanta Publications, New Delhi, 1990. - Krishnamurthy, T. S.: <i>Miracle of Democracy: India's Amazing Journey</i>, Harper Collins, New Delhi, 2008. - Kumar, Venkatesh B.: <i>Electoral Reform in India – Current Discourses</i>, Rawat Publications, New Delhi, 2009. - Limaye, Madhu: <i>Janata Party Experiment</i>, B. R. Publishing, Delhi, 1994.
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2.	Dr. Chandrasheel Tambe	Associate Professor	

Name & Signature of the Ad-Hoc BoS Chairperson: Dr. Prashant Kelkar

Name & Signature of the Dean: Dr. Prashant Kelkar





Title: Democratic Awareness Through Legal Literacy

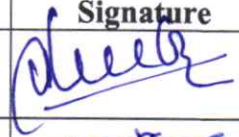
Course Code- CHMPOLI4

Sr. No.	Heading	Particulars
1	Description of the Course:	This course aims to empower students with a foundational understanding of democratic values and legal rights, fostering informed and responsible citizenship. It begins by introducing the concepts of democratic awareness and legal literacy, highlighting their significance in everyday life and civic participation. The course then provides an overview of the Indian judicial system, including the structure and functions of various courts, and examines the role of the police in upholding law and protecting citizens' rights. Finally, it explores mechanisms for accessible justice such as legal aid, Public Interest Litigation (PIL), Lok Adalats, and key transparency tools like the Right to Information (RTI) and whistle-blower protections, equipping learners with the knowledge to navigate and engage with the legal system effectively.
2	Vertical 4	Skill Enhancement Course (SEC)
3	Type	Theory + Teaching Methods (Lectures, Discussion, Simulations, Field Research/Visits, Interdisciplinary Approach, Tech Based Learning)
4	Credit	2 Credits
5	Hours allotted	30 Lectures
6	Marks allotted	50 Marks
7	Course Objectives: 1. To develop foundational understanding of democratic values, legal structures, and individual rights in India. 2. To promote awareness about the structure and functioning of the Indian judiciary and law enforcement systems. 3. To equip students with knowledge of legal aid mechanisms, public interest litigation, and the Right to Information. 4. To enhance digital legal literacy by familiarizing students with cyber laws, digital rights, and online safety. 5. To foster responsible citizenship by informing learners about legal recourse, rights during police procedures, and the importance of legal accountability.	

8	Learning Outcomes: Student will be able to LO1: Explain the fundamental concepts of democracy and legal literacy, highlighting their importance in empowering citizens. LO2: Identify key categories of laws and assess their relevance to daily life, including civil, criminal, and constitutional provisions. LO3: Demonstrate an understanding of digital rights and cyber laws, particularly in the context of online privacy and the Information Technology Act. LO4: Describe the structure and functioning of the Indian judiciary and law enforcement agencies, and evaluate citizens' rights during legal procedures. LO5: Analyze the role of legal support mechanisms such as legal aid, Public Interest Litigation (PIL), Lok Adalats, Lokayuktas, and transparency tools like the Right to Information (RTI) Act and whistle-blower protections.																																				
9	Syllabus Unit 1: Introduction • Democratic Awareness – Meaning and Significance • Legal Literacy – Meaning, Significance, and Classification of Law Unit 2: Indian Judicial System and Police • Structure of Indian Judiciary – Supreme Court, Subordinate and Special Court • Role of Police in Law Enforcement and Citizens' Rights Unit 3: Legal Services and Legal Aid • Legal Services Authorities Act, Right to Legal Aid, Public Interest Litigation and Lok Adalat, • Right to Information (RTI) and Whistle-blower Protection																																				
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Internal Evaluation: Total Marks: 20		
	Internal Evaluation Tools	Unit
	Assignments/ Class Test/ Essay/ Book Review etc.	All
		20
		External Examination Marks
		20
	TOTAL	20
11	REFERENCES: 1. <i>Democracy in India</i> – Niraja Gopal Jayal 2. <i>India After Gandhi</i> – Ramachandra Guha (for historical-political context) 3. <i>We the People</i> – Nani A. Palkhivala 4. <i>Legal Literacy: A Tool for Empowerment</i> – S.P. Sathe 5. <i>Introduction to Law</i> – Avtar Singh (basic classification and branches of law) 6. <i>Know Your Rights: A Legal Handbook for Indian Citizens</i> 7. <i>The Constitution of India: A Contextual Analysis</i> – Arvind P. Data 8. <i>Indian Polity</i> – M. Laxmikanth (relevant sections on judiciary and governance) 9. <i>Police and Policing in India</i> – K.S. Subramanian 10. <i>Indian Police and Human Rights</i> – D. Banerjee 11. <i>Police Manual & CrPC (Criminal Procedure Code) – Bare Act</i> – Universal Law Publishing 12. <i>Legal Aid: Catalyst for Social Change</i> – M.A. Rashid 13. <i>The Legal Services Authorities Act, 1987 (Bare Act)</i> – Universal Law Publishing 14. <i>Legal Services and Human Rights in India</i> – Awasthi S.K. 15. <i>Public Interest Litigation: Legal Aid and Lok Adalat</i> – S.K. Sharma 16. <i>Lok Adalat in India</i> – K.C. Joshi	

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Name & Signature of the Ad-Hoc BoS Chairperson: Dr. Prashant Kelkar

Name & Signature of the Dean: Dr. Prashant Kelkar



**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

First Year B. A.

Semester- I

Vertical – 5

**Ability Enhancement Course (AEC) 2 Credits
Value Education Course (VEC) 2 Credits**

**With effect from
Academic Year 2025-2026**

**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

**First Year B. A.
(AEC- Ability Enhancement Course)**

Semester- I

Title: Communication Skills in English

**Vertical - 5
AEC - 2 Credits**

**with effect from
Academic Year 2025-2026**

Title: Communication Skills in English
Course Code: CHMARTAECI

Sr. No.	Heading	Particulars
1	Description of the Course:	Communication Skills in English is an Ability Enhancement Course designed to strengthen learners' foundational skills in English language communication, which is essential for academic success and professional competence in a globalized world. This course equips first-year undergraduate students with core competencies in Listening, Speaking, Reading, and Writing (LSRW), integrating traditional and digital forms of communication. By using a skill-based and learner-centric approach, the course develops not just linguistic ability but also confidence, clarity, and creativity in expression. Emphasis is placed on real-life application and employability, such as drafting professional documents, preparing for interviews, and speaking effectively in diverse social and work-related settings. The course also introduces learners to digital communication etiquette and strategies for enhancing their English proficiency through independent learning.
2	Vertical 5	AEC- Ability Enhancement Course
3	Type	Theory+ Tutorial (Teaching Methods: Lecture/ Discussion/ Presentation/ Reading sessions/ Worksheets/ Listening exercises etc.)
4	Credit	2 Credits
5	Hours allotted	30 Hours
6	Marks allotted	50 Marks
7	Course Objectives:	1. To develop functional proficiency in English by focusing on the core LSRW skills for personal, academic, and professional communication. 2. To introduce students to professional contexts where English communication is essential (interviews, presentations, digital interactions). 3. To equip students to comprehend and interpret a variety of texts with analytical and critical insight.

	4. To familiarize students with digital communication tools and netiquette for effective virtual communication.
8	Learning Outcomes: Students will be able to LO-1: Apply LSRW skills effectively in academic, social, and professional settings. LO-2: Demonstrate fluency and clarity in speaking and writing, with appropriate tone and register. LO-3: Interpret written and audio-visual texts from various domains with a critical understanding. LO-4: Prepare professional documents and communicate using contemporary digital platforms with confidence.
9	Syllabus UNIT I: Listening and Reading for Academic and Professional Purposes 1. Understanding Communication in Context: • Role of English in professional and global contexts • Modes of communication: Verbal, Non-verbal, Visual, and Digital • Characteristics of professional communication (clarity, brevity, tone, audience awareness) 2. Listening Skills: • Listening to professional conversations (e.g., meetings, interviews, news reports) • Identifying tone, emphasis, and implied meaning • Listening for argument, perspective, and intent • Activities: Note-taking, summarizing, identifying key takeaways 3. Reading Skills: • Reading job advertisements, email threads, and formal reports • Identifying purpose and structure in professional texts • Inference and contextual meaning • Grammar Focus: Prepositions, Modal verbs, Sentence transformation, Error correction, Collocations <i>Texts: Passages from industry reports, editorials, HR communications, NGO newsletters, and workplace scenarios.</i> UNIT II: Speaking and Writing for Employability (15 Lectures) 1. Speaking Skills: • Group Discussions: Types, format, participation strategies • Mock Interviews: Responding to commonly asked questions, body language, tone • Role Plays: Customer service dialogue, workplace communication, formal introductions • Presentation Skills: Structure, visual aids, delivery techniques 2. Writing Skills: • Email Etiquette: Writing formal and Semi-formal emails • Cover Letters and Resumes: Targeted for specific job roles

	• Writing Minutes of Meeting and Notices • Report Writing: Internship/Workplace reports • Grammar Focus: Sentence connectors, Subject-verb agreement, Active/Passive voice Tasks: • Drafting a formal job application with resume • Writing professional emails and LinkedIn summaries • Preparing and presenting a 2-minute speech																														
10	Scheme of Examination and Assessment Pattern Paper – 50 Marks External Examination: Semester End External - 30 marks Time: 1:00 hour Format of Question Paper All questions are compulsory: <table border="1"><thead><tr><th>Question No</th><th>Nature of Questions</th><th>Marks</th></tr></thead><tbody><tr><td>Q. 1</td><td>Short Notes (Attempt any 2 out of 4) (Unit 1)</td><td>10</td></tr><tr><td>Q. 2</td><td>Unseen Passage (200–250 words): - Content-based questions (6 marks) - Grammar (4 marks) (Unit 1)</td><td>10</td></tr><tr><td>Q. 3</td><td>Writing Skill Task (Attempt 1 out of 2) (e.g., Email, Cover Letter, Notice, Report) (Unit 2)</td><td>10</td></tr><tr><td></td><td align="right">Total</td><td>30</td></tr></tbody></table> Internal Examination: Continuous Evaluation - 20 marks <table border="1"><thead><tr><th></th><th>Assessment / evaluation</th><th>Marks</th></tr></thead><tbody><tr><td>1.</td><td>a) Performance in Activities: Includes individual/group presentations, formal/informal conversation practice, etc. Conducted in scheduled batches before Semester End Examination.</td><td>10</td></tr><tr><td>2.</td><td>b) Participation in Lectures: Based on classroom engagement and active response during Listening Skills and related tasks.</td><td>05</td></tr><tr><td>3.</td><td>c) Attendance: Attendance percentage will be evaluated to award marks.</td><td>05</td></tr><tr><td></td><td align="right">Total</td><td>20</td></tr></tbody></table>	Question No	Nature of Questions	Marks	Q. 1	Short Notes (Attempt any 2 out of 4) (Unit 1)	10	Q. 2	Unseen Passage (200–250 words): - Content-based questions (6 marks) - Grammar (4 marks) (Unit 1)	10	Q. 3	Writing Skill Task (Attempt 1 out of 2) (e.g., Email, Cover Letter, Notice, Report) (Unit 2)	10		Total	30		Assessment / evaluation	Marks	1.	a) Performance in Activities: Includes individual/group presentations, formal/informal conversation practice, etc. Conducted in scheduled batches before Semester End Examination.	10	2.	b) Participation in Lectures: Based on classroom engagement and active response during Listening Skills and related tasks.	05	3.	c) Attendance: Attendance percentage will be evaluated to award marks.	05		Total	20
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11	REFERENCES: 1. Anderson, Paul V. <i>Technical Communication: A Reader-Centered Approach</i>. 9th ed., Cengage Learning, 2017. 2. Bailey, Stephen. <i>Academic Writing: A Handbook for International Students</i>. 5th ed., Routledge, 2018. 3. Cambridge University Press. <i>English for the Workplace: A Resource Book for Communication Skills</i>. Cambridge UP, 2016. 4. Carnegie, Dale. <i>The Quick and Easy Way to Effective Speaking</i>. Pocket Books, 1990. 5. Covey, Stephen R. <i>The 7 Habits of Highly Effective People: Powerful Lessons in Personal Change</i>. Simon & Schuster, 2004.																														

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19. Thill, John V., and Courtland L. Bovee. *Excellence in Business Communication*. 13th ed., Pearson, 2017.

Department of English:

Sr. No	Name of the Faculty	Designation and College	Signature
1.	Prof. (Dr.) Pratima Das	Head & Professor, Dept. of English, Smt. CHM College	<i>Pratima Das</i>
2.	Prof. (Dr.) Kailas Aute	Professor, Dept. of English, Smt. CHM College	<i>B. Aute</i>
3.	Mr. Ananda Pandhare	Asst. Professor, Dept. of English, Smt. CHM College	<i>A. Pandhare</i>
4.	Ms. Sana Karale	Asst. Professor, Dept. of English, Smt. CHM College	<i>S. Karale</i>

Name & Signature of the Ad hoc BoS Chairperson: Prof. (Dr). Pratima Das *Pratima Das*

Name & Signature of the Dean: Prof. (Dr). Pratima Das *Pratima Das*



**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

First Year

Semester- I

Title: Communication Skills in Sindhi

Vertical - 5

Ability Enhancement Course - 2 Credit

**with effect from
Academic Year 2025-2026**

Title: Communication Skills in Sindhi

COURSE CODE: CHMSINAECI

Sr. No.	Heading	Particulars
1	Description the Course:	Sindhi communication skills (B.Com.) Communication is the core component of the commerce and trade. In communication, language plays very significant role. If a student has mastered the skills of language, undoubtedly, he or she would be able to communicate in the best manner. In this course basic part of Sindhi language would be taught based on the NEP 2020. The innovative approach like critical thinking, creative mind, use of technology will lead to communicating and participating with the different groups. The vocabulary section would be given prominence. The course would be in the Devanagari script so that it can attract majority of the students. Even non-Sindhi students shall have opportunity to adopt this course.
2	Vertical 1	AEC – Ability Enhancement Course
3	Type	Theory+ Practicum (Teaching Method: Lecture/ Discussion/Reading)
4	Credit	2 credits (1 credit = 15 hours for theory or 30 hours of Practical work in a semester)
5	Hours allotted	30 Hours
6	Marks allotted	50Marks (50 Marks each)
7	Course Objectives: After successful completion of this course:	1. The learner will get understanding of communication skills. 2. The learner will understand how to accurate the pronunciation of special words in Sindhi 3. The learner will improve the conversation skill in Sindhi. 4. The learner will become best communicator in Sindhi language
8	Learning Outcomes: Student will be able to	LO1: Know the basic special features of Sindhi language. LO2: Understand the skills of communication. LO3: Knowing the conversation with businessmen and customers LO4: Know the etiquettes with parents, relatives, friends and others in effective way

Syllabus

Unit I – Fundamental of Sindhi Communication

- Introduction of Communication skill through Pictorial Presentation
- Importance of Language
- Basic aspects of language
 - i) Types of Language, ii) Role of Language, iii) Changes in Language
 - iv) Non-violent aspects of language v) Language & New generation
 - vi) Language & Modern Technology
- New Education Policy (NEP) & Importance of language
- Sindhi language: (Special features of spoken Sindhi language with pronunciation through audio visual presentation)

Unit II – Functional Communication

- Importance of Communication
- Types of Communication (Presentation through video clips)
 - i) Verbal, ii) Non-verbal, iii) Written iv) Digital Communication
- Characteristics of Communication
- Obstacles in Communication of Sindhi Language
- Methods of Best Communication through role plays
- Spoken Sindhi in Business
- Conversation with customers and proprietors

यूनिट – 1

- स्मचारी भाषा : वाक्फियत
- भाषा जी अहमियत
- भाषा जा बुनियादी पहल
 - i) किस्म, ii) भाषा जो किरदार, iii) भाषा मे तबदीलियूं iv) भाषा जा अहिसासाती पहलू v) भाषा ऐं नई नसल
- नई तैलीमी नीति ऐं बोलियुन जी अहमियत
- असां जी सिंधी बोली

यूनिट – 2

- राबते जी अहमियत
- राबते जा किस्म
 - i) जिबानी राबतो, ii) गैर जिबानी राबतो, iii) लिख्त राबतो iv) डिजीटल राबतो
- राबते मां फायदा
- राबते में रंडक्कू
- बेहतर राबते जा तरीका
- ग्राहकन सां सिंधी बोलीअ मे गुफ्तगू

10

Scheme of Examination and Assessment Pattern

Paper – 50 Marks

External Examination: Semester End External - 30 marks Time: 1:00 hour**Format of Question Paper****Attempt any 4 out of 6 questions.**

Question No	Nature of Questions	Marks
Q1.	Objective Type – Fill in the Blanks / MCQs (Unit I0	15
Q2.	Question on reading skill (Unit II)	07
Q3.	Writing short story from outlines (Unit II)	08
		Total 30

Note:

1. Equal Weightage is to be given to all the modules.
2. Use of non-programmable scientific calculator is allowed in the examination.

Internal Examination: Continuous Evolution - 20 marks

	Assessment / evaluation	Marks
1.	Speaking Activities: (Presentation) Making presentations in the classroom	10
2.	Listening Activities: (Assignment) Listening to speeches, dialogues, announcement and summarizing them	10
	Total	20

11

REFERENCE BOOKS:

1. Sanchari Basha – By Dr. Pushpa Kodwani
2. Sindhi Pahakaa – Dr. Jetly M.K.
3. Sindhi Muhavahra – By Hardwani Lachhman
4. Sindhi Adhyat mak Shabdhkesh – By Hardwani Lachhman
5. Acho Sindhi Sikhu – By Hardwani Lachhman

Syllabus Committee:

Sr No	Name of the Faculty	Designation and College	Signature
1.	Mrs. Kajal Ramchandani	H.O.D. of Jai Hind College	<i>Kajal</i>
2.	Mrs. Komal Totani	Assistant Teacher, Smt. CHM College	<i>Komal</i>

Name & Signature of the BoS Chairperson: (Mrs. Kajal Ramchandani)

Kajal

Name & Signature of the Dean: (Dr. Pratima Das)

Pratima Das



**Smt. Chandibai Himathmal Mansukhani College
(Autonomous)**

First Year

Semester- I

**Title: Environmental Management and
Sustainable Development-I**

**Vertical - 5
VEC- 2 Credits**

**with effect from
Academic Year 2025-2026**

Title: Environmental Management and Sustainable Development-I**Course Code: CHMVECI**

Sr. No.	Heading	Particulars
1	Description of the Course:	This course introduces students to the basics of environmental management and sustainable development. It explains how ecosystems work, the importance of biodiversity, and the need to protect our natural resources. Students will learn about different environmental problems, human impact on nature, and how to manage disasters. The course also covers Indian environmental movements, ethics, and the role of public awareness. Real-life examples and case studies help students understand the connection between nature and human communities in a simple and practical way.
2	Vertical 5	VEC
3	Type & Teaching methods	Theory + Practicum Lecture/Discussion/Presentation/Case study,etc
4	Credits	2 Credits
5	Hours allotted	30 Hours
6	Marks allotted	50 Marks
7	Course Objectives: 1. To introduce about ecosystems, biodiversity and to make aware for the need of conservation. 2. To sensitize students towards environmental concerns, issues, and impacts of human population. 3. To analyze the impact of human population growth and development activities on the environment, including issues related to displacement, disaster response, and rehabilitation. 4. To foster awareness of environmental ethics and the role of cultural and social movements in shaping sustainable environmental practices through communication, policy, and activism.	
8	Learning Outcomes: Students will be able to LO1: Explain the interrelationships within ecosystems and analyze energy flow and succession, using examples from various ecological zones. LO2: Critically evaluate biodiversity levels and conservation strategies, applying knowledge of endemic species, threats, and ecological services to real-world scenarios. LO3: Assess the socio-environmental implications of population growth, displacement, and disasters, incorporating case studies to understand sustainable development challenges.	

	LO4: Demonstrate an understanding of environmental ethics and advocacy, by interpreting the influence of cultural values, environmental movements, and communication strategies on sustainability.									
9	Syllabus UNIT I: Ecosystems, Biodiversity and Conservation • Introduction, structure, and function of ecosystems; Energy flow: food chains, food webs and ecological succession. Case studies of the following: a) Forest ecosystem b) Grassland ecosystem c) Desert ecosystem d) Aquatic ecosystems (ponds, streams, lakes, rivers, oceans, estuaries) • Levels of biological diversity: genetic, species and ecosystem diversity; Biogeographic zones of India; Biodiversity patterns • India as a mega-biodiversity nation; Endangered and endemic species of India • Threats to biodiversity: Habitat loss, poaching of wildlife, man-wildlife conflicts, biological invasions; Conservation of biodiversity: In-situ and Ex-situ conservation of biodiversity. • Ecosystem and biodiversity services: Ecological, economic, social, ethical, aesthetic and Informational value UNIT II: Human Communities and the Environment • Human population growth: Impacts on environment, human health and welfare. • Resettlement and rehabilitation of project affected persons; case studies. • Disaster management: floods, earthquake, cyclones and landslides. • Environmental movements: Chipko, Silent valley, Bishnois of Rajasthan. • Environmental ethics: Role of Indian and other religions and cultures in environmental conservation. • Environmental communication and public awareness, case studies (e.g. CNG vehicles in Delhi).									
10	Assessment Pattern Scheme of Examination and Assessment Pattern Paper – 50 Marks External Examination: Semester End External - 30 marks Time: 1:00 hours Format of Question Paper Attempt any 3 out of 4 questions. <table><tr><th>Question No.</th><th>Nature of Questions</th><th>Marks</th></tr><tr><td>Q.1</td><td>Theory based on Unit I</td><td>10</td></tr><tr><td>Q.2</td><td>Theory based on Unit I</td><td>10</td></tr></table>	Question No.	Nature of Questions	Marks	Q.1	Theory based on Unit I	10	Q.2	Theory based on Unit I	10
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Q.2	Theory based on Unit I	10								

Q.3	Theory based on Unit II	10
Q.4	Theory based on Unit II	10
		Total 30

Internal Examination: Continuous Evaluation - 20 marks

	Assessment / evaluation	Marks
1.	Class Test, Creative writing/visits/role play (Short notes/ MCQ's/ Match the Pairs/ Answer in one sentence/ Quiz)	10
2.	Project /Presentation / Viva/Group Discussion/Case study	10
		Total 20

11

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Name & Signature of the Dean & Ad-hoc BoS Chairperson (Interdisciplinary):

[Signature]
Dr. Nitin Arekar



**Smt. Chandibai Himathmal Mansukhani College
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First Year B. A.

Semester- I

Vertical – 6

OJT, FP, CEP, CC, RP

Not Applicable

**With effect from
Academic Year 2025-2026**